

MINUTES of **REGULAR** Meeting #2016-16 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, September 12, 2016, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd – Electronic Participation
Jocelyn Curteanu
Robert Fendrick
Samson Hartland – Electronic Participation
Roslyn Woodcock

ABSENT: Councillor Betty Irwin

ALSO PRESENT: City Manager Christine Smith
Director of Community and Recreation Services Linda Rapp
Director of Development Services Mike Gau
Acting Director of Infrastructure and Operations Wayne Tuck
Chief Financial Officer Valerie Braga
Manager of Legislative Services Jeff O'Farrell
Manager of Strategic Communications Jessica Apolloni

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2016-16-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

Mayor Curtis proclaimed October 3 to 7, 2016 to be ***National Family Week*** in the City of Whitehorse.

PROCLAMATION

2016-16-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated August 8, 2016
be adopted as presented.

MINUTES

August 8, 2016

Carried Unanimously

PUBLIC HEARING

Mayor Curtis called three times for anyone to appear to address Bylaw 2016-28, a bylaw to amend the Zoning Bylaw with respect to a number of administrative edits to the Comprehensive Development Zones.

BYLAW 2016-28
ZONING AMENDMENT
Comprehensive Zones

There was no one present to speak to the bylaw.

No Delegations

One written submission was received that did not oppose the bylaw but expressed concern regarding parking and green space issues.

Submissions Received

Mayor Curtis declared the public hearing closed and advised that no further submissions on the issue will be considered by council except the report provided by administration.

Public Hearing Closed

COMMITTEE REPORTS

City Operations Committee

2016-16-03

It was duly moved and seconded THAT the construction contract for the Operations Building Water and Sewer Servicing Project be awarded to Castle Rock Enterprises Ltd. for a net cost to the City of \$305,873.00.

CONTRACT AWARD –
Operations Building Water
and Sewer Servicing

Carried (5 – 1)

IN FAVOUR: Mayor Curtis, Councillors Boyd, Curteanu, Fendrick,
and Woodcock

Recorded Vote

OPPOSED: Councillor Hartland

Community Services Committee

Deputy Mayor Woodcock proclaimed the month of September to be Prostate Cancer Awareness Month in the City of Whitehorse.

PROCLAMATIONS
For Information Only

Deputy Mayor Woodcock proclaimed September 9th to be Fetal Alcohol Spectrum Disorder Awareness Day in the City of Whitehorse.

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2016-16-04

It was duly moved and seconded

THAT the following amendments to the 2016 to 2019 Capital Plan be authorized:

1. Amend Additional Aerial Lift Truck project 320c00116 to allow \$155,000 to remain in the Capital Reserve due to the project being cancelled.
2. Amend Bylaw Handheld Ticketing Devices project 300c00211 to allow \$53,306 to remain in the Parking Development Reserve due to the project being delayed.
3. Amend the following projects to allow \$422,909 to remain in the Development Cost Charges Reserve:

Irrigation in Whistle Bend 740c01615	-\$400,000
	Delayed until 2017
Additional Lawn Tractor 320c00213	-\$22,909
	Under budget
4. Amend Fire Hall #1 Development project 320c01716 to allow \$1,800,000 to remain in the Land Bank Reserve. This will be resubmitted as part of the building consolidation project.

SECOND QUARTER
CAPITAL VARIANCE

Carried Unanimously

Financial Services reviewed operating budget projections submitted by departments and provided a forecast of operating results to the end of the 2016 fiscal year.

Council adopted an operating budget for 2016 totalling \$70,646,319. Throughout the first half of the year, a series of council and administrative amendments were made for a new total of \$70,659,425.

The 2016 second quarter variance projection is that total operating revenues will exceed budget by \$530,253 and expenses will be over budget by \$464,559. Therefore, operating projections to December 31, 2016 as compared to the revised budget indicate an operating surplus of \$65,694 for the corporation.

SECOND QUARTER
OPERATING VARIANCE

For Information Only

Overall department spending is controlled. Based on the total operating budget the second quarter positive variance is well below 1% of the City's total operating budget.

A Committee member requested that future variance reports be brought to a CASM for discussion prior to being presented at Standing Committee.

2016-16-05

It was duly moved and seconded
THAT the application under the urban electrification program for Lot 85 Wolf Creek Subdivision be accepted; and
THAT Bylaw 2016-34, a bylaw to authorize a work of local improvement for urban electrification at 38 Harbottle Road, be brought forward for due consideration under the bylaw process.

URBAN ELECTRIC
LOCAL IMPROVEMENT
38 Harbottle Road

Carried Unanimously

2016-16-06

It was duly moved and seconded
THAT travel expenses be authorized for Mayor Curtis to attend the Opportunities North 2016 Conference in Yellowknife in early September.

MAYOR'S TRAVEL
Opportunities North

Carried Unanimously

2016-16-07

It was duly moved and seconded
THAT travel expenses from the Council Representative account and per diem expenses from the Councillor-initiated account be authorized for Councillor Hartland to attend the Association of Yukon Communities September Board Meeting in Dawson City.

COUNCILLOR'S TRAVEL
A.Y.C. Meeting

Carried Unanimously

City Planning Committee

Doug Gonder, President of Norcope Enterprises, addressed the Committee to renew his request that the City initiate an amendment to the Official Community Plan that will allow the development of a gravel quarry and associated operations.

