



Minutes of the meeting of the Public Health and Safety Committee

Date	January 4, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Safety Issues on Lewes Boulevard – For Information Only

Janet Clarke and Liza Nannen, on behalf of the F.H. Collins and Selkirk Street School Councils, requested that the speed limit on both sides of Lewes Boulevard between Hospital Road and Alsek Road be reduced to 30 kilometres per hour. The school councils are also requesting that the plantings on the median in that portion of the boulevard be trimmed or otherwise reduced in order to improve visibility and address safety issues for both vehicular and pedestrian traffic in the area. The delegates expressed frustration that previous requests for a reduction of the speed limit on this portion of Lewes Boulevard have not been adequately addressed.



Minutes of the meeting of the Development Services Committee

Date	January 4, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Development Services Committee respectfully submits the following report:

1. Development Incentives Policy – For Information Only

Wendy Shanks addressed the Committee to request that Council reconsider the Development Incentives Policy to make properties outside the urban containment boundary eligible for the incentives. She also asked that the City allow the Yukon Government’s Municipal Maintenance Rental Construction Grant to be applied to country residential properties within City limits.

2. Residential Curb-side Recycling

A request for expressions of interest in the design and implementation of a recycling collection and processing program was issued in February 2015. Despite three qualified local submissions, the program did not proceed at that time. A user-pay curb-side recycling service is a mechanism for funding recycling. Under this program residents would pay the full costs of recycling, including collection and processing.

The program would be operated as a contract that ensures the service will be provided at a guaranteed set price for the duration of the contract. Based on a conservative estimate provided in a consultant's report, it is anticipated that residents would pay \$15.00 per month per household for this service.

A request for proposals is now complete and ready for release. After responses are received administration will have a better indication of operating and capital expenses.

Committee members discussed a number of issues including responsibility for capital costs, utility billing, the increasing pressure on diversion credits, the impact on low income households, the extent of the items that will be included in the collection program, the availability of space at the Waste Management Facility, and the importance of recycling. A query was raised about whether increasing diversion credits would be a less expensive way to achieve sustainability for the recycling sector.

Jacqueline Bedard, President of Raven Recycling Society, provided a brief history of Raven and recycling services in Whitehorse. She expressed support for proceeding with a request for proposals for a curb-side recycling program.

Recommendation

THAT administration be directed to proceed with the implementation of a residential recycling collection and processing service.



Minutes of the meeting of the Corporate Services Committee

Date	January 4, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Betty Irwin
Absent	Councillor Robert Fendrick
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Public Input Report – 2016 to 2019 Capital Budget

Following presentation of the 2016 to 2019 Capital Expenditure Plan on November 30th the budget was posted on the City’s website, budget packages were available at all City facilities, and a date was advertised for public input.

Representatives of the Downtown Residents’ Association requested that the City construct a pathway to connect the escarpment trail to the waterfront trail, make reconstruction of four Old Town streets a priority, and reconstruct 6th Avenue in 2016. The proposed budget identifies funding for the design of downtown road reconstruction projects. Reconstruction of 6th Avenue is scheduled for 2016, but the recent federal election may result in the delay of this project. The completion of the trail network along the base of the escarpment is anticipated to come forward in a future budget year once a funding source has been identified.

Cross Country Yukon requested that Council include funding for paving a five kilometre trail loop in the Mount McIntyre ski trail area. As this project would require the resolution of land tenure and liability issues as well as an annual operating budget contribution to maintain the paved trail, it does not fit within the City's budget envelope at this time.

Recommendation

THAT Bylaw 2015-32, a bylaw to adopt the 2016 to 2019 Capital Expenditure Plan, be brought forward for due consideration under the bylaw process

2. Write Off Uncollectible Accounts

The City levies fees and charges for goods and services that, on occasion, cannot be collected for various reasons. In all cases in-house collection procedures have been exhausted and it has been determined that there is little chance of recovery. In certain circumstances, an account will remain with a collection agency or credit bureau for possible further action. If these accounts are not written off, they will remain as outstanding receivable items. Generally accepted accounting practices require that receivables that are no longer realizable assets be written off against existing allowances. A bylaw is required to write off such accounts.

Recommendation

THAT Bylaw 2016-08, a bylaw to authorize the write off of uncollectible accounts, be brought forward for due consideration under the bylaw process

3. 2015 Umbrella Grants Bylaw

The City provides a variety of grants and donations throughout the year that are required to be authorized by bylaw. To facilitate the allocation of grant funds to successful applicants, grants are initially approved by council resolution and subsequently authorized by an umbrella grant bylaw at year end.

With the exception of municipal charges and community service grants already approved by bylaw, this umbrella bylaw includes all grants and donations approved in 2015 in accordance with council policies and resolutions. The grants in the proposed bylaw are consistent with those authorized in previous years.

Recommendation

THAT Bylaw 2016-04, a bylaw to authorize the allocation of various grants for the year 2015, be brought forward for due consideration under the bylaw process

4. 2015 Umbrella Budget Amendments

The *Municipal Act* provides that council may by bylaw establish a procedure to authorize expenditures that vary from the annual capital expenditure program and operating budget. In accordance with the provisions of the budget bylaws, a number of properly authorized budget amendments occurred throughout 2015, including the re-budgeting of capital funds to allow for projects that could not be completed in the year for which funds were initially budgeted.

Amendments to both the capital and operating budgets are now being brought forward for council approval under umbrella bylaws in accordance with established procedures.

Recommendation

THAT Bylaw 2015-05, a bylaw to amend the 2015 to 2018 Capital Expenditure Program with respect to budget adjustments made throughout 2015, be brought forward for due consideration under the bylaw process; and

THAT Bylaw 2015-06, a bylaw to amend the 2015 Operating and Maintenance Budget with respect to budget adjustments made throughout 2015, be brought forward for due consideration under the bylaw process



Minutes of the meeting of the City Planning Committee

Date January 4, 2016

Location Council Chambers, City Hall

**Committee
Members
Present** Councillor Samson Hartland – Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Betty Irwin
Councillor Roslyn Woodcock

Absent Councillor Robert Fendrick

**Staff
Present** Christine Smith, City Manager
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Valerie Braga, Chief Financial Officer
Jeff O'Farrell, Manager of Legislative Services

Your Worship, there is no report from the City Planning Committee



Minutes of the meeting of the City Operations Committee

Date	January 4, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Samson Hartland
Absent	Councillor Robert Fendrick
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	January 4, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, there is no report from the Community Services Committee

There being no further business, the meeting adjourned at 7:20 p.m.

Adopted at the regular council meeting on January 11, 2016

ORIGINAL SIGNED BY:

“Dan Curtis”

Dan Curtis, Mayor

“N. L. Felker”

Norma L. Felker, Assistant City Clerk