



**Minutes of the meeting of the  
Public Health and Safety Committee**

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Councillor Kirk Cameron – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd** Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services	

\*\* Indicates electronic participation

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Fire Fighter Experience Day – For Information Only**

The Committee wanted to thank the City of Whitehorse's Fire Chief, Jason Everitt, and his team for putting together a very informative firefighter experience day. It was noted that in addition to have the chance to use fire equipment in a live exercise, it was a good way to experience how Council decisions can directly influence the work that people do.

**2. Overdose Awareness Day – For Information Only**

The Committee wanted to acknowledge that overdose prevention day was on August 31<sup>st</sup> this year, and give thanks to Blood Ties for hosting a sharing circle and community event for people to come together. It was also recognized that the City of Whitehorse is participating in the "Knock for Naloxone" campaign.

**3. Injury Sustained – Paul Rousseau**

The Committee heard from delegate Paul Rousseau about how he was injured many years ago when he fell down a set of stairs. He asked for advice regarding lost wages. The Committee directed him to the City Manager for follow up regarding this issue.



## Minutes of the meeting of the Corporate Services Committee

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Councillor Michelle Friesen – Chair Mayor Laura Cabott Councillor Dan Boyd**	
Committee Members Present	Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services Svetlana Erickson, Manager of Financial Services Richard Graham, Manger of Fleet and Transportation Maintenance Taylor Eshpeter, Manager of Engineering Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Second Quarter Capital Budget Variance Reporting**

The Committee was presented with the Second Quarter Variance Report on the Capital Budget projections which included a high-level summary of anticipated capital spending and proposed amendments to the 2022-2025 Capital Expenditure Program.

Although there have been some delays due to factors beyond the control of the City, many projects are proceeding as planned. Several are expected to come forward through the re-budget process or be resubmitted as part of the 2023 budget process, and one project has been canceled. These projects are not included in this report.

Four projects have been completed under budget, and due to this, a budget amendment is recommended to reduce the 2022 Capital Budget by \$109,393, with the funds returning to a mix of reserves and external funding. Additional information was

requested about re-budgeted projects, along with the status of external funding for Range Road Lift Station project.

**The recommendation of the Corporate Services Committee is**

THAT Council authorizes amendments totalling \$109,393 to reduce the 2022 to 2025 Capital Expenditure Program.

**2. Second Quarter Operating Budget Variance Reporting – For Information Only**

The Committee was presented with the Second Quarter Operating Budget Variance Report on the 2022 Operating Budget, which included a high-level summary of anticipated operating spending.

The 2022 second quarter variance projection indicates that total operating revenues are expected to be over budget by \$199,896 and expenses may be over budget by \$169,214. Therefore, projections to December 31, 2022 as compared to the revised budget, indicate an operating surplus of \$30,682.

The Committee inquired if the initial 25% increase in transit ridership, from when the City had temporarily halted the collection of transit fares, had continued after fare collection began again. Administration noted more information will be available when the numbers are reviewed later this year.

**3. Commencement Report – Motor Grader**

This project involves the supply and delivery of one Motor Grader which is essential to the operation of the City's snow and ice control and road maintenance programs. The purchase was originally planned for the 2023 budget and was advanced to 2022 due to current long lead times for equipment and industry supply issues. In accordance with the Procurement Policy, procurements estimated at over \$500,000 such as this, must be authorized by Council.

It was also noted that there may be at least two local companies capable of bidding on this project.

**The recommendation of the Corporate Services Committee is**

THAT Council authorize Administration to commence the procurement of project 320c01022 – Supply and Delivery of One Motor Grader.

**4. Project Scope and Budget Amendment – Wood Street and Steele Street**

Administration presented a scope Amendment for the Wood and Steele Street reconstruction project, which covers Front Street to 2<sup>nd</sup> Avenue, to substitute the Steele Street portion with a portion of Jarvis Street.

The underground utilities on both Wood and Steele Streets are considered to be approaching the end of their service life; however, the road surface on Wood Street has deteriorated beyond a useful state while Steele Street is still in acceptable condition.

Jarvis Street was identified in the 2022-2025 Capital Expenditure Program for reconstruction in 2023 due to the deteriorated road surface, gaps in sidewalk infrastructure and aging sewer infrastructure.

The Committee inquired about potential changes to traffic lights on 2<sup>nd</sup> Avenue related to this project. Administration noted that before any changes are made to traffic signals, the effects each option could have on the City's traffic grid as a whole will be evaluated and that accessibility will also be considered with any changes or upgrades.

**The recommendation of the Corporate Services Committee is**

THAT the scope change to amend Capital Project #240c00321 to be Wood and Jarvis Street Reconstruction – Front Street to 2<sup>nd</sup> Avenue, be approved.

**5. Association of Yukon Communities Motion to Change Council Terms**

The Committee noted its support for the Yukon Government considering the Association of Yukon Communities' motion to extend municipal Council terms from three to four years. Yukon Government is currently holding a public engagement on this issue, and the Committee will be keenly interested to learn what the public thinks.



## Minutes of the meeting of the City Planning Committee

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Councillor Ted Laking – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd** Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services Mathieu Marois, Acting Manager of Planning and Sustainability	

\*\* Indicates electronic participation

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Zoning Amendment – Ta’an Kwäch’än Council Parcel C-9B**

Administration presented an application to amend the zoning of a portion of Ta’an Kwäch’än Council Settlement Land Parcel from FP (Future Planning) to RCT (Comprehensive Residential Townhouses) for a proposed residential development. The 20-hectare parcel is located in the neighbourhood of Whistle Bend, north of Witch Hazel Drive. The proposed rezoning is for a portion of the parcel, approximately one hectare.

