



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	April 16, 2018
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Betty Irwin
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Taylor Eshpeter, Acting Manager of Engineering Services

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – School Mobility Review**

The Traffic and Sign Committee receives a high volume of requests from school boards and citizens to improve pedestrian infrastructure around schools. The Department of Education wishes to partner with the City to evaluate existing infrastructure, recommend improvements on a priority basis, and create an implementation plan that would be subject to future budgeting. Proceeding with the project while schools are still in session will allow for the best data collection, and improved efficiencies will be achieved by using a consistent approach with all school sites. Funding for the City’s portion of the project can be obtained from an amendment to the bridge inspection project that came in under budget.

**The recommendation of the Corporate Services Committee is**

THAT the 2018 to 2021 capital expenditure program be amended by adding a new 2018 project titled School Mobility Review in the amount of \$44,000.00 to complete a school pedestrian infrastructure review and implementation plan; and

THAT the project be funded by a contribution from the Yukon Department of Education in the amount of \$28,477.00 and through a budget amendment of \$15,523 from job 240c00312, Bridge Inspections, funded by the capital reserve.

**2. Free Tipping Fee Days 2018**

The City has established a practice of forgiving tipping fees at the Waste Management Facility on two occasions each year as a means to encourage diversion and reduce illegal dumping. This allows private citizens an opportunity to use the facility at no charge during the peak period of spring cleaning and yard maintenance and again on Boxing Day – occasions when waste generation is at its highest.

Due to the high costs associated with disposal, some items on the controlled waste list will still be subject to tipping fees during these periods, including appliances and electronics.

**The recommendation of the Corporate Services Committee is**

THAT the 2018 Free Tipping Fee Days program at the City's Waste Management Facility be approved; and

THAT the 2018 operating budget be amended by increasing council donations in the amount of \$17,500.00 for tipping fee relief in support of the 2018 Waste Management Facility Transfer Station Free Tipping Fee Days program.



## Minutes of the meeting of the City Planning Committee

**Date** April 16, 2018

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Betty Irwin – Chair  
Mayor Dan Curtis  
Councillor Dan Boyd  
Councillor Jocelyn Curteanu  
Councillor Robert Fendrick – Electronic Participation  
Councillor Samson Hartland  
Councillor Roslyn Woodcock

**Staff Present** Linda Rapp, City Manager  
Jeff O'Farrell, Director of Community and Recreation Services  
Valerie Braga, Director of Corporate Services  
Mike Gau, Director of Development Services  
Peter O'Blenes, Director of Infrastructure and Operations  
Catherine Constable, Manager of Legislative Services  
Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, there is no report from the City Planning Committee



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	April 16, 2018
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the City Operations Committee respectfully submits the following report:

**1. Carbon Tax Update – For Information Only**

Administration provided an update on the anticipated impacts to the City when the Carbon Tax comes into effect on January 1, 2019. The costs are not included in the 2019 provisional budget and will therefore be brought forward for inclusion in the 2019 to 2021 operating budget. Propane, gasoline, diesel and electric costs will all be subject to the carbon tax, and at this time there is no word on the City’s eligibility for rebates. It is anticipated that the increased costs will be between \$126,000 and \$328,000 per year.



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	April 16, 2018
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Krista Mroz, Manager of Recreation and Facility Services

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Your Worship, the Community Services Committee respectfully submits the following report:

**1. Proclamation – For Information Only**

Mayor Curtis proclaimed April 22, 2018 to be Earth Day in the City of Whitehorse.

**2. Yukon Quest – For Information Only**

Natalie Haltrich, Executive Director of Yukon Quest International Association (Canada), addressed the Committee to report on a very successful year. She thanked the City for the strong financial and in-kind support provided to the Quest, and also thanked the mayor and other members of council for their active participation in Quest events.

**2. Spring Recreation Grant Allocations**

In accordance with the Recreation Grant Policy, the Recreation Grant Task Force has prepared recommendations for the allocation of the 2018 Arts–Cultural Facilities Grants, Recreation Facility–Parks Grants, and Spring Recreation Grants.

The Task Force consists of citizens appointed by Council, and all applications are reviewed with due diligence. A total of 30 grant applications were received and reviewed by the Task Force.

The Community Lotteries Program provided \$147,600.00 for Recreation Grant purposes this year. The City continues to acknowledge Lotteries support in City advertising.

**The recommendation of the Community Services Committee is**

THAT the allocation of \$54,000.00 for Category 1 Recreation Grants, \$23,872.00 for Category 2 Recreation Facilities–Parks Grants and \$70,552.80 for Category 3 Arts–Cultural Facilities Grants be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined in the summary sheets.



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	April 16, 2018
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Robert Fendrick – Electronic Participation Councillor Samson Hartland Councillor Betty Irwin
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Traffic Safety Issues – For Information Only**

Rachel Grantham addressed the Committee to request that the City coordinate with the Yukon Government to address traffic safety issues such as speeding, driver inattention and distraction, and the safety of police and bylaw officers who require drivers to pull over. She recounted a recent personal experience with a near miss at a traffic light, and stated that there is a culture of speeding in the City. Ms. Grantham suggested that money raised from parking meters be used to train bylaw officers for increased enforcement duties, and asked if council has a long term plan to address issues of traffic safety.

The consensus of the Committee was that Ms. Grantham should receive a written summary of current efforts to address traffic safety issues, including a resolution that will be brought forward for consideration by the membership at the 2018 Association of Yukon Communities Annual General Meeting encouraging the Government of Yukon to open the *Motor Vehicles Act* and *Summary Convictions Act* for review.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	April 16, 2018
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Robert Fendrick Councillor Samson Hartland Councillor Roslyn Woodcock
<b>Staff Present</b>	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Mélodie Simard, Manager of Planning and Sustainability Services

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Your Worship, the Development Services Committee respectfully submits the following report:

### **1. Smart Cities Challenge**

The City of Whitehorse and its partners have prepared a Challenge Statement and a preliminary proposal for the Smart Cities Challenge. Council is now requested to endorse the recommended Challenge Statement and direct administration to proceed with the submission of a preliminary proposal in the \$10 million category.

The challenge statement recommended for the City’s submission is:

*“After experiencing increasingly unaffordable housing costs over the past decade, our community will become a national leader in developing solutions to housing affordability.”*

The technical advisory group recommends the establishment of a centre for innovation on housing affordability which could investigate / implement a number of ideas that were brought forward at the hackathon.



This centre would help Whitehorse and its governmental and non-governmental partners to build on the successes of existing initiatives such as the Yukon Housing Action Plan and the Safe at Home Plan and address one of Council's Strategic Priorities, affordable housing.

**The recommendation of the Development Services Committee is**

THAT the recommended Challenge Statement is hereby endorsed and administration is directed to submit a preliminary proposal to the Smart Cities Challenge in the ten million dollar category.

There being no further business, the meeting adjourned at 6:25 p.m.

**Adopted** at the regular council meeting on April 23, 2018

*ORIGINAL MINUTES SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk