



**Minutes of the meeting of the  
Public Health and Safety Committee**

**Date** February 15, 2016

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Robert Fendrick – Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu – Electronic Participation  
Councillor Samson Hartland  
Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present** Linda Rapp, Acting City Manager  
Mike Gau, Director of Development Services  
Dave Albisser, Acting Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services

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Your Worship, there is no report from the Public Health and Safety Committee



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	February 15, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu – Electronic Participation Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, there is no report from the Development Services Committee



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	February 15, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu – Electronic Participation Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O'Farrell, Manager of Legislative Services

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Your Worship, there is no report from the Corporate Services Committee



## Minutes of the meeting of the City Planning Committee

<b>Date</b>	February 15, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Robert Fendrick – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Patrick Ross, Manager of Planning Services

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Sale and Transfer of Land and Building – Sport Yukon**

The Sport and Recreation Administration Building on Fourth Avenue was built in 1991 by Sport Yukon with financial assistance provided by a loan from the City. The City’s investment was secured through a lease. A portion of the building was sold to the Golden Age Society in 1995 and a condominium corporation was formed. At that time a new lease was negotiated, and the Parks and Recreation Department moved into the south end of the building as a tenant.

The loan debt was fully repaid in 2015, and Sport Yukon’s lease has now expired. Sport Yukon continues to occupy the building as a monthly tenant pursuant to an over-holding clause of the lease. Administration proposes to sell the building to Sport Yukon for the nominal sum of \$1.00 in recognition of the financial investment by Sport Yukon to initially construct the building and then maintain it together with the City’s obligations related to the condominium corporation over the past 25 years.

If the sale and transfer of the building is approved, additional steps will be required, including rezoning a portion of the adjacent park to legitimize the driveway and parking area at the rear of the building, and the subsequent sale of the rezoned parcel to Sport Yukon. A new lease agreement for the City's use of the southern portion of the building would also be negotiated.

**Recommendation**

THAT Bylaw 2016-11, a bylaw to authorize the sale and transfer of Unit 1, Whitehorse Condominium Plan No. 27 to Sport Yukon, be brought forward for due consideration under the bylaw process.

**2. Contract Awards – Expansion Area Pre-feasibility Assessments**

The current Official Community Plan identifies various areas for growth throughout the City, including two potential expansions to the urban containment boundary. Requests for proposals were issued for pre-feasibility assessments on potential expansion of the urban containment boundary. The object is to gather additional data to help inform the growth plan for the upcoming re-write of the Official Community Plan. Four proposals were received with respect to the southern urban containment boundary expansion area, and five proposals were received with respect to the north-eastern expansion area. The proposals were evaluated by an internal team in accordance with the six evaluation criteria stipulated in the Consulting Services Selection Procedures Policy.

One company had the highest score in both the local preference and adjusted fees criteria for both proposals, as well as highly rated proposals for both projects in the four technical categories.

**Recommendation**

THAT the contract for the preparation of a Southern Urban Containment Boundary Expansion Area Pre-Feasibility Assessment be awarded to Inukshuk Planning and Development in the amount of \$112,501; and

THAT the contract for the preparation of a North-eastern Urban Containment Boundary Expansion Area Pre-Feasibility Assessment be awarded to Inukshuk Planning and Development in the amount of \$117,588.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	February 15, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu – Electronic Participation Councillor Robert Fendrick Councillor Samson Hartland
<b>Staff Present</b>	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, there is no report from the City Operations Committee



## Minutes of the meeting of the Community Services Committee

**Date** February 15, 2016

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Samson Hartland – Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu – Electronic Participation  
Councillor Robert Fendrick  
Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present** Linda Rapp, Acting City Manager  
Mike Gau, Director of Development Services  
Dave Albisser, Acting Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Rendezvous 2016 – For Information Only**

Dave Blottner and Reba Parris Beckett provided an update on this year’s Sourdough Rendezvous activities and expressed their appreciation for the support provided by the City of Whitehorse.

**2. Magnetic North Festival – For Information Only**

Arlin McFarlane and Hazel Venzon provided information on the Magnetic North National Theatre Festival that is scheduled to occur in Whitehorse June 8<sup>th</sup> to 19<sup>th</sup> this year.

**3. Trail Plan Issues – For Information Only**

Gregg Jilson spoke to a number of issues with respect to the City’s Trail Plan, including adopted updates that have not been implemented and the status of maps appearing on the City’s website.

Minutes of the Meeting of the **Community Services Committee**  
February 15, 2016

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With respect to the issue of snowmobile access in Wolf Creek, the consensus of the Committee was that the matter should be referred to the Trail and Greenways Advisory Committee.

There being no further business, the meeting adjourned at 7:00 p.m.

**Adopted** at the regular council meeting on February 22, 2016

*ORIGINAL MINUTES SIGNED BY:*

          "Dan Curtis"            
Dan Curtis, Mayor

          "N. L. Felker"            
Norma L. Felker, Assistant City Clerk