TKC intends to construct a residential development for TKC citizens that will result in approximately 24 affordable townhouses. In the future, there may also be an option to offer leases or other possible residential development opportunities. The zoning would allow for a mixture of housing in conjunction with other residential development on TKC Settlement lands and will be compatible with the adjacent residential neighbourhood, as lots nearby are zoned RCT.

TKC also clarified that the road, location and orientation of the development have been designed to allow the road to be extended in the future for servicing additional developments on the parcel.

The Committee noted that there is a continued need to accelerate the Whistle Bend traffic management planning, and requested an update on the subject. Administration indicated that Whistle Bend traffic management was part of the overall Transportation Master Plan, which will be presented at an upcoming meeting with Administration in mid-October.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2022-35, a bylaw to amend the zoning of TKC Settlement Land Parcel C-9B, to allow for a residential development, be brought forward for consideration under the bylaw process.

**2. Zoning Amendment – Ta’an Kwäch’än Council Parcel C-16B**

Administration presented an application to amend the zoning of a portion of a Ta’an Kwäch’än Council Settlement Land parcel from Future Planning to Residential Single Detached (modified) for a proposed residential development. The land Parcel is a 4.35-hectare parcel, located at 1805 Birch Street in the neighbourhood of Porter Creek.

This rezoning allows TKC to provide a mixture of housing in conjunction with other residential developments currently going through the rezoning process. The proposed development will provide affordable housing for TKC citizens in immediate need and allowing mobile homes as a principal use provides a greater variety of options across their various residential developments. This zone, which includes mobile homes, is also compatible with residential neighbourhoods in the area.

TKC confirmed that they intend to explore additional residential development options, including leasehold titled parcels, for future residential development opportunities.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2022-35, a bylaw to amend the zoning of TKC Settlement Land Parcel C-9B, to allow for a residential development, be brought forward for consideration under the bylaw process.

**3. Zoning Amendment – 12 Sybil Circle**

An application was presented to amend the zoning at 12 Sybil Circle from Restricted Residential Detached to Restricted Residential Detached (modified) to allow a garden suite as a secondary use. The subject property is located near the intersection of Casca Boulevard and Sybil Circle in Whistle Bend. Properties to the west of the property, on the other side of the road, are zoned Comprehensive Residential Multiple Family 2 and Cottage Cluster Homes. East of the subject property is zoned Greenbelt.

Rezoning the subject property to allow a garden suite would not contrast with the surrounding area. Garden suites are required to have a gross floor area of 100 square metres or less and a height of 7 metres or less, and therefore, can resemble accessory structures which are permitted in the zone.

**The recommendation of the City Planning Committee is**

THAT Bylaw 2022-37, a bylaw to amend the zoning of 12 Sybil Circle, to allow a garden suite as a secondary use, be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the  
Development Services Committee**

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Deputy Mayor Jocelyn Curteanu – Chair Mayor Laura Cabott Councillor Dan Boyd**	
Committee Members Present	Councillor Kirk Cameron Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services	

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Your Worship, there is no report from the Development Services Committee.



## Minutes of the meeting of the City Operations Committee

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Councillor Ted Laking – Chair Mayor Laura Cabott Councillor Dan Boyd**	
Committee Members Present	Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services	

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Your Worship, the City Operations Committee respectfully submits the following report:

### 1. **Wastewater Leak Update**

An update was provided on the City of Whitehorse’s waste water leak, confirming that the leaking line had been isolated and depressurized, so that it could be inspected and repaired. The repair was expected to be completed by the next day. Administration also confirmed that the estimated cost for repairs wasn’t yet known, but would be available in the next few weeks.





## Minutes of the meeting of the Community Services Committee

Date	September 6, 2022	2022-19
Location	Council Chambers, City Hall Councillor Mellisa Murray – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd** Councillor Kirk Cameron Deputy Mayor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Jeff O'Farrell, City Manager Valerie Braga, Director of Corporate Services Kevin Lyslo, Acting Director of Corporate HR Mike Gau, Director of Development Services Tracy Allen, Director of Operations Jessica Harach, Executive Assistant for Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Update on Whistle Bend Ice Rink**

An update on the Whistle Bend Community ice rink was provided, noting that a permanent rink in Phase 6 of Whistle Bend is planned, as part of a larger recreation facility. The rink was confirmed in the budget process, for construction to potentially begin in 2024. This winter, a temporary ice rink will be set up, with the potential for some minor upgrades to the site. It was also confirmed that as recreation facilities age, the City works closely with community and neighborhood groups to help identify potential funding sources. Additional information on public engagement process for the Whistle Bend rink was also requested.

### **2. Whitehorse Community Garden Update – Randy Lamb**

Randy Lamb, President of the Downtown Urban Gardener's Society, presented a short update to the Committee regarding the Whitehorse Community Garden. It is the 25<sup>th</sup> growing season for the Whitehorse Community Garden, and they were thrilled to report they could donate more than 1200 pounds of vegetables to the Golden Age Society.

There being no further business, the meeting adjourned at 7:05 p.m.

There being no further business, the meeting adjourned at 7:05 p.m.



Laura Cabott, Mayor



Wendy Donnithorne, City Clerk



**Adopted** at the regular council meeting on September 12, 2022.