



Minutes of the meeting of the Community Services Committee

Date	May 30, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Douglas Hnatiuk, Manager of Parks and Community Development

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation** – For Information Only

Mayor Curtis proclaimed June 4th, 2016 to be National Health and Fitness Day in the City of Whitehorse.

1. **Falun Gong – Falun Dafa** – For Information Only

Eric Simanis addressed the Committee to express concern with the City’s reluctance to proclaim Falun Dafa Day. He also expressed concern with persecution perpetuated by the Government of China.

2. **CCMARD 2016 Action Plan**

Each year the City’s Advisory Committees are asked to prepare an action plan to guide their work. The Canadian Coalition of Municipalities Against Racism and Discrimination

Advisory Committee has developed an action plan for 2016 that reflects the committee's terms of reference, with the top three priorities being:

1. Monitoring the City's progress on the Truth and Reconciliation Commission Calls to Action for municipalities;
2. Contacting different cultural and religious groups to see if they have any issues or concerns; and
3. Exploring youth issues of racism and discrimination.

Recommendation

THAT the 2016 action plan for the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee be accepted as presented.

3. Arctic Winter Games 2020

The Yukon Government has asked the City to consider hosting the 2020 Arctic Winter Games. Whitehorse has the required sport and recreation infrastructure, experience with hosting significant events, sport leadership, and a strong volunteer base. The Arctic Winter Games provide an important opportunity for young athletes, coaches, and officials, and are key to sport development in the Yukon and circumpolar north. The economic impact for the community is also significant. Sport Yukon has advised that the various sport organizations are willing to host the sport competitions and are supportive of the City hosting the 2020 Games.

Advising the Minister that the City will consider hosting the 2020 Games will allow time for discussion and negotiation with respect to financial issues, sport selection, and other areas to be considered as part of a contract with the Arctic Winter Games International Committee. A decision to host the 2020 Games will impact future Councils, but that is always the case with significant events due to the lead time required for planning.

If the City is willing to host the 2020 Games a contract will be negotiated with the Arctic Winter Games International Committee and a host society will be formed.

Recommendation

THAT the Yukon Government be advised that Whitehorse will consider the request to host the 2020 Arctic Winter Games and will enter into negotiations with the Arctic Winter Games International Committee.

4. Robert Service Campground Operating Agreement

The City has been contracting out the operation of the Robert Service Campground since 1980, and the latest operating agreement expired at the end of December 2015. Due to the deteriorating condition of the campground infrastructure, it is not considered a reasonable expenditure of staff time and funds to proceed with the normal lease agreement process at this time.

Administration consulted with last season's campground operators to come up with a short term operation model that would deal with the infrastructure deficiencies and still allow for normal operation of the campground. The operators are aware that an infrastructure failure may cause the facility to be closed. However, they indicated a desire to continue operating the campground and agreed to amend the term of the contract. The amended agreement will allow continued operation under the terms and conditions of the existing contract for a further two year period.

The Committee asked for additional information with respect to budget estimates and timelines for the infrastructure improvements, and on the overall scope of the planning project for this location.

Recommendation

THAT Bylaw 2016-27, a bylaw to authorize an agreement with Amber Enterprises for the operation of Robert Service Campground, be brought forward for due consideration under the bylaw process.

5. Trail Issue Resolution – Dawson Road, Wolf Creek

Since 2013 there has been considerable conflict with respect to the designated uses of a portion of the trail network in the vicinity of Dawson Road in Wolf Creek. The Parks and Community Development Department has worked with the community association, the Trail and Greenways Committee and various stakeholder groups to resolve the issue, and last year council referred the matter to the Trail and Greenways Committee.

The trail is currently designated as non-motorized in summer and motorized multiple-use in winter. The Trail and Greenways Advisory Committee recommends that the existing designations be maintained and considered as under review pending an upcoming regional park and trail planning process.

Pat Milligan addressed the Committee to provide some history on the Dawson Road trail and request that the matter be referred back to administration for further review and for assessment of the environmentally sensitive areas.

Recommendation

THAT the recommendation of the Whitehorse Trail and Greenways Advisory Committee with respect to the designation of the trail located at the end of Dawson Road in Wolf Creek be approved and that the existing trail use designations be maintained.

6. Bike to Work Week – For Information Only

The Committee was advised that Bike to Work Week is May 30th to June 3rd and City staff and council members were encouraged to participate in a bike to work challenge with Yukon Energy.



