



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	April 3, 2018
<b>Location</b>	Pioneer Heritage Room, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
<b>Absent</b>	Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – Bus Wrap Initiative**

Local First Nations and the Yukon First Nations Culture and Tourism Association have asked the City to partner with them in creating an indigenous artist wrap design for a City transit bus. This project is considered a continuation and progression of the successful design and installation of First Nation themed bus shelters. Each partner will contribute \$5,000.00 to cover the design, printing and installation costs. The City will also provide an in-kind contribution to cover the cost of maintaining the bus wrap.

### **The recommendation of the Corporate Services Committee is**

THAT the 2018 to 2021 capital expenditure program be amended by adding the 2018 Bus Wrap project in the amount of \$20,000, funded in the amount of \$15,000.00 from external sources with the City's contribution of \$5,000.00 coming from the General Reserve.



## Minutes of the meeting of the City Planning Committee

**Date** April 3, 2018

**Location** Pioneer Heritage Room, City Hall

**Committee Members Present**  
Councillor Robert Fendrick – Chair  
Councillor Betty Irwin – Vice Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Samson Hartland

**Absent** Councillor Roslyn Woodcock

**Staff Present**  
Linda Rapp, City Manager  
Jeff O’Farrell, Director of Community and Recreation Services  
Valerie Braga, Director of Corporate Services  
Mike Gau, Director of Development Services  
Peter O’Blenes, Director of Infrastructure and Operations  
Catherine Constable, Manager of Legislative Services  
Myles Dolphin, Acting Manager of Strategic Communications  
Kinden Kosick, Acting Manager of Planning and Sustainability Services

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Public Hearing Report – Zoning Amendment (Housekeeping Edits)**

Administration brought forward a number of minor housekeeping edits to the Zoning Bylaw that have been identified as necessary through day-to-day use of the bylaw. The edits are primarily to clarify interpretation and otherwise implement minor changes.

At the public hearing no one appeared to address the bylaw and no written submissions were received. No issues were raised.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2018-12, a bylaw to amend the Zoning Bylaw with respect to a number of minor housekeeping edits, be brought forward for second and third reading under the bylaw process.

**2. Public Hearing Report – Zoning Amendment (112 and 114 North Star)**

Two adjacent property owners on North Star Drive in Copper Ridge have applied for a zoning amendment to allow living suites as a secondary use. The properties are in the Restricted Residential Detached zone and suites are not an allowed use in this zone. A living suite is a separate, self-contained dwelling unit secondary to the main home. The proposed amendment would allow a maximum of one living suite per property.

At the public hearing two people spoke in support of the amendment and one person raised concerns regarding potential off-site parking and changes to the character of the neighbourhood. Two written submissions were received, one supporting the bylaw and one in support as long as off-site parking concerns are adequately addressed.

The Zoning Bylaw requires that each living suite developed must have a dedicated off-street parking space, and if the amending bylaw is approved the property owners will be required to submit a site plan showing all proposed parking spaces as part of the development permit process. It is considered unlikely that the addition of two living suites will have any significant impact on the character of the neighbourhood.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2018-13, a bylaw to amend the zoning at 112 and 114 North Star Drive to allow for the construction of living suites, be brought forward for second and third reading under the bylaw process.

**3. Zoning Amendment – 21–12<sup>th</sup> Avenue**

The owner of 21-12<sup>th</sup> Avenue in Porter Creek has applied to change the zoning of the property to enable a multiple housing development. The property owner wishes to demolish the existing single-detached house and garage and construct five townhouse units. The subject lot and the surrounding properties are zoned Residential Single Detached. Under the current zoning up to four principal dwelling units and two secondary units could be developed. Changing the zoning to Residential Multiple Housing would allow increased building height, site coverage and density. The lot is connected to municipal water and sewer services, but upgrades to existing services would be required to facilitate the development.

The proponent provided details on the development planned for the site and advised that construction would begin this year if the bylaw is approved.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2018-22, a bylaw to amend the zoning of 21--12<sup>th</sup> Avenue in Porter Creek from Residential Single Detached to Residential Multiple Housing, be brought forward for consideration under the bylaw process.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	April 3, 2018
<b>Location</b>	Pioneer Heritage Room, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
<b>Absent</b>	Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the City Operations Committee respectfully submits the following report:

### **1. Contract Award – Lewes Boulevard Pipe Liner Project**

Two sewer lines located along Lewes Boulevard require servicing to minimize the risk of contamination due to potential leaks. Cured-in-place piping has been identified as the most efficient and effective method of repair in order to minimize safety risks and disruption to the travelling public.

Two bids were received in response to the tender issued. City staff and the engineering consultant agree that the low bidder is familiar with the scope of the work, the prices submitted are reasonable, and the contractor has the knowledge and experience to complete the work successfully.

The project is funded by Gas Tax, and a budget amendment is required to approve additional funding secured to increase the scope of the project.

**The recommendation of the City Operations Committee is**

THAT the 2018 to 2021 capital expenditure program be amended by increasing the 2018 budget for project #650c00917 from \$186,490.00 to \$386,490.00, funded by Gas Tax; and

THAT the construction contract for the Lewes Boulevard cured-in-place pipe liner project be awarded to Insituform Technologies Ltd. for a net cost to the City of \$282,398.00 plus GST.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	April 3, 2018
<b>Location</b>	Pioneer Heritage Room, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Robert Fendrick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Betty Irwin
<b>Absent</b>	Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the Community Services Committee respectfully submits the following report:

### 1. **Trail Issues** – For Information Only

Keith Lay addressed the Committee on behalf of Active Trails Whitehorse Association to express concerns regarding the Whistle Bend Perimeter Trail and the Snowmobile Bylaw. He noted that respondents to the initial survey all wanted the trail to be non-motorized, with the president of the Klondike Snowmobile Association being the only one who expressed concerns about that designation. Mr. Lay stated that administration did not follow Council's direction in this matter, and the impression is that survey results were not what some people wanted, so other bylaws were used by administration to usurp council's direction. The Mayor cautioned Mr. Lay that he must be respectful to staff, and Mr. Lay did not continue with his presentation.

Paul Warner, President of the Spruce Hill Residents Association, stated that the City planned a non-motorized trail through the Spruce Hill Subdivision. This upset most residents as the non-motorized designation would allow the use of snowmobiles on the trail. After a meeting with council members a task force was formed to plan the trail

network in the area, but this task force was cancelled, as was the Trail and Greenways Advisory Committee. Mr. Warner stated that the City already has 400 kilometres of motorized trails, and residents feel that snowmobiles are being given preferential treatment. He stated the opinion that people should be able to walk on trails without having to compete with snowmobiles. He asked that the City change the Snowmobile Bylaw and also that their Trails Task Force be reinstated.

Cedric Schilder addressed the Committee as a homeowner in Whistle Bend to express concerns regarding snowmobile use and the fact that changes to the Snowmobile Bylaw were not brought forward after the Whistle Bend perimeter trail was designated as non-motorized last year. It was reported that implementing the designation was halted at the request of the Whistle Bend Community Association, and Mr. Schilder suggested that the association is pushing a minority perspective without meaningful consultation with residents. He requested that the Snowmobile Bylaw be amended to allow the trail designation to be implemented in accordance with the wishes of the community.

Nancy Brady expressed concerns over motorized use on the Whistle Bend perimeter trail. She noted that the trail is in a high density area and stated that motorized use is not appropriate, as confirmed by Council's decision last year. Ms. Brady also noted that at that time snowmobile use was not mentioned. She questioned the need for another survey at this time and asked that Council honour the intent of the resolution passed last June.

Dorothy Lebel questioned whether the Snowmobile Bylaw allows snowmobiles to use non-motorized trails late at night. She stated the opinion that the noise factor and disturbance caused by late night use are yet more reasons why the Snowmobile Bylaw needs to be changed.



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	April 3, 2018
<b>Location</b>	Pioneer Heritage Room, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick Councillor Samson Hartland Councillor Betty Irwin
<b>Absent</b>	Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

### 1. **Traffic Bylaw Issues** – For Information Only

Ken Achtymichuk, proprietor of Heather's Snack Haven, expressed concerns about parking issues that have arisen since a pub opened in the same mall where he has his business. When he initially complained to Bylaw Services it was suggested that he put up signs warning that vehicles could be towed if parked in certain locations. This approach worked for a few years. Now however, tow companies are refusing to tow vehicles as they do not have proper authority, and the RCMP has advised that he will have to pay the towing fees if he wants vehicles removed. The landlord reportedly states that there is nothing he can do to regulate the parking spaces to which the Snack Haven is entitled under the lease terms. Mr. Achtymichuk asked that Council enact changes to the Traffic Bylaw that will allow vehicles to be towed.





## Minutes of the meeting of the Development Services Committee

<b>Date</b>	April 3, 2018
<b>Location</b>	Pioneer Heritage Room, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Samson Hartland
<b>Absent</b>	Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, there is no report from the Development Services Committee

There being no further business, the meeting adjourned at 6:50 p.m.

**Adopted** at the regular council meeting on April 9, 2018

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk