



Minutes of the meeting of the Corporate Services Committee

Date	January 22, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Mayor Dan Curtis Councillor Dan Boyd Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Paul Zylstra, Acting Manager of Financial Services Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Summary of Properties Subject to Tax Lien

Each year the City is required to prepare a list of properties that have taxes outstanding from the previous year. The list requires the approval of council before being published in the local papers. Each property is levied an administrative fee and will be subject to further collection procedures if the account is not paid within 60 days. The tax lien list will be published in February, and will be updated prior to publication to remove those properties whose outstanding taxes have been paid.

The recommendation of the Corporate Services Committee is

THAT City Seal be affixed to the 2017 Tax Lien Summary List to authenticate the list.

2. 2018 Property Assessments – For Information Only

The Yukon Property Assessment and Taxation Branch values all real property for taxation purposes and each year provides the City with a valuation of all property within municipal boundaries. The City then applies a tax rate to this value to determine the amount of property taxes owing. The tax rate is established through the City's operating budget process in order to meet projected expenses. As assessments increase the City has traditionally rolled back mill rates to minimize the impact to property owners and prevent over-taxation.

The 2018 assessments increased above those established in 2017. The average residential assessment increased by 6.30 percent, and the average non-residential assessment increased by 10.64 percent. This data will be factored into the proposed 2018 property tax rates that will form part of Council's operating budget deliberations.

3. Authorize Mayor's Travel

Council's Expense Policy requires prior approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel by the mayor outside the City of Whitehorse. The mayor has been invited to attend the Arctic Inspiration Prize Awards Ceremony and participate in other northern events to be held in Ottawa at the end of January.

The recommendation of the Corporate Services Committee is

THAT travel expenses be authorized for Mayor Curtis to attend the annual Arctic Inspiration Prize awards ceremony and other northern events to be held in Ottawa in late January.



Minutes of the meeting of the City Planning Committee

Date January 22, 2018

Location Council Chambers, City Hall

Committee Members Present
Councillor Robert Fendrick – Chair
Councillor Betty Irwin – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Deputy Mayor Jocelyn Curteanu
Councillor Roslyn Woodcock

Absent Councillor Samson Hartland

Staff Present
Linda Rapp, City Manager
Jeff O’Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Myles Dolphin, Acting Manager of Strategic Communications
Patrick Ross, Manager of Land and Building Services
Mélodie Simard, Manager of Planning and Sustainability Services
Ben Campbell, Planner

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment, 6140 Sixth Avenue

The Blood Ties Four Directions Centre Society has applied for a zoning amendment to permit five dwelling units and waive the requirement to provide Class 1 bicycle parking as part of the Steve Cardiff Tiny House Community Project at 6140 Sixth Avenue. The project involves the construction of four new “tiny houses” and the relocation of the Steve Cardiff House. The society has also applied to waive the Class 1 bicycle parking requirement as there is limited space within each of the units for bicycle storage.

A total of 17 written submissions were received as part of the public hearing process: nine in support or with no issues; two in support but raising concerns; and six opposed or expressing concerns. Two people spoke in favour of the bylaw at the public hearing and one person spoke at first reading in support of the concept but also raised concerns.

The issues raised included increasing density in the downtown area, lack of development details, the possibility of the lot being sold to another owner once the new zoning allowances are applied, the need to retain the Class 1 bicycle parking requirements, and issues around site and building design and property management.

In response to submissions received, administration is recommending that the bylaw be amended at second reading to require that, if five units are approved, they must be single-detached units. This will prevent a single large five-unit building such as a townhouse, and will address building massing and height issues that were raised. Administration is also recommending that the bylaw be amended to require Class 1 bicycle parking for the development as it provides an amenity for tenants and reduces the proliferation of bicycles and household goods outdoors.

The recommendation of the City Planning Committee is

THAT Bylaw 2017-33, a bylaw to amend the zoning of 6140 Sixth Avenue, be brought forward for second and third reading under the bylaw process; and that the bylaw be amended at second reading to:

1. require that if five dwelling units are built on the lot, only a dwelling configuration of five single-detached units is permitted; and
2. delete the reference to Class 1 bicycle parking not being required.

2. Amend Subdivision Control Bylaw

Until First Nations enact their own legislation with respect to subdivision control, the City is the approving authority for Yukon First Nation subdivisions. The current Subdivision Control Bylaw stipulates that Public Use Land Dedication requirements shall be applied on every subdivision application. However, Yukon First Nations cannot transfer their interests in settlement lands without surrendering their aboriginal claims, rights, titles and interests in those lands. Application of the cash-in-lieu provisions, particularly with large land areas, could be significant and unattainable.