Minutes of the meeting of the Public Health and Safety Committee

Date	May 30, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Staff Present	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Kevin Lyslo, Fire Chief

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Amend Emergency Services Bylaw

The Fire Department conducts a variety of technical rescue services as reflected in the Fire Department strategic plan. The current Emergency Services Bylaw does not authorize the Fire Department to conduct these services. In the absence of a written mandate, the Fire Department could be seen as conducting these rescues without authority, potentially putting administration and Council at considerable legal and financial risk. Amending the bylaw to specifically include technical rescue incidents is consistent with existing practice is considered an urgent priority.

The current bylaw authorizes fire protection and incident response activities under the direction of the Fire Chief, subject to the administrative direction and control of the City Manager. The proposed amendment will address the deficiencies in the current mandate with respect to rescue incidents.

The Committee requested additional information with respect to training and equipment requirements and the associated costs, as well as the jurisdiction of other responding agencies such as the ambulance service and the R.C.M.P.

Recommendation

THAT Bylaw 2016-21, a bylaw to amend the Emergency Services Bylaw with respect to rescue services, be brought forward for due consideration under the bylaw process.



Minutes of the meeting of the Development Services Committee

Date	May 30, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dan Boyd – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
Staff Present	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the Corporate Services Committee

Date	May 30, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
Staff Present	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Amend Council Remuneration Bylaw

The Council Remuneration Bylaw was adopted by the outgoing council to establish the remuneration for the next council’s term of office. The bylaw includes the basic annual remuneration for all members of council, additional benefits, and additional payments for councillors engaged in representing the city at functions, events, meetings and training.

Concerns have been raised with respect to the application of the provisions for additional payments for councillors. Administration is proposing amendments to the bylaw to provide clarity regarding the types of expenses that are eligible under the additional payment provisions of the bylaw.

Committee members discussed a number of issues including the need for further clarification, the history of honoraria pay, and the context of recent bylaw amendments. The consensus of the Committee was to bring the amendment forward for due process.

Recommendation

THAT Bylaw 2016-26, a bylaw to amend the Council Remuneration Bylaw with respect to the honorariums paid to councillors, be brought forward for due consideration under the bylaw process.



Minutes of the meeting of the City Planning Committee

Date May 30, 2016

Location Council Chambers, City Hall

Committee Members Present Councillor Robert Fendrick – Chair
Councillor Samson Hartland – Vice-Chair
Mayor Dan Curtis

Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Betty Irwin
Councillor Roslyn Woodcock

Staff Present Linda Rapp, Acting City Manager
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Valerie Braga, Chief Financial Officer
Jeff O’Farrell, Manager of Legislative Services
Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Request for OCP Amendment – For Information Only

Doug Gonder of Norcope Enterprises and Lesley Cabott of Stantec addressed the Committee to request that the City bring forward an amendment to the Official Community Plan to allow for the development of a gravel quarry. The proposed quarry area is located in south Whitehorse on the east side of the Alaska Highway between Canyon Crescent and the Utah Siding Yard. The proponents stated that the area is a source for a long-term supply of high quality gravel, located in a steep depression not visible from the highway, buffered on all sides, and not suitable for development.

Norcope has done all that can be done with respect to environmental and socio-economic impacts and mitigations, geotechnical investigations, and conceptual engineering without having tenure to the land. The approval of the City is required before anything further can be done. The proponents requested that the City bring forward an amendment to the Official Community Plan to allow for due process, including public consultation and stakeholder input.

The Committee indicated that administration would be requested to provide additional information with respect to this request.

2. Public Input Report – Conditional Use at 3 Maple Street

The owner of the property located at 3 Maple Street in Porter Creek wishes to develop an existing hobby workshop into a home-based business. The workshop is located in a detached garage at the rear of the property and is classified as a major home-based business in the residential single-detached zone. This use is subject to conditional use approval by council following a public input session.

No one appeared to speak to this application at the public input session on April 26th. Two written submissions were received, one in support and one opposed. The opposition was based on the potential noise impacts of the business. However, the current hobby use has generated no complaints regarding noise and the proponent plans to use existing equipment for the operation of the business.

Recommendation

THAT the conditional use application to allow a wood-work shop in a detached garage at 3 Maple Street in Porter Creek be approved.



Minutes of the meeting of the City Operations Committee

Date	May 30, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Linda Rapp, Acting City Manager Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O'Farrell, Manager of Legislative Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. Household Hazardous Waste Day – For Information Only

A Committee member noted that the recent household hazardous waste day was a great success and congratulated all participants.

There being no further business, the meeting adjourned at 7:30 p.m.

Adopted at the regular council meeting on June 13, 2016

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"
Dan Curtis, Mayor

"N. L. Felker"
Norma L. Felker, Assistant City Clerk