

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2024-11**

**DATE:** Tuesday, June 11, 2024  
**TIME:** 5:30 p.m.

**Mayor** Laura Cabott  
**Deputy Mayor** Ted Laking  
**Reserve Deputy Mayor** Mellisa Murray

## **AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

**PROCLAMATIONS**

**MINUTES** Regular Council meeting dated May 27, 2024

**DELEGATIONS**

**PUBLIC HEARING**

**STANDING COMMITTEE REPORTS**

**City Planning Committee – Councillors Friesen and Boyd**

1. Zoning Amendment – Interim Granular Resource Extraction
2. Public Hearing Report – Official Community Plan Administrative Amendments

**Development Services Committee – Councillors Boyd and Murray**

**City Operations Committee – Councillors Curteanu and Friesen**

**Community Services Committee – Councillors Cameron and Laking**

**Public Health and Safety Committee – Councillors Murray and Cameron**

1. Vehicle for Hire Bylaw

**Corporate Services Committee – Councillors Laking and Curteanu**

1. Municipal Charges and Community Service Grants Bylaw
2. Council Member Appointment to the Association of Yukon Communities

**NEW AND UNFINISHED BUSINESS**

1. Vehicle for Hire Bylaw Supplementary Report

**BYLAWS**

2024-10	Vehicle for Hire Bylaw	1 <sup>st</sup> and 2 <sup>nd</sup> Reading
2024-35	Municipal Charges and Community Services Grants Bylaw	1 <sup>st</sup> and 2 <sup>nd</sup> Reading
2024-33	Zoning Amendment – Interim Granular Resource Extraction	1 <sup>st</sup> Reading
2024-22	Official Community Plan Administrative Amendments	2 <sup>nd</sup> Reading

**ADJOURNMENT**

MINUTES of REGULAR Meeting #2024-10 of the Council of the City of Whitehorse called for 5:30pm on Monday, May 27, 2024, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Councillors Dan Boyd  
Kirk Cameron  
Jocelyn Curteanu  
Michelle Friesen  
Ted Laking  
Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell  
Director of Community Services Krista Mroz  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of People and Culture Lindsay Schneider  
Director of Operations and Infrastructure Tracy Allen

Mayor Cabott called the meeting to order at 5:30pm

**CALL TO ORDER**

**AGENDA**

**2024-10-01**

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

**PROCLAMATIONS**

Mayor Laura Cabott proclaimed June 2024 to be Indigenous History Month in the city of Whitehorse, an opportunity to increase the visibility of Indigenous culture, acknowledge injustices faced by Indigenous peoples, and promote a platform for healing, education and dialogue.

Indigenous History Month

Mayor Laura Cabott proclaimed June 2024 to be Filipino Heritage Month in the city of Whitehorse, a time to celebrate Filipino culture and acknowledge the contributions the Filipino community has made in the growth of the city.

Filipino Heritage Month

Mayor Laura Cabott proclaimed June 2024 to be National Pride Month in the city of Whitehorse, a month dedicated to promoting queer-visibility events and activities that help lead to an accepting, diverse, and vibrant community.

National Pride Month

**MINUTES**

**2024-10-02**

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated May  
13, 2024 be adopted as presented.

Carried Unanimously

**DELEGATE SUBMISSIONS**

Delegate Sylvie Binette, a resident of Valleyview, urged  
Council to amend the Valleyview South Master Plan to  
designate the area at the North end of Valleyview as greenbelt,  
emphasizing the environmental and health benefits for the  
residents of Valleyview.

Sylvie Binette – Valleyview  
South Master Plan

Delegate Heather Ashthorn, Executive Director of the Raven  
Recycling Society, spoke in support of the temporary fee-for-  
service recycling depot, but warned Council about the potential  
of a temporary solution becoming permanent.

Heather Ashthorn, Executive  
Director, Raven Recycling  
Society – Temporary Fee-  
For-Service Recycling Depot

Delegate Robin Reid-Fraser spoke in support of the temporary  
fee-for-service recycling depot at the Waste Management  
Facility, as it makes sense to drop off recyclables at the same  
time as other waste. However, the delegate also shared  
accessibility concerns and noted that the fees should be lower  
than waste to encourage residents to make an effort to recycle.

Robin Reid-Fraser –  
Temporary Fee-For-Service  
Recycling Depot

Delegate Felix Olaney expressed concerns with the temporary  
fee-for-service recycling depot, highlighting the barriers it will  
pose for those with accessibility struggles. The delegate  
emphasized the importance of making recycling challenge-free  
so that everyone can contribute to addressing climate change.

Felix Olaney – Temporary  
Fee-For-Service Recycling  
Depot

Delegate Molly Swain emphasized the importance of  
minimizing Whitehorse's impact on global climate change and  
noted that recycling must be accessible to everyone in the  
community to be effective.

