

MINUTES of **REGULAR** Meeting #2017-23 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, December 11, 2017, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Jocelyn Curteanu  
Samson Hartland  
Betty Irwin  
Roslyn Woodcock

ABSENT: Councillor Robert Fendrick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Peter O'Blenes  
Manager of Bylaw Services Dave Pruden  
Manager of Financial Services Lindsay Schneider  
Acting Manager of Strategic Communications Myles Dolphin

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2017-23-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the change being the  
addition of three delegates as follows:

**AGENDA**

Keith Lay – Robert Service Campground Project  
Marianne Darragh – Capital Budget  
Itai Katz – Tiny House Development

Carried Unanimously

**2017-23-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated November 27,  
2017 be adopted as presented.

**MINUTES**

November 27, 2017

Carried Unanimously

**DELEGATIONS**

Keith Lay questioned why the funds budgeted for repairs at the Robert Service Campground were not used as intended. He suggested that a scope change for a concept plan is not a good use of the funds, and also suggested that development of the campground should wait until the Robert Service Way planning study is completed.

KEITH LAY  
Robert Service Campground

Marianne Darragh requested that the capital budget be amended to provide for the purchase of bear-resistant waste carts, and suggested that a place-holder be placed in the budget if costs are unknown.

MARIANNE DARRAGH  
Capital Budget

Itai Katz encouraged Council to embrace the tiny house concept as long as they are quality buildings. He stated that they need to be built to high standards with respect to energy efficiency and earthquake, weather and wind resistance.

ITAI KATZ  
Tiny House Development

## **COMMITTEE REPORTS**

### **Corporate Services Committee**

#### **2017-23-03**

It was duly moved and seconded  
THAT Bylaw 2017-36, a bylaw to adopt the 2018 to 2021 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
CAPITAL BUDGET  
BYLAW

Carried Unanimously

#### **2017-23-04**

It was duly moved and seconded  
THAT Bylaw 2017-38, a bylaw to write off uncollectible accounts, be brought forward for consideration under the bylaw process.

BRING FORWARD  
WRITE-OFF BYLAW

Carried Unanimously

#### **2017-23-05**

It was duly moved and seconded  
THAT the contract for the design and installation of the audio-visual upgrade for council chambers be awarded to Applied Electronics Limited at a cost not to exceed \$141,485.00.

CONTRACT AWARD  
COUNCIL CHAMBERS  
AUDIO-VISUAL UPGRADE

Carried Unanimously

#### **2017-23-06**

It was duly moved and seconded  
THAT the 2017 operating budget be amended by increasing the operating revenue for Water and Waste in the amount of \$10,000.00, funded by a contribution from the Government of Yukon with respect to Household Hazardous Waste events.

BUDGET AMENDMENT  
WATER AND WASTE  
OPERATING BUDGET  
(Hazardous Waste Events)

Carried Unanimously

**2017-23-07**

It was duly moved and seconded  
THAT the scope of the 2017 capital budget project #320c00915 be  
changed to include the development of a concept plan for a new  
operations facility at the Robert Service Campground.

CHANGE OF SCOPE  
ROBERT SERVICE  
CAMPGROUND  
PROJECT

Carried Unanimously

Administration confirmed that the concept plan is for a building and not  
for other operations or services at the campground.

Discussion

**City Planning Committee**

**2017-23-08**

It was duly moved and seconded  
THAT Bylaw 2017-33, a bylaw to amend the zoning of 6140 Sixth  
Avenue to permit a maximum of five dwelling units and waive Class 1  
bicycle parking requirements, be brought forward for consideration  
under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
BYLAW FOR TINY HOUSE  
DEVELOPMENT

Carried Unanimously

Administration confirmed that the houses would be subject to *National  
Building Code* requirements.

Discussion

**2017-23-09**

It was duly moved and seconded  
THAT the Telecommunication Antenna Structures Siting Policy dated  
December 2017 be adopted as presented.

TELECOMMUNICATIONS  
ANTENNA STRUCTURES  
SITING POLICY

**2017-23-10**

It was duly moved and seconded  
THAT the Telecommunication Antenna Structures Siting Policy be  
postponed to February 2018 to allow time for consultation with the  
business community.

Motion to Postpone

Carried Unanimously

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**Community Services Committee**

Keith Lay, on behalf of Active Trails Whitehorse Association, asked why the Trail Development Policy has been delayed. He noted that the new policy was supposed to be ready in 2017, but completion has been postponed to 2018. Mr. Lay also noted that there is no clarity on how the public is to be involved in the development of this policy and how new trail development is currently being handled.

TRAIL DEVELOPMENT  
For Information Only

**Public Health and Safety Committee**

Sarah Murphy from the Victoria Faulkner Women's Centre, Elaine Michaud of Les Essentielles, and Collyn Lovelace, Yukon Women's Coalition, spoke to the issue of taxi safety for women and the 16 Days to End Gender-based Violence campaign. They proposed a number of recommendations to increase taxi safety for women, including researching initiatives in other jurisdictions, a public safety campaign, and changes to the Vehicle for Hire Bylaw, especially with respect to recording requirements.

