



Minutes of the meeting of the Public Health and Safety Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice Chair Deputy Mayor Samson Hartland Councillor Dan Boyd – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Dave Pruden, Manager of Bylaw Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Municipal Offences Bylaw

The Yukon *Summary Convictions Act* has been revised and is expected to come into force and effect on January 1, 2016. The Municipal Offences Bylaw, which provides for the enforcement of the City’s bylaws, needs to be updated in response to the changes in the Act. The existing bylaw is significantly out of date. A new bylaw has been drafted that meets the requirements of the Act and provides guidance and clarity on ticketing.

Recommendation

THAT Bylaw 2015-31, a bylaw to provide for the enforcement of the bylaws of the City of Whitehorse, be brought forward for due consideration under the bylaw process.



Minutes of the meeting of the Development Services Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Samson Hartland Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services
Staff Present	Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Glenda Koh, Environmental Coordinator

Your Worship, the Development Services Committee respectfully submits the following report:

1. Environmental Grant Allocations

The City allocates \$25,000 annually for Environmental Grants to assist community groups, non-profits, and commercial organizations with environmental projects that advance the Whitehorse Sustainability Plan. The Environmental Grant Policy, last reviewed in 2011, governs the allocation of grants.

An internal committee reviewed the seven applications received. In accordance with the policy, applications are evaluated based on how they support the Sustainability Plan, public and community benefit, eligible costs, likelihood of success, and other criteria.

Three projects are recommended for full funding and two for partial funding. The review committee deemed two projects to be ineligible for funding under existing criteria.

Recommendation

THAT the allocation of Environmental Grants in the amount of \$20,910.00 be approved as recommended by the review committee:

<u>Grant Recipient</u>	<u>Grant Amount</u>
Environmental Education Association of Yukon Environmental Education School Outreach Program	\$4,350.00
Miles Canyon Historic Railway Society What We Grow Exhibit – Greenhouse	\$2,000.00
Recreation and Parks Association of the Yukon 2016 Cycle Smart for Yukon Kids	\$5,030.00
Whitehorse Condominium Corporation #2 Lewes Village Condo Community Garden	\$5,330.00
Yukonstruct Zero Waste Hackathon	<u>\$4,200.00</u>
Total	<u>\$20,910.00</u>



Minutes of the meeting of the Corporate Services Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Deputy Mayor Samson Hartland Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Third Quarter Capital Variance Report

Capital budget projections submitted by department managers were reviewed by the Financial Services Department and a summary was prepared of capital projects that have been identified as complete or under budget. As a result, some funds can remain in the City’s reserves for future use and some outside source funding can be released for potential 2016 applications. Amendments to the capital plan in the amount of \$21,080,868.00 are proposed.

A committee member noted that postponing the building consolidation project means that the funding allocated could remain in various reserves rather than in the land bank reserve identified. Administration concurred and the recommendation was changed accordingly.

Recommendation

THAT the following amendments to the 2015 to 2018 Capital Expenditure Plan be approved:

1. Capital Reserve – amend the funding of the following projects with \$35,000 in funding remaining in the Capital Reserve:

Permanent Lane Markings	-\$35,000	Under budget
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2. Equipment Reserve – amend the funding of the following project with \$3,000 in funding remaining in the Equipment Reserve:

Vactor – Whistle Bend	-\$3,000	Under budget
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3. Recreation Facility Reserve – amend the funding of the following projects with \$8,110 in funding remaining in the Recreation Facility Reserve:

Takhini Arena New De-Humidifier	-\$6,000	Under budget
Aquatic Centre Maintenance	-\$2,110	Under budget
4. DCC Reserve – amend the funding of the following projects with \$4,758 in funding remaining in the DCC Reserve:

Hillcrest Reconstruction	-\$4,758	Under budget
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5. Reserves (various) – amend the funding of the following projects with \$15,280,000 in funding remaining in Reserves:

Building Consolidation	-\$15,080,000	Delayed until 2016
Downtown South 5 th & Rogers	-\$200,000	Project done by YG
6. Gas Tax – amend the funding of the following project with \$5,750,000 in funding returning to the City’s Gas Tax allocation until project is underway:

Building Consolidation	-\$5,750,000	Delayed until 2016
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2. Third Quarter Operating Variance Report – For Information Only

The Financial Services Department reviewed operating budget projections submitted by department managers and has provided a forecast of operating results to the end of the 20154 fiscal year.

The 2015 Third Quarter Variance projection is that total operating revenues will be over budget by \$453,184 and expenses over budget by \$434,054. Therefore, operating projections to December 31, 2015 as compared to the revised budget indicate an operating surplus of \$19,130 for the corporation.

Overall department spending is controlled and based on the total operating budget of \$70,158,618, a third quarter positive variance of \$19,130 is within 1% of the City’s total operating budget.



Minutes of the meeting of the City Planning Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Deputy Mayor Samson Hartland Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Patrick Ross, Manager of Planning Services

Your Worship, there is no report from the City Planning Committee



Minutes of the meeting of the City Operations Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Deputy Mayor Samson Hartland Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	November 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Deputy Mayor Samson Hartland Councillor Dan Boyd Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. 12 Days to End Violence Campaign – For Information Only

Hillary Aitken from the Victoria Faulkner Women’s Centre and Ketsia Houde from Les EssentiElles addressed the Committee to raise awareness of the upcoming “12 Days to End Violence Against Women” campaign. The campaign begins on November 26th and will conclude with the National Day of Remembrance and Action on Violence Against Women on December 6th. Council members were encouraged to attend the various campaign events and act as champions in the fight against gender-based violence.

2. Syrian Refugee Crisis – For Information Only

In response to the Syrian Refugee Crisis, Yukon Cares has indicated that a family of 10 has been tentatively identified for Whitehorse. There is still considerable work to be done before this can be confirmed, and local fundraising efforts to support the family for a year are well underway. The Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee discussed potential ways the City may be able to assist, including providing in-kind contributions for the family’s use of the Canada

Games Centre and Transit. These items are currently identified in the budget for fundraising, and if the City could provide these services as an in-kind donation the funds raised in the community would stretch further. A formal request for this type of donation may come forward to council once the family is confirmed.

Mike Gladish addressed the Committee on behalf of Yukon Cares to provide more information about the project. He explained that projected costs will be in excess of \$100,000.00, and noted that the City will be approached in due course with a request for in-kind contributions.

A committee member noted that council receives many requests for in-kind donations, and therefore needs to be fair and consistent when dealing with such requests.

3. Joint Use Agreement – Francophone School Board

In August Council approved a new Joint Use Agreement with the Government of Yukon with respect to Whitehorse Schools and City Facilities. A separate agreement is required with the Francophone School Board. The original agreement has now been translated and is ready to be signed. A resolution is required to authorize the Mayor to sign the agreement on behalf of the City.

Recommendation

THAT the Mayor be authorized to sign the Joint Use Agreement with the Francophone School Board with respect to École Émilie-Tremblay for the period from September 1, 2015 through August 31, 2018.

4. Community Events and Activities – For Information Only

City staff was commended for the work done to ensure the high quality of this year's Remembrance Day proceedings.

The Committee extended thoughts and prayers to communities suffering from recent violent events. A moment of silence is planned for 12:15 p.m. on November 17.

There being no further business, the meeting adjourned at 6:45 p.m.

Adopted at the regular council meeting on November 23, 2015

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"
Dan Curtis, Mayor

"N. L. Felker"
Norma L. Felker, Assistant City Clerk