



**Minutes of the meeting of the
Public Health and Safety Committee**

Date March 7, 2016

Location Council Chambers, City Hall

**Committee
Members
Present** Councillor Jocelyn Curteanu – Chair
Councillor Robert Fendrick – Vice Chair
Councillor Dan Boyd – Electronic Participation
Councillor Samson Hartland – Electronic Participation
Councillor Betty Irwin
Councillor Roslyn Woodcock

Absent Mayor Dan Curtis

**Staff
Present** Christine Smith, City Manager
Douglas Hnatiuk, Acting Director of Community and Recreation Services
Wayne Tuck, Acting Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Valerie Braga, Chief Financial Officer
Jeff O'Farrell, Manager of Legislative Services

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	March 7, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland – Electronic Participation Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Glenda Koh, Environmental Coordinator

Your Worship, the Development Services Committee respectfully submits the following report:

1. Environmental Grant Allocations

The City annually allocates funds for grants to assist non-profits, community groups, and commercial organizations with environmental projects that advance the Whitehorse Strategic Sustainability Plan. The Environmental Grant Policy governs the allocation of these grants.

An internal committee reviewed the two applications received at the February intake and determined that both applications met the policy requirements. Riverside Grocery proposes installing a bike rack and vegetation planters outside its downtown business. Yukon College proposes installing a bike tool station and foot pump for use by the college community and the public.

Unused funds not allocated at this intake are available for use throughout the year.

Recommendation

THAT the allocation of Environmental Grants in the amount of \$1,775.00 be approved as recommended by the review committee as follows:

<u>Grant Recipient</u>	<u>Grant Amount</u>
Riverside Grocery	
Business Front Naturalization and Bike Rack	\$ 575.00
Yukon College	
Bike Maintenance Station	<u>\$ 1,200.00</u>
Total	<u>\$ 1,775.00</u>



Minutes of the meeting of the Corporate Services Committee

Date	March 7, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland - Electronic Participation Councillor Betty Irwin
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Resolutions for the AYC Annual General Meeting

Each year the Association of Yukon Communities invites communities to submit resolutions for consideration at the annual meeting. These are typically resolutions that require the support of the membership of the Association.

This year the City of Whitehorse is submitting four resolutions encouraging the Yukon Government to take action to support communities with the issue of electronics recycling, the potential impacts of proposed changes to the *ATIPP Act* and federal infrastructure funding, and to provide clarity with respect to municipal authority to charge a hotel tax.

Recommendation

THAT the following four resolutions be forwarded to the Association of Yukon Communities for consideration by the membership at the 2016 Annual General Meeting:

(1) **Electronics Recycling**

WHEREAS no electronics or electrical products are currently identified in the Yukon *Environment Act* Designated Materials Regulations, which means that no fees are collected for the responsible handling and recycling of these items; and

WHEREAS electronics and electrical products form a significant part of the waste stream and most jurisdictions in Canada have programs in place for recycling such waste; and

WHEREAS a program that collects recycling fees at the time of purchase of electronics and uses those fees to cover recycling expenses will shift the cost of electronics recycling from municipal governments to the actual users;

BE IT RESOLVED that the Association of Yukon Communities encourage the Yukon Government, in cooperation with Yukon businesses and stakeholder groups, to establish in a timely manner an electronics recycling program that includes:

1. mandatory registration of all electronics distributors in or into the Yukon,
2. assignment of recycling fees that are collected at the time of the purchase of electronics in Yukon, and
3. creation of a fund where recycling fees collected at the time of purchase are used to cover the costs of electronics recycling.

(2) **Changes to the ATIPP Act**

WHEREAS the planned review of the Yukon *Access to Information and Protection of Privacy Act* may result in Yukon municipalities being included under this legislation; and

WHEREAS in the event of such changes, municipalities will face significant costs with respect to the staffing and administration that will be required under this legislation;

BE IT RESOLVED THAT the Association of Yukon Communities engage with the Yukon Government to ensure that, if municipalities are included under the revised *ATIPP Act*, funds will be available to municipalities to assist with the costs of implementing the Act.

(3) **Infrastructure Funding to Reflect Municipal Priorities**

WHEREAS potential changes to federal infrastructure funding programs may impact the availability of funds and the priorities of all levels of government; and

WHEREAS it is imperative that the needs of the municipalities be considered with respect to the allocation of infrastructure funding;

BE IT RESOLVED THAT the Association of Yukon Communities engage with the Yukon Government to ensure that municipal priorities are reflected when infrastructure investments are considered.

(4) **Clarity with respect to a Hotel Tax**

WHEREAS the *Municipal Act* provides that a council's powers of taxation and other forms of municipal revenue shall be in accordance with the *Assessment and Taxation Act*, and

WHEREAS the interplay between the two Acts means that the *Municipal Act* remains unclear with respect to a council's power of taxation;

BE IT RESOLVED THAT the Association of Yukon Communities encourage the Yukon Government to provide clarity as to whether Yukon municipalities have the authority to charge a hotel tax.



