



Minutes of the meeting of the Community Services Committee

Date	September 19, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jeff O’Farrell, Manager of Legislative Services Valerie Braga, Chief Financial Officer Jessica Apolloni, Manager of Strategic Communications Edward Duru, Policy Analyst

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamation – For Information Only

Mayor Curtis proclaimed September 30th to October 2nd to be ***Culture Days*** in the City of Whitehorse.

Mayor Curtis proclaimed the first full week in October to be ***Mental Illness Awareness Week*** and October 10th to be ***World Mental Health Day*** in the City of Whitehorse.

2. Arts Policy Review

In August Council voted to have the existing Arts Policy reviewed before a tender is issued for the construction of a new Municipal Operations Building. Administration recommends that a narrow scope review be done at this time. In order to allow for meaningful participation by the arts community, a full review could then be scheduled in accordance with priorities established through the policy gap analysis that is currently being conducted.

The narrow scope review would focus only on minor housekeeping issues such as department names and positions and the specific concerns raised by council members, including the need for clear definitions, clarity on the eligible placement of art funded under the art allocation for the construction of city-funded buildings, and the establishment of a regular review period and process.

Administration confirmed that issues such as the percentage of a building's construction cost would not be examined under a narrow scope review. The narrow scope will focus on providing clarity with respect to specific concerns raised, and will also establish a timeline and process for a comprehensive review at a later date.

Recommendation

THAT a narrow scope review of the Arts Policy be conducted at this time, dealing specifically with housekeeping items, definitions, and the need for clarity on a number of clauses.



Minutes of the meeting of the Public Health and Safety Committee

Date	September 19, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jeff O’Farrell, Manager of Legislative Services Valerie Braga, Chief Financial Officer Jessica Apolloni, Manager of Strategic Communications

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	September 19, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dan Boyd – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jeff O’Farrell, Manager of Legislative Services Valerie Braga, Chief Financial Officer Jessica Apolloni, Manager of Strategic Communications Jordan Stackhouse, Economic Development Coordinator

Your Worship, the Development Services Committee respectfully submits the following report:

1. Community Gardens – For Information Only

Sharon Kempton addressed the Committee to request that the City support the development of additional community gardens in the Downtown area. She noted that a lot of produce is being stolen from existing gardens, and suggested that more community gardens would help to alleviate the problem.



Minutes of the meeting of the Corporate Services Committee

Date	September 19, 2016
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin
Absent	Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Patrick Ross, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Jeff O’Farrell, Manager of Legislative Services Valerie Braga, Chief Financial Officer Jessica Apolloni, Manager of Strategic Communications

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Changes to Meeting Schedule

There are five Mondays in January 2017, providing an opportunity to adjust the meeting schedule to eliminate a meeting in the first week of the year. This allows adequate notice periods for public input into bylaws if required, and accommodates staff and council members who are travelling during the holiday season. The Procedures Bylaw stipulates that Standing Committee meetings be held the first and third Mondays of each month and Regular Council meetings be held on the second and fourth Mondays. A resolution is required to re-schedule meetings.

Recommendation

THAT the meeting schedule for January 2017 be amended by re-scheduling the Standing Committee meetings to January 9 and January 23, and the Regular Council meetings to January 16 and January 30.



Minutes of the meeting of the City Planning Committee

Date	September 19, 2016
Location	Council Chambers, City Hall
Committee Members Present	Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick Councillor Samson Hartland
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Patrick Ross, Acting Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Jeff O'Farrell, Manager of Legislative Services Valerie Braga, Chief Financial Officer Jessica Apolloni, Manager of Strategic Communications

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment, Comprehensive Zones

A number of administrative edits to the Comprehensive Residential Development Zones have been brought forward in response to issues identified through use of the bylaw. The proposed amendments primarily impact the Whistle Bend Subdivision.

There was no one present to speak to the bylaw at the public hearing. One written submission expressed concern that the increased density proposed by this bylaw will lead to parking issues, and is not consistent with the vision of the Wilderness City.

Any development in these zones will need to provide parking in accordance with the regulations in the bylaw, and green space will not be impacted as the proposed amendments apply to existing lots in existing neighbourhoods.

Recommendation

THAT Bylaw 2016-28, a bylaw to amend certain regulations in the Comprehensive Residential Development zones, be brought forward for second and third reading under the bylaw process.

2. Conditional Use Application – 907 Fir Street – For Information Only

The owner of 907 Fir Street in Porter Creek has applied to develop a commercial kitchen in a detached garage at the rear of the property. The proposed use is classified as a major home-based business, and is an allowable conditional use under the current zoning, subject to approval by City Council, including any conditions required for Development Permit approval to mitigate concerns that may be raised. The use does not conflict with any policies related to the Official Community Plan designation of the neighbourhood.

A public input session is scheduled for the regular council meeting on September 26th so that Council may hear and consider all submissions with respect to the proposed use.

3. OCP Amendment – For Information Only

A Committee member asked for information regarding the timing and scope of an Official Community Plan amendment for the parcel of land adjacent to Utah Siding.

