



Minutes of the meeting of the Corporate Services Committee

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| Date | March 5, 2018 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Roslyn Woodcock – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin |
| Absent | Councillor Samson Hartland |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services Douglas Hnatiuk, Manager of Parks and Community Development |

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Budget Amendment – Parks and Community Development

As part of the 75th Anniversary of the Alaska Highway Legacy Program, the Yukon Arts Centre is donating \$5,000 to the City for the purpose of including Southern Tutchone as part of the “Welcome to Whitehorse” signage. This will serve to denote the traditional territories of the Kwanlin Dün First Nation and Ta’an Kwach’in Council. All funds received from external sources must be approved by council resolution to allow administration to increase the approved 2018 capital expenditure program.

The recommendation of the Corporate Services Committee is

THAT the 2018 to 2021 capital expenditure program be amended by creating a project titled 75th Anniversary of the Alaska Highway Commemorative and increasing the 2018 Parks and Community Development capital budget in the amount of \$5,000.00, funded by a donation from the Yukon Arts Centre Corporation.

2. Resolutions for the AYC Annual General Meeting

The Association of Yukon Communities annually invites communities to submit resolutions they feel require support of the membership at the annual meeting. It is recommended that the City of Whitehorse submit three resolutions for consideration by the membership. The suggested resolutions encourage the Yukon Government to support communities by taking action with respect to the issues of sustainable funding, the development of territory-wide waste management programs, and an immediate review of the *Motor Vehicles Act* and the *Summary Convictions Act*.

Some members of the committee expressed a desire for stronger wording for the first two resolutions.

The recommendation of the Corporate Services Committee is

THAT three resolutions be forwarded to the Association of Yukon Communities for consideration by the membership at the 2018 Annual General Meeting. The three resolutions are:

1. Municipal Funding

WHEREAS the Yukon Government pledged to work in partnership with communities and municipal governments to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS Yukon municipalities were disappointed by the government's delay in responding to the efforts of the working group formed to address these issues; and

WHEREAS the Minister has advised that the issue of comprehensive municipal grants is concluded for the next four years;

BE IT RESOLVED that the Association of Yukon Communities urges the Yukon Government to begin a review of the next comprehensive municipal grant system by no later than the end of the 2018 fall sitting; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities encourages the Yukon Government to continue working with municipalities to provide all communities with an increased and predictable level of funding through a five-year funding plan; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities strongly urges the Yukon Government to develop a longer-term plan to support investments in community infrastructure.

2. Territory-Wide Waste Management Programs

WHEREAS the Association of Yukon Communities recognizes that the Yukon Government has made some progress with respect to revising Beverage Container Regulations and Designated Materials Regulations; and

WHEREAS there is still a strong need for an implementation plan with respect to these new regulations as well as a need for action regarding electronic waste and hazardous waste; and

WHEREAS Yukon communities are frustrated with the lack of progress on the development of a territory-wide solution to address the broad issues of waste management, recycling and other diversion programs;

BE IT RESOLVED that the Association of Yukon Communities strongly urges the Yukon Government to proceed expeditiously to develop comprehensive waste management programs in collaboration with municipal governments, businesses and stakeholders.

3. Review of the *Motor Vehicles Act* and the *Summary Convictions Act*

WHEREAS the health and safety of both residents and visitors are a primary concern of all Yukon communities; and

WHEREAS speeding and other moving violations are a threat to health and safety in many communities; and

WHEREAS some Yukon municipalities are concerned that potential changes to the *Motor Vehicles Act* may not be enforceable without concurrent changes to the *Summary Convictions Act*;

BE IT RESOLVED that the Association of Yukon Communities encourages the Yukon Government to open the *Motor Vehicles Act* and the *Summary Convictions Act* for immediate review; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities encourages the Yukon Government to amend these Acts to, among other things, enable the use of technology in Yukon communities to support the enforcement of moving violations and related offences.



Minutes of the meeting of the City Planning Committee

Date March 5, 2018

Location Council Chambers, City Hall

Committee Members Present
Councillor Robert Fendrick – Chair
Councillor Betty Irwin – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Roslyn Woodcock

Absent Councillor Samson Hartland

Staff Present
Linda Rapp, City Manager
Jeff O'Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O'Blenes, Director of Infrastructure and Operations
Lindsay Schneider, Manager of Financial Services
Catherine Constable, Manager of Legislative Services
Patrick Ross, Manager of Land and Building Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Input Report – Conditional Use Application for 22 Wann Road

The Yukon Health and Social Services Department wishes to purchase the property at 22 Wann Road in Porter Creek and use the site for a youth group home. The proposed use meets the definition of 'supportive housing' in the Zoning Bylaw and is permitted as a conditional use under the current zoning of the property.

At the public input session a representative from Health and Social Services provided information in support of the application. Four members of the public addressed the issue, two in full support, one opposed, and one expressing concerns. Three written submissions were received – one in favour and two expressing concerns. The concerns raised were mainly about the process, including the lack of information about the proposed use and the lack of consultation with the neighbourhood. Other issues raised were a possible increase in property crime, noise and traffic, the capacity of the existing septic field, and the proximity of licensed establishments.

