



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	Monday, February 20, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin
<b>Absent</b>	Councillor Robert Fendrick
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Richard Graham, Manager of Operations

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Your Worship, the City Operations Committee respectfully submits the following report:

### **1. Contract Award – Supply of Motor Grader**

The 2017 capital budget includes funds for the purchase of a motor grader complete with a snow wing. This unit is a replacement for an aging piece of equipment in accordance with the vehicle and equipment replacement directive. The grader is required so that the Operations Department will have the equipment necessary to maintain year-round service levels in accordance with established policies. Only one bid was received in response to the tender issued. The sole bid meets all tender specifications and is within budget.

### **City Operations Committee Recommendation**

THAT the contract for the supply of one motor grader complete with snow wing be awarded to Finning Canada in the amount of \$354,112.00.

**2. Contract Award – Supply of Transit Buses**

The approved 2017 capital budget includes funds for two transit buses funded by Federal/Territorial funds. These buses are replacements for aging units of the transit fleet. Two buses were purchased from Nova Bus and delivered to the City in December of 2016. The City requested a quotation from Nova for two additional buses based on the same specifications as these units. The quotation received from Nova Bus is less than 1% higher than the 2016 purchase price.

The City's entire conventional transit fleet consists of 13 units all purchased from Nova Bus. When these replacement units are delivered in 2018, the fleet will range in age from 18 months to 13 years old. Proceeding with waiving the bidding process in favour of Nova Bus and awarding the contract for these two replacement buses would maintain a standardized conventional transit fleet and ensure safe and accessible transit access for the public. This purchase would also serve to maintain standardization of the training, troubleshooting, parts and maintenance routines for fleet maintenance. This award would also ensure delivery of the new units as early as possible.

**City Operations Committee Recommendation**

THAT the bidding process for the purchase of transit buses be waived in favour of Nova Bus, a division of Volvo Canada Inc.; and

THAT the contract for the supply of two 40' low-floor transit buses be awarded to Nova Bus in the amount of \$1,041,684.00.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	Monday, February 20, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Robert Fendrick
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Budget Amendment – Canada Day 150 Project**

2017 marks the 150<sup>th</sup> anniversary of Confederation and the City plans to host a major event on Canada Day specifically designed to celebrate Canada 150. The event will bring Canadians together through active participation and will celebrate our diversity in inclusive ways. The City applied for a grant to expand the usual Canada Day celebrations to a signature event at Shipyards Park and along the Riverfront Trail. The event will feature local and Canadian talent and public activities. Additional funding will be sought through local sponsors. If additional sponsorship is not received the project budget will be revised to reflect only the grant from the Canada 150 fund.

### **Community Services Committee Recommendation**

THAT the 2017 to 2020 capital budget be amended by adding the Canada Day 150 Project in the amount of \$235,100.00, funded by a \$175,000.00 grant from the Department of Canadian Heritage and local sponsorship.

**2. CCMARD Advisory Committee – Action Plan 2017 – *For Information Only***

Each year the City's Advisory Committees are asked to prepare an action plan to guide their work. The Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee has developed an action plan for 2017 that reflects the committee's terms of reference, with the top three priorities being:

1. Monitoring the City's progress on the Truth and Reconciliation Commission Calls to Action for municipalities;
2. Ensuring that other agencies, community groups and the Government of Yukon are aware of the role of CCMARD in the City; and
3. Contacting different cultural and religious groups to see if they have any issues or concerns



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	Monday, February 20, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Robert Fendrick
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Dave Pruden, Manager of Bylaw Services

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Second Avenue Safety Issues – For Information Only**

The matter of safety on Second Avenue was raised. Drivers and pedestrians were both respectfully reminded of the importance of traffic safety on this busy road.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	Monday, February 20, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Roslyn Woodcock
<b>Absent</b>	Councillor Robert Fendrick
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O'Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Development Services Committee



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	Monday, February 20, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Betty Irwin
<b>Absent</b>	Councillor Robert Fendrick
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Corporate Services Committee



## Minutes of the meeting of the City Planning Committee

**Date** Monday, February 20, 2017

**Location** Council Chambers, City Hall

**Committee Members Present**  
Councillor Betty Irwin – Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Samson Hartland  
Councillor Roslyn Woodcock

**Absent** Councillor Robert Fendrick

**Staff Present**  
Christine Smith, City Manager  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Peter O'Blenes, Director of Infrastructure and Operations  
Valerie Braga, Chief Financial Officer  
Jeff O'Farrell, Manager of Legislative Services  
Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the City Planning Committee

There being no further business, the meeting adjourned at 6:00 p.m.

**Adopted** at the regular council meeting on February 27, 2017

*ORIGINAL MINUTES SIGNED BY:*

"Dan Curtis"  
Dan Curtis, Mayor

"N. L. Felker"  
Norma L. Felker, Assistant City Clerk