TAXI SAFETY  
FOR WOMENT  
For Information Only

Administration will follow up with the Government of Yukon and the groups represented here tonight, and will work with the Bylaw Services Department to address these issues. It is anticipated that a report to Council and potential amendments to the Vehicle for Hire Bylaw may come forward early in 2018.

**2017-23-11**

It was duly moved and seconded  
THAT Bylaw 2017-19, a bylaw to regulate the operation of parkades,  
be brought forward for consideration under the bylaw process.

BRING FORWARD  
NEW PARKADE BYLAW

Carried Unanimously

**2017-23-12**

It was duly moved and seconded  
THAT Bylaw 2017-37, a bylaw to amend the Maintenance Bylaw with  
respect to enforceability issues, be brought forward for consideration  
under the bylaw process.

BRING FORWARD  
AMENDMENT TO THE  
MAINTENANCE BYLAW

Carried Unanimously

**2017-23-13**

It was duly moved and seconded  
THAT administration is hereby directed to develop a draft Community  
Standards Bylaw for City of Whitehorse facilities.

DIRECT DEVELOPMENT  
OF A COMMUNITY  
STANDARDS BYLAW

Carried Unanimously

Administration confirmed that the proposed bylaw would be for all City  
facilities, including transit buses and City-operated parks, and would  
also include interactions between bylaw officers and the public.

Discussion

A committee member noted that concerns have been expressed  
regarding proposed changes to the parking rules on Front Street,  
specifically where some open parking may be changed to 2-hour  
parking. Administration confirmed that the change is proposed in  
response to an application to the Traffic Committee. These decisions  
do not go through Council and are considered in the context of the  
Parking Management Plan.

PARKING ISSUES ON  
FRONT STREET  
For Information Only

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**BYLAWS**

**2017-23-14**

It was duly moved and seconded  
THAT Bylaw 2017-36, a bylaw to adopt a capital expenditure program  
for the years 2018 to 2021, be given second reading.

**BYLAW 2017-36**  
CAPITAL BUDGET  
2018 to 2021  
SECOND READING

Carried Unanimously

A council member expressed disappointment that the four transit buses  
included in the budget are diesel and suggested that consideration  
should be given to replacing these units with electric. It was noted that  
phasing in electric buses should be planned for, especially as Transit  
service expands.

Discussion

**2017-23-15**

It was duly moved and seconded  
THAT Bylaw 2017-36, a bylaw to adopt a capital expenditure program  
for the years 2018 to 2021, having been read a first and second time,  
now be given third reading.

**BYLAW 2017-36**  
CAPITAL BUDGET  
2018 to 2021  
THIRD READING

Carried Unanimously

**2017-23-16**

It was duly moved and seconded  
THAT Bylaw 2017-19, a bylaw to regulate the operation of parkades,  
be given first reading.

Carried Unanimously

**BYLAW 2017-3619**  
PARKADE BYLAW  
FIRST READING

**2017-23-17**

It was duly moved and seconded  
THAT Parkade Bylaw 2017-19 be given second reading.

Carried Unanimously

SECOND READING

**2017-23-18**

It was duly moved and seconded  
THAT Bylaw 2017-37, a bylaw to amend the Maintenance Bylaw with  
respect to enforcement issues, be given first reading.

Carried Unanimously

**BYLAW 2017-37**  
AMEND MAINTENANCE  
BYLAW  
FIRST READING

**2017-23-19**

It was duly moved and seconded  
THAT Bylaw 2017-37 be given second reading.

Carried Unanimously

SECOND READING

**2017-23-20**

It was duly moved and seconded  
THAT Bylaw 2017-38, a bylaw to authorize the write-off of un-  
collectible accounts, be given first reading.

Carried Unanimously

**BYLAW 2017-38**  
WRITE-OFF BYLAW  
FIRST READING

**2017-23-21**

It was duly moved and seconded  
THAT Bylaw 2017-38 be given second reading.

Carried Unanimously

SECOND READING

**2017-23-22**

It was duly moved and seconded  
THAT Bylaw 2017-33, a bylaw to amend the zoning of 6140 Sixth  
Avenue to permit a maximum of five dwelling units and waive Class 1  
bicycle parking requirements, be given first reading.

Carried Unanimously

**BYLAW 2017-33**  
ZONING AMENDMENT  
(Tiny House Development)  
FIRST READING

Mayor Curtis advised that Council will be in recess for the remainder of the year. The next meeting will be the Standing Committee meeting on Monday, January 8<sup>th</sup>, 2018.

HOLIDAY WISHES  
For Information Only

On behalf of Council and Administration he wished all Whitehorse citizens a safe and happy holiday season.

There being no further business, the meeting adjourned at 6:25 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2018-01 dated January 15, 2018