All issues raised by the public that come under municipal jurisdiction meet the standards of zoning and municipal requirements set out in bylaw and regulation.

The City's Official Community Plan has an objective for "equitable housing", supporting the integration of government funded housing in existing neighbourhoods. The Zoning Bylaw includes supportive housing in many residential zones, recognizing that these uses are providing homes in neighbourhoods in order to have equitable access to services, amenities and green space.

The recommended condition to limit to the number of youth at the home reflects the numbers quoted in the conditional use application.

Micki Dueling Kenyon advised the committee that she is not opposed to the proposed use of the property. She stated that the concerns raised in her written submission to the public input session are about the process for this application and the lack of consultation with neighbouring property owners and the community at large.

The recommendation of the City Planning Committee is

THAT the conditional use application for supportive housing at 22 Wann Road be approved for a youth group home, subject to the condition that no more than ten youth residents under the care of Transitional Support Services be housed at this location at any one time.



Minutes of the meeting of the City Operations Committee

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|----------------------------------|---|
| Date | March 5, 2018 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Dan Boyd – Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin Councillor Roslyn Woodcock |
| Absent | Councillor Samson Hartland |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services Geoff Quinsey, Manager of Water and Waste Services |

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Waste Management Bylaw**

A top priority in the 2017 Strategic Plan Update was to enhance environmental health by championing an overall strategy for waste management. Council's plan was to implement changes to the Waste Management Bylaw that would require food service businesses and multi-residential dwellings to have organics collection services.

Accordingly, administration is now bringing forward a revised Waste Management Bylaw for consideration. Due to the age of the current bylaw and the number of changes proposed, rather than amending the existing bylaw a new Waste Management Bylaw is being brought forward.

Implementation will be staged to allow the users perceived hardest to adapt to have the greatest time and attention during the transition. Upon implementation, carts will be distributed and commercial organics collection fees will be added to the property owner's utility bill.

If the proposed bylaw is adopted, there will be impacts to the existing capital and operating budgets and to the Fees and Charges Bylaw. To implement the new Waste Management Bylaw these three bylaws must also be amended, and therefore proposed amendments are also being brought forward for consideration as part of the process.

Elaine Carlyle spoke in favour of the commercial changes proposed in the bylaw, and expressed the hope that the bins proposed would not be the same as the models in current use. She asked that the bylaw be amended based on the suggestions from Wild Wise.

Heather Ashthorn of Wild Wise spoke to the effectiveness of a wildlife attractant bylaw and requested that the proposed bylaw be postponed. She further stated that the city's urban food strategy needs to be supported by a wildlife attractant bylaw.

Marianne Darragh stated the opinion that a wildlife attractant bylaw does not work on its own but needs to operate in conjunction with a waste management bylaw. She also requested clarity on how landfill cost increases will impact people who deliver their own waste to the facility, and suggested that the increased per-use costs will encourage people to store waste on their property, thereby creating an attractant to wildlife.

The recommendation of the City Operations Committee is

THAT Waste Management Bylaw 2018-05 be brought forward for consideration under the bylaw process; and

THAT bylaws to amend the Fees and Charges Bylaw, the 2018 to 2020 operating expenditure program and the 2018 to 2021 capital expenditure program in accordance with the provisions of the Waste Management Bylaw be brought forward concurrently for consideration under the bylaw process.

2. Contract Award – Consulting Services, Flush System Repair

In response to a leak discovered in the Porter Creek flush system, a new project was added to the 2018 capital budget for the required repairs. Four proposals were received in response to a request for proposals issued for engineering design and construction administration of the Porter Creek flush system repair project. An internal evaluation team reviewed all the proposals in accordance with the policy for the selection of consultant services. One proposal was rejected for non-compliance. The remaining proposals were then evaluated for local content and fees based on formula established in the selection policy.

The recommendation of the City Operations Committee is

THAT the consulting services contract for the design and construction supervision of the Porter Creek flush system repair project be awarded to Morrison Hershfield Ltd. for a net cost to the City of \$ 68,991.30



Minutes of the meeting of the Community Services Committee

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|----------------------------------|---|
| Date | March 5, 2018 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Betty Irwin Councillor Roslyn Woodcock |
| Absent | Councillor Samson Hartland |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services |

Your Worship, there is no report from the Community Services Committee



Minutes of the meeting of the Public Health and Safety Committee

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|----------------------------------|---|
| Date | March 5, 2018 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin |
| Absent | Councillor Samson Hartland |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services |

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

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|----------------------------------|---|
| Date | March 5, 2018 |
| Location | Council Chambers, City Hall |
| Committee Members Present | Councillor Betty Irwin – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Roslyn Woodcock |
| Absent | Councillor Samson Hartland |
| Staff Present | Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Manager of Financial Services Catherine Constable, Manager of Legislative Services |

Your Worship, there is no report from the Development Services Committee

There being no further business, the meeting adjourned at 6:56 p.m.

Adopted at the regular council meeting on March 12, 2018

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk