



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	July 18, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Staff Present</b>	Christine Smith, City Manager Dave Pruden, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, there is no report from the Community Services Committee



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	July 18, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Staff Present</b>	Christine Smith, City Manager Dave Pruden, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Hepatitis Awareness – For Information Only**

Alyssa Carpenter and Sarah Cloutier addressed the Committee on behalf of Blood Ties Four Directions to raise awareness about the issue of hepatitis. They advised that Yukon has the highest rates of Hepatitis C in Canada – more than twice the national average – and on July 28<sup>th</sup> they will be hosting events to provide information to the public. The intent is to increase awareness and influence real change in disease prevention and access to testing, treatment and care.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	July 18, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Councillor Dan Boyd – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
<b>Staff Present</b>	Christine Smith, City Manager Dave Pruden, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services

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Your Worship, the Development Services Committee respectfully submits the following report:

**1. Convention Bureau Update – For Information Only**

Alida Munro and Ed Peart provided an update on the activities of the Yukon Convention Bureau over the past year. Mr. Peart thanked the Committee for the ongoing support provided to the Bureau, including the City’s financial contribution.



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	July 18, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
<b>Staff Present</b>	Christine Smith, City Manager Dave Pruden, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Victor Hopkins-LeCheminant, Information Technology Security Specialist

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### 1. **Contract Award – City Internet Services**

The contract for the provision internet services for the City is due for renewal. The City’s current service has been identified as being below the level of functionality required to conduct city business, and a request for proposals was issued to provide an open and fair means of identifying the best service. Two proposals were received in response to the request for proposals issued. An evaluation committee identified NorthwesTel as the winning proponent.

Administration has recommended a three-year contract since it is likely that there will be improvements in internet service or other service provider options available prior to the end of a five-year contract term. The price quoted is above the funding provided in the current and provisional operating budgets.

The Business and Technology Systems Department will re-allocate funds within the departmental budget for this year, but a budget amendment will be required for 2017 and 2018.

**Recommendation**

THAT the contract for the provision of City Internet Services be awarded to NorthweSTel Inc. for a three year term for a total value of \$240,948.00; and

THAT the 2017 and 2018 provisional operating budgets be amended by increasing the operating revenue and operating expenses for Internet Services in the amount of \$15,316.00, provisionally funded from the General Reserve.

**2. City Arts Policy– For Information Only**

The Committee was advised that the City’s Arts Policy states that the City seeks to designate for art a minimum of one percent of a building’s capital construction budget for City-funded public buildings. Since the City is planning to build a new Operations Building with a capital construction cost in excess of 35 million dollars, this means that the existing policy will require a minimum of \$350,000 for art work.

**Notice of Motion**

Councillor Boyd gave notice that at the next regular meeting of Council on July 25<sup>th</sup> 2016 he would bring forward a motion that reads as follows:

“THAT the City Arts Policy be brought forward for council review prior to the City proceeding to tender for the construction of a new City Operations Building.”



## Minutes of the meeting of the City Planning Committee

**Date** July 18, 2016

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Robert Fendrick – Chair  
Councillor Samson Hartland – Vice-Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu

Councillor Betty Irwin  
Councillor Roslyn Woodcock

**Staff Present** Christine Smith, City Manager  
Dave Pruden, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O’Farrell, Manager of Legislative Services

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Your Worship, there is no report from the City Planning Committee



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	July 18, 2016
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Dave Pruden, Acting Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Taylor Eshpeter, Assistant City Engineer

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Your Worship, the City Operations Committee respectfully submits the following report:

### **1. Amend Infrastructure and Operations Capital Budget**

Over the past few years the City has embarked on a comprehensive asset management program. The 2016 capital budget includes funds for this project, and the City applied to Community Services for additional funding from the Yukon Asset Management Fund. Confirmation has now been received that a grant has been approved. The grant allows the City to increase the scope of the asset management project and therefore a budget amendment is required.

The Committee asked for details regarding the work already budgeted for, and also for information on planned enhancements related to the increased budget.

### **Recommendation**

THAT the 2016 to 2019 capital budget be amended by increasing the Asset Management Project in the amount of \$40,000.00, funded by a grant from Yukon Government Department of Community Services.

**2. Contract Award – McLean Lake Connector Road Base Construction**

The construction of the Hamilton Boulevard Extension included a connector road to McLean Lake Road that has not yet been completed. The McLean Lake Road is currently only accessible by an entrance from the Alaska Highway that does not fit with the long term functional planning for the highway corridor. Completion of the McLean Lake Connector Road will divert traffic to the Hamilton Boulevard Extension which has signalized traffic control at the Alaska Highway. Diverting traffic to a signalised intersection and separating industrial and residential traffic will provide significant safety improvements. Upon completion of the project, McLean Lake Road will be truncated below the connector road.

Four bids were received in response to a tender issued for the construction of the road base and drainage ditches. The tender review committee agreed that the low bidder is familiar with the scope of the work and the project objectives, and has the skills and ability to conduct the work successfully.

The 2016 budget has sufficient funds for the contract award. A second contract will be issued next month for the paving portion of the project. 100% of the funding for this project is being provided through Build Canada's Small Community Fund.

**Recommendation**

THAT the construction contract for the McLean Lake Connector Road Base Construction Project be awarded to P.S. Sidhu Trucking Ltd. for a net cost to the City of \$178,339.75.

There being no further business, the meeting adjourned at 6:20 p.m.

ADOPTED at the Regular Council Meeting on July 25, 2016

*ORIGINAL DOCUMENT SIGNED BY:*

"Dan Curtis"  
Dan Curtis, Mayor

"N. L. Felker"  
Norma L. Felker, Assistant City Clerk