DOUG GONDER
Norcope Quarry Request
For Information Only

2016-16-08

It was duly moved and seconded
THAT Bylaw 2016-29, a bylaw to amend the zoning of the MacBride Museum property on Front Street to allow for the expansion of the museum, be brought forward for due consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
MACBRIDE MUSEUM

Carried Unanimously

2016-16-09

It was duly moved and seconded
THAT Bylaw 2016-33, a bylaw to authorize an encroachment agreement with the MacBride Museum Society to facilitate the museum expansion project, be brought forward for due consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
MACBRIDE MUSEUM

Carried Unanimously

2016-16-10

It was duly moved and seconded
THAT Bylaw 2016-36, a bylaw to amend the Zoning Bylaw to allow for a childcare centre at 16 Burns Road in Hillcrest, be brought forward for due consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
CHILDCARE-SKKY HOTEL

Carried Unanimously

2016-16-11

It was duly moved and seconded
THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird Trailer Park property to allow for the relocation of a mobile home with a heated addition, be brought forward for due consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
LOBIRD TRAILER PARK

Carried Unanimously

Deputy Mayor Woodcock presented a "Notice of Motion" as follows:

TAKE NOTICE that I, Councillor Roslyn Woodcock, will bring forward at the next regular meeting of Council on September 12, 2016 a motion that reads as follows:

NOTICE OF MOTION
Councillor Woodcock

"THAT administration be directed to bring forward for consideration a bylaw to amend the Official Community Plan to allow for the development of a gravel quarry and associated operations on a parcel of land in the Utah Siding Area."

OCP Amendment –
Norcope Gravel Quarry
Proposal

NEW & UNFINISHED BUSINESS

2016-16-12

It was duly moved and seconded
THAT administration be directed to bring forward for consideration a bylaw to amend the Official Community Plan to allow for the development of a gravel quarry and associated operations on a parcel of land in the Utah Siding Area.

ADMINISTRATION TO
PREPARE AN O.C.P.
AMENDMENT BYLAW
(Norcope Gravel Quarry)

Carried (4 – 2)

IN FAVOUR: Mayor Curtis, Councillors Curteanu, Fendrick, and Woodcock

Recorded Vote

OPPOSED: Councillors Boyd and Hartland

BYLAWS

2016-16-13

It was duly moved and seconded
THAT Bylaw 2016-22, a bylaw to provide the terms and conditions of employment for management and management staff employees, be given second reading.

BYLAW 2016-22

Management and
Management Staff Bylaw
SECOND READING

2016-16-14

It was duly moved and seconded
THAT sections 85 and 86 of Bylaw 2016-22 be amended by changing the monthly accrual figures from “days” to “hours”.

Amendment

Carried Unanimously

The MAIN MOTION as amended was then voted on and Carried Unanimously.

Vote on Main Motion

2016-16-15

It was duly moved and seconded
THAT Bylaw 2016-22, a bylaw to provide the terms and conditions of employment for management and management staff employees, having been read a first and second time, now be given third reading as amended.

BYLAW 2016-22

Management and
Management Staff Bylaw
THIRD READING

Carried Unanimously

2016-16-16

It was duly moved and seconded
THAT Bylaw 2016-34, a bylaw to provide for a local improvement to fund an urban electrification project at 38 Harbottle Road in Wolf Creek, be given first reading.

BYLAW 2016-34

ELECTRIFICATION LIC
38 Harbottle Road
FIRST READING

Carried Unanimously

2016-16-17

It was duly moved and seconded
THAT Bylaw 2016-34 be given second reading.

BYLAW 2016-34

SECOND READING

Carried Unanimously

2016-16-18

It was duly moved and seconded
THAT Bylaw 2016-29, a bylaw to amend the zoning of the MacBride
Museum property at 1124 Front Street to allow for the expansion of
the museum, be given first reading.

Carried Unanimously

BYLAW 2016-20
ZONING AMENDMENT
MacBride Museum
FIRST READING

2016-16-19

It was duly moved and seconded
THAT Bylaw 2016-33, a bylaw to authorize an encroachment
agreement with the MacBride Museum Society to facilitate the
expansion of the MacBride Museum, be given first reading.

Carried Unanimously

BYLAW 2016-33
ENCROACHMENT
MacBride Museum
FIRST READING

2016-16-20

It was duly moved and seconded
THAT Bylaw 2016-36, a bylaw to amend the zoning of 16 Burns
Road in the Hillcrest area to allow a childcare centre on the Skky
Hotel property, be given first reading.

Carried Unanimously

BYLAW 2016-36
ZONING AMENDMENT
Childcare at Skky Hotel
FIRST READING

2016-16-21

It was duly moved and seconded
THAT Bylaw 2016-37, a bylaw to amend the zoning of the Lobird
Mobile Home Park to allow for the placement of a mobile home with
a heated addition, be given first reading.

Carried Unanimously

BYLAW 2016-37
ZONING AMENDMENT
Lobird Mobile Home Park
FIRST READING

There being no further business, the meeting adjourned at 6:15 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2016-17 dated September 26, 2016