Minutes of the meeting of the City Planning Committee

Date	March 7, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Robert Fendrick – Chair Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Cathy Small, Acting Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment, Castle Rock Quarry

Castle Rock Enterprises has applied to rezone a parcel of vacant land adjacent to the Haeckel Hill Ski Road to allow for the development of a gravel quarry. An Official Community Plan amendment for this area was approved last August and a Decision Document was released by the Yukon Lands Branch in September. A public hearing was held on February 22, 2016. No one appeared at the public hearing and no written submissions were received. No issues were raised with respect to this application.

Recommendation

THAT Bylaw 2016-09, a bylaw to amend the zoning of a parcel of vacant land from Future Planning to Quarries to allow for the development and operation of a gravel quarry near the Haeckel Hill Ski Road, be brought forward for second and third reading under the bylaw process.

2. Heritage Fund Grant Application – Heritage Fair

The Yukon Historical and Museums Association applied for \$2,000.00 from the Heritage Fund to support the 2016 Yukon-Stikine Heritage Fair. The goals of the Heritage Fair are consistent with the awareness component of the Heritage Fund Bylaw, and the City has supported the fair in previous years. The event presents an opportunity to learn and share ideas about the past, and will help to increase understanding of heritage issues within the greater Yukon community. The Fair also provides an opportunity to showcase the excellent heritage facilities and resources located in Whitehorse.

Recommendation

THAT a Heritage Fund grant in the amount of \$2,000.00 be approved to the Yukon Historical and Museums Association to support the 2016 Yukon–Stikine Heritage Fair.



Minutes of the meeting of the City Operations Committee

Date	March 7, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland - Electronic Participation
Absent	Mayor Dan Curtis Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services
Staff Present	Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Bryna Cable, Acting Manager of Environmental Sustainability Richard Graham, Acting Manager of Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. Waiving Tipping Fees – Charitable Organizations

Since tipping fees were established in 1999, the City has waived tipping fees for non-profit and charitable organizations that accept donated goods from the public for re-use or re-sale as part of their business. These organizations work on behalf of the community and the service has had a positive impact on landfill diversion. Clarifying the eligibility of exempted materials is expected to reduce the total volume of exemptions. In addition, limiting the materials eligible for exemption may encourage organizations to be more careful about the donations that they accept.

Recommendation

THAT tipping fees at the Waste Management Facility for the years 2015, 2016 and 2017 be waived in accordance with section 72 of Waste Management Bylaw 2012-30 for Mary House, Raven Recycling, and the Salvation Army with respect to re-usable goods that have been donated to these non-profit and/or charitable organizations.

2. Contract Award and Budget Amendment – Supply of Transit Buses

The 2015 capital budget included funds for the purchase of one transit bus, but the purchase was not completed last year. Two bids were received in response to the tender issued. The low bidder met the tender specifications but the bid was slightly higher than estimated, which results in the overall project being over budget.

The 2016 to 2019 capital expenditure plan includes funding for the purchase of four buses, two each in 2017 and 2018. These buses are required replacement units. A recent collision has brought to light a need to advance the replacement schedule in order to reduce vulnerabilities to the transit system.

Administration is recommending that two buses be purchased at this time by re-budgeting the 2015 funds and bringing forward the funding scheduled for the purchase of one bus in 2017. As the contract award is being recommended prior to the availability of Gas Tax funding, interim funding will be provided from the Transit Equipment Replacement Reserve until Gas Tax funding is available.

A bylaw is required for budget amendments in excess of \$500,000.00.

Recommendation

THAT the contract for the supply of two 40' low floor transit buses be awarded to Nova Bus, a division of Volvo Canada Inc., in the amount of \$1,037,832.00; and

THAT the 2016 to 2019 Capital Expenditure Program be amended by:

- (1) re-budgeting the 2015 capital expenditure for the purchase of one transit bus in the amount of \$499,903.00; and
- (2) increasing project 320c01315 by \$20,000.00, funded by Gas Tax; and
- (3) increasing project 320c01315 by \$520,000.00, funded by the Transit Equipment Replacement reserve until Gas Tax funding is available, when the funding source will change to Gas Tax; and
- (4) decreasing the 2017 capital project 320c01315 by \$520,000.00,

AND FURTHER THAT Bylaw 2016-15, a bylaw to amend the 2016 capital budget to provide for the purchase of one transit bus, be brought forward for due consideration under the bylaw process.

3. Zero Waste Conference – For Information Only

A Committee member provided an update on the recent Zero Waste Conference and noted that the conference emphasised the need for legislation with respect to extended producer responsibility.



Minutes of the meeting of the Community Services Committee

Date	March 7, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Dan Boyd – Electronic Participation Councillor Robert Fendrick Councillor Samson Hartland – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Mayor Dan Curtis
Staff Present	Christine Smith, City Manager Douglas Hnatiuk, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O'Farrell, Manager of Legislative Services

Your Worship, there is no report from the Community Services Committee

There being no further business, the meeting adjourned at 6:40 p.m.

Adopted at the regular council meeting on March 14, 2016

ORIGINAL MINUTES SIGNED BY:

"Jocelyn Curteanu"
Jocelyn Curteanu, Deputy Mayor

"N. L. Felker"
Norma L. Felker, Assistant City Clerk