Administration is recommending that the Subdivision Control Bylaw be amended to provide that the requirement for PULD and/or cash-in-lieu contributions does not apply to Yukon First Nation subdivision applications dealing with settlement land. It is anticipated that the provision of public use lands in First Nation developments will be maintained through negotiated planning agreements to ensure that developments will be marketable and developed to City standards. These agreements will allow the City to be heavily involved in the planning stages of development and allow public use lands to be identified early in the planning stages.

The recommendation of the City Planning Committee is

THAT Bylaw 2018-06, a bylaw to amend the Subdivision Control Bylaw with respect to First Nation Settlement Lands, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	January 22, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Mayor Dan Curtis Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Taylor Eshpeter, Assistant City Engineer

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – Wilson and Thompson Sanitary Sewer Repair

The sanitary sewer line at the east Wilson/Thompson Drive intersection has been experiencing frequent sewage backups into the manhole. A camera inspection identified a significant sag in the line as the cause of the issues. To prevent frequent sewage backups weekly maintenance is required. The proposed repairs to this section of the sanitary main will eliminate this costly ongoing maintenance and prevent damage to private property.

Only one bid was received in response to the tender issued for this project. The tender review committee unanimously agreed that the sole bidder is familiar with the scope of work, the prices submitted are reasonable, and the contractor has the knowledge and experience to complete the work successfully. Sufficient funds are available in the capital budget to complete this project, with partial funding from Gas Tax.

The recommendation of the City Operations Committee is

THAT the construction contract for the Wilson and Thompson Sanitary Sewer Repair project be awarded to Norcope Enterprises for a net cost to the City of \$190,924.50.



Minutes of the meeting of the Community Services Committee

Date	January 22, 2018
Location	Council Chambers, City Hall
Committee Members Present	Deputy Mayor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, the Community Services Committee respectfully submits the following report:

1. Access to Transit Service – For Information Only

Representatives from the Yukon Anti-Poverty Coalition addressed the Committee to reaffirm their desire to improve access to public transit, regardless of income or mobility issues. The Coalition’s key recommendation for public transit is that the City review the gaps and ensure safe access for all citizens. They noted that the living wage calculation includes consideration of public transit, but access to transit is out of reach for a segment of the population. It was also noted that service on Sundays is needed.

A delegation from the Yukon College Student Union spoke in support of the Yukon Anti-Poverty Coalition’s presentation, stressing that a Sunday service is needed as well as late night service on Saturdays. They noted that the cost of transit poses challenges for students and low income residents, and there is a growing need for affordable transit.



Minutes of the meeting of the Public Health and Safety Committee

Date	January 22, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Dave Pruden, Manager of Bylaw Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Vehicle for Hire Bylaw

In 2017 the RCMP charged a vehicle for hire driver with sexual assault against two female passengers. In response to that incident, several delegations came to a Committee meeting in November to present a number of recommendations for improving the safety of passengers using taxis in the City of Whitehorse.

The Bylaw Services Department continues to enforce the current provisions of the Vehicle for Hire Bylaw in an effort to ensure public safety. However, a review of the bylaw and the recommendations proposed to council may enhance passenger safety. Such a review would include researching industry standards and exploring the specifics of each of the recommendations and possible enactments that may lead to improved safety.

During the review and exploration of the recommendations, Bylaw Services will engage local vehicle for hire companies, stakeholders, and other levels of government to seek input on improvements to the safety of passengers in taxis.

A taxi driver spoke to the issue of costs for safety enhancements and suggested that GPS systems are not needed and are not cost effective. He noted that there are tamper-proof options available for cameras that meet current requirements.

The recommendation of the Public Health and Safety Committee is

THAT administration is hereby directed to engage stakeholders, industry, and other levels of government in a review of the Vehicle for Hire Bylaw and the recommendations brought forward from the community; and

THAT amendments to the current Vehicle for Hire Bylaw be drafted to address the safety concerns that have been raised.



Minutes of the meeting of the Development Services Committee

Date	January 22, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Roslyn Woodcock
Absent	Councillor Samson Hartland
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

Your Worship, there is no report from the Development Services Committee

There being no further business, the meeting adjourned at 6:57 p.m.

Adopted at the regular council meeting on January 29, 2018

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk