



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Dave Pruden, Manager of Bylaw Services

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

### **1. Christmas Food for Fines Promotion**

To demonstrate goodwill and community spirit, Bylaw Services is proposing a Food for Fines program for the 2015 Christmas season as a means of contributing to citizens who are less fortunate. The Food for Fines program has operated successfully for several years, providing food for the Food Bank and Kaushee’s Place.

The program will allow the option of donating food items in lieu of ticket payments to persons who receive tickets for parking meter violations between December 4<sup>th</sup> and 11<sup>th</sup> this year. Non-perishable food items will be accepted in lieu of ticket payments as long as the value of food items contributed is equal to or greater than the value of the ticket.

As this initiative requires promotional support and advertising in order to obtain full participation from the public, early approval is requested to allow for the most successful communication and results.

**Recommendation**

THAT the 2015 Christmas Food for Fines Program be approved; and

THAT a grant not exceeding \$10,000.00 for parking meter ticket fines issued between December 4<sup>th</sup> and December 11<sup>th</sup>, 2015 be approved to the Food Bank and Kaushee's Place as part of the Christmas Food for Fines promotion.

**2. Quarterly Activity Report – For Information Only**

Activity reports for August to October 2015 were received from Bylaw Services and the Fire Department.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the Development Services Committee respectfully submits the following report:

**1. Quarterly Activity Reports – For Information Only**

Activity reports for August to October 2015 were received from the Director of Development Services and the Economic Development and Environmental Sustainability Departments.



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland Councillor Betty Irwin
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Authorize Per Diems – AYC New Council Orientation**

Council’s Expense Policy provides that in order for any per diem to be paid to any councillor, prior approval of the mayor or council is required. Three councillors have indicated their intention to attend the Association of Yukon Communities – Newly Elected Officials Orientation to be held in Whitehorse in November.

### **Recommendation**

THAT per diem expenses be authorized for Councillors Curteanu, Irwin and Woodcock to attend the Association of Yukon Communities – Newly Elected Officials Orientation meetings to be held in Whitehorse in November, funded from their individual councillor-initiated accounts.

**2. Appointments to Committees**

Advisory committees have been established to assist council in making decisions regarding accessibility and inclusion issues, strengthening policies to counter all forms of discrimination, and achieving the Trail Plan guiding principles of sustainability, inclusiveness, diversity and accessibility. Advisory committees require the appointment of council members, municipal staff, and citizens.

Over the years council has also made appointments to various other community committees. These committees vary in nature and composition. Some require the appointment of a council member and some require the appointment of a staff member.

**Recommendation #1**

THAT the following council member appointments to ad hoc committees be approved:

Association of Yukon Communities	Mayor Curtis Councillor Hartland
CCMARD Advisory Committee	Councillor Fendrick
Federation of Canadian Municipalities	Mayor Curtis
Persons with Disabilities Advisory	Councillor Curteanu
Trail and Greenways Committee	Councillor Woodcock
Whitehorse Chamber of Commerce	Councillor Boyd
Whitehorse Housing Advisory Board	Councillor Irwin

**Recommendation #2**

THAT the following council member appointments to special committees be approved:

Budget Committee	Mayor and all Council
City Manager's Evaluation	Mayor and all Council
Emergency Measures Commission	Mayor Curtis Current Deputy Mayor

**Recommendation #3**

THAT the following staff appointments to ad hoc committees be approved:

CCMARD Advisory Committee	Linda Rapp
Persons with Disabilities Advisory Committee	Christine Smith
Planning Group on Homelessness	Linda Rapp
Reciprocal Insurance Exchange	Valarie Braga
Trail and Greenways Advisory Committee	Doug Hnatiuk Dave Pruden Darcy McCord

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Yukon Energy Partners	Shannon Clohosey
Yukon Housing Action Plan Implementation Committee	Mike Gau
Yukon Intergovernmental Committee on Environmental Sustainability	Shannon Clohosey

**Recommendation #4**

THAT Lillian Nakamura Maguire, Fumi Torigai and Rod Snow be re-appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a term to expire on October 31, 2017; and

THAT Reem Girgrah be appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a term to expire on October 31, 2017.

**Recommendation #5**

THAT Lisa Rawlings Bird and Jenny Roberts be re-appointed to the Persons with Disabilities Advisory Committee for a term to expire on October 31, 2016; and

THAT Alan Macklon, Christine Spencer, Colette Acheson and Hans Herdes be appointed to the Persons with Disabilities Advisory Committee for a term to expire on October 31, 2016.

**Recommendation #6**

THAT Mike Ivens, Mark Daniels and Ken Sylvestre be re-appointed to the Whitehorse Trail and Greenways Advisory Committee for a term to expire on October 31, 2016; and

THAT Craig Van Lankveld be appointed to the Whitehorse Trail and Greenways Advisory Committee for a term to expire on October 31, 2016.

**3. Quarterly Activity Reports – For Information Only**

Activity reports for August to October 2015 were received from the City Manager and the Business and Technology Systems, Financial Services, Human Resources, Legislative Services and Strategic Communications Departments

**Issues Arising from the Activity Reports**

Administration provided details with respect to the innovations implemented at the municipal election and noted that the changes resulted in an 18% increase in the number of electors who voted at the municipal level.



## Minutes of the meeting of the City Planning Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Patrick Ross, Manager of Planning Services

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Contract Award – Chadburn Lake Park Management Plan**

The City released a request for proposals for the development of a Chadburn Lake Park Management Plan. Three proposals were received and reviewed by an internal committee. One company had the best proposal in three of four technical categories, and also had the highest score in both the local preference and adjusted fees criteria.

**Recommendation**

THAT the contract for the preparation of a Chadburn Lake Park Management Plan be awarded to 3Pikas Development Studio Inc. in the amount of \$33,243.60.

**2. Quarterly Activity Reports – For Information Only**

An activity report for August to October 2015 was received from the Planning and Building Services Department.

Issues Arising from the Activity Report

Administration advised that the Miles Canyon Suspension Bridge is the responsibility of the Territorial Government and is not included in the planning process for the area.

The schedule for the replacement of the Schwatka Lake boat launch is subject to the availability of external funding sources such as Gas Tax Funds.





## Minutes of the meeting of the City Operations Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the City Operations Committee respectfully submits the following report:

**1. Quarterly Activity Reports – For Information Only**

Activity Reports for August to October 2015 were received from the Engineering, Operations, and Water and Waste Services Departments.

**Issues Arising from the Activity Reports**

Administration advised that the infrastructure improvements for the Hillcrest area are a work in progress at this time and the project is not yet funded. It is anticipated that it will be some years before construction can begin.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	November 2, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Robert Fendrick – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Boyd
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Krista Mroz, Manager of Recreation and Facility Services Douglas Hnatiuk, Manager of Parks and Community Development

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Fall Recreation Grants**

The Recreation Grant Task Force reviewed applications for fall recreation grants in accordance with the provisions of the Recreation Grant Policy. A total of \$70,586.00 remains available for Category 1 Recreation Grants at the fall granting session, and seven applications were received. The Community Lottery Fund provided \$147,600 for recreation grants in 2015. The application from the Disc Golf Association was rejected because there were gaps in the information provided, and the Association will be offered assistance with the preparation of future grant applications.

### **Recommendation**

THAT the allocation of \$36,100.00 for Category 1 Recreation Grants be approved as recommended by the Recreation Grant Task Force; and

THAT any unexpended recreation grant funds, as well as any refunds received prior to year-end, be authorized for re-budgeting to 2016;

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Grant Recipient	Grant Amount
Arctic Edge Skating Club Yukon Championships / Test Day	\$5,180.00
Chickadees Playschool Association Supplies / Field Trips	\$1,920.00
Fiddleheads Performance Group Youth Music Lessons, Workshops, Performances	\$2,500.00
Learning Disabilities Association of Yukon Camp Raven	\$10,000.00
Nakai Theatre Ensemble 24 Hour Playwriting Competition and Cabaret	\$4,500.00
Yukon Art Society Arts Underground Recreational–Educational Program	\$12,000.00
<b>Total</b>	<b><u>\$36,100.00</u></b>

**2. Festivals and Special Events Grants**

An internal committee reviewed the Festivals and Special Events Fund applications for projects occurring between January and June of 2016. Nine applications were rated by the committee using the criteria outlined in the Festivals and Special Events Policy. Each application was carefully analysed and recommendations for both financial and in-kind support were made in accordance with the policy. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments. Consideration was also made for two signature events that were approved for multi-year funding in 2013 with additional funding recommended accordingly, and the committee unanimously agreed to carry over \$5,000 to the January deadline for one signature event for which the date has been changed in 2016. Funds for the approved grants will be released in the 2016 budget.

**Recommendation**

THAT the Festivals and Special Events grant allocations for January to June, 2016 be approved as presented in the amount of \$77,422.00, including both cash and in-kind support, funded by the 2016 Operating Budget:

Grant Recipient	Cash Grant	In-Kind Grant
Chinese Canadian Association of Yukon 2016 Chinese New Year Party	\$1,000.00	
D60 Collective Whitehorse Nuit Blanche	\$950.00	
Gwaandak Theatre Society Magnetic North Theatre Festival	\$2,100.00	\$3,200.00

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Yukon Anti-Poverty Coalition Whitehorse Connects	\$1,600.00	
Yukon Educational Theatre Society Burning Away the Winter Blues	\$1,850.00	\$4,490.00
Yukon Film Society Available Light Film Festival	\$3,000.00	
Yukon Literacy Coalition Family Literacy Day	\$1,000.00	\$330.00
Yukon Quest International Association Canada (Signature Event) Yukon Quest Sled Dog Race and Finish Week	\$5,000.00	\$7,000.00
Yukon Sourdough Rendezvous Society (Signature Event) Sourdough Rendezvous Festival	\$8,700.00	\$37,202.00
<b>Totals:</b>	<b><u>\$25,200.00</u></b>	<b><u>\$52,222.00</u></b>

**3. Quarterly Activity Reports – For Information Only**

Activity Reports for August to October 2015 were received from the Director of Community and Recreation Services, Parks and Community Development, Recreation and Facility Services, and the Transit Services Department.

Issues Arising from the Activity Reports

Administration provided an update on discussions with the Government of Yukon with respect to Handy Bus operations. Taxi-script is being considered as an alternative to the traditional model, and options for the future are being explored.

There being no further business, the meeting adjourned at 6:35 p.m.

**Adopted** at the regular council meeting on November 9, 2015

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"  
Dan Curtis, Mayor

"N. L. Felker"  
Norma L. Felker, Assistant City Clerk