Molly Swain – Temporary  
Fee-For-Service Recycling  
Depot

Delegate Lauren Ross presented on the crucial role that Lot 66  
and the surrounding green area has on the mental and  
physical well-being of Valleyview residents. The delegate  
urged Council to reconsider allowing the area to be developed.

Lauren Ross – Valleyview  
South Master Plan

**PUBLIC HEARING**

Mayor Cabott advised that a Public Hearing was scheduled at this meeting to hear any submissions with respect to Zoning Amendment for the Municipal Services Building and called for submissions.

Zoning Amendment -  
Municipal Services Building

Pat McInroy shared concerns that the proposed Zoning amendment for the Municipal Services Building property to be developed as partially residential would cause too much of an increase in traffic for the area.

Pat McInroy

Catherine McInroy shared concerns about the proposed Zoning amendment for the Municipal Services Building property, commenting that the area could not accommodate the traffic increase from a high-density residential development.

Catherine McInroy

Mayor Cabott called a second and third time for submissions with respect to Zoning Amendment for the Municipal Services Building.

Zoning Amendment -  
Municipal Services Building

Hearing no additional submissions, Mayor Cabott declared the Public Hearing for Zoning Amendment for the Municipal Services Building now closed.

Public Hearing Closed

**COMMITTEE REPORTS**

**City Planning Committee**

**2024-10-03**

It was duly moved and seconded

THAT the Valleyview South Master Plan be amended as follows:

Section 5.5.2.4:

“A 10m setback should be provided to mitigate adverse impacts to Valleyview. The setback should be vegetated.”

Section 6.1.2.5:

“If the recommended road alignment that extends from the CGC into the Valleyview South area is determined to be unfeasible, an alternative road alignment that bisects C-117B and C-141B could be considered.”;

Public Input Report –  
Valleyview South Master Plan

THAT the proposed amendments to Appendix B maps B1 Land Use Plan, B2 Transportation, and B4 Phasing Concept be approved;

THAT the necessary changes be made throughout the plan and appendixes to ensure that Lot 66 and adjacent unsurveyed Yukon Government land in the Northern Area – North of Sumanik Drive referred to in Section 5.5.1 be designated as Parks/Greenspace; and

THAT Council approve the amended Valleyview South Master Plan, a document providing guidance and a framework for the future development of the area.

Carried (6-1)

IN FAVOUR: Mayor Cabott, Councillors Boyd, Curteanu, Friesen, Laking, and Murray

OPPOSED: Councillor Cameron

**2024-10-04**

It was duly moved and seconded

THAT Council direct that Bylaw 2024-34, a bylaw to amend the zoning at 13, 23, and 33 McClimon Crescent to allow for the development of townhouses, be brought forward for consideration under the bylaw process.

Zoning Amendment – 13, 23,  
and 33 McClimon Crescent

Carried Unanimously

**2024-10-05**

It was duly moved and seconded

THAT Council approve the proposed Land Use Master Plan Policy.

Land Use Master Plan Policy

Carried (6-1)

IN FAVOUR: Mayor Cabott, Councillors Boyd, Curteanu, Friesen, Laking, and Murray

OPPOSED: Councillor Cameron

**2024-10-06**

It was duly moved and seconded

THAT Council rescind the Land Development Protocol and approve the amended Land Disposition Policy.

Land Development Protocol  
and Land Disposition Policy

Carried Unanimously

Nathan Millar on behalf of the Downtown Residents Association requested that Council clarify what problem Council is hoping to solve by raising the building height maximum so that the public can better engage in the discussion.

Delegate Nathan Millar,  
Downtown Residents  
Association – Downtown  
Building Heights

**Development Services Committee**

Administration, joined by Acting Chair John Vogt, presented recommendations from the Housing and Land Development Advisory Committee focused on streamlining the process for building and development permits. The recommendations

Housing and Land  
Development Advisory  
Committee Recommendation  
– Permit Process – For  
Information Only

consist of a list of actions with the goals to improve timelines, the burden on applicants and City staff, management of complex permits, and communication, fairness, and consistency. Administration expanded on the current status of permit applications, expected results from the changes, and on the potential of a report back to Council after implementation. As requested by Committee members, additional information was also provided on current protocol and requirements.

**City Operations Committee**

A Committee member requested an update on the project timeline for a new water treatment plant. Administration confirmed that the contract is being awarded to the design team, and the preliminary design is expected to be ready by the end of 2024.

New Business – New Water  
Treatment Plant

As requested by a Committee member, Administration confirmed that the concept for the Mountainview Drive Expansion project is expected in early June, with a report to Council most likely early Fall.

New Business –  
Mountainview Drive  
Expansion

A Committee member requested an update on the status of the secondary river crossing project, to which Administration provided that the conceptual work is almost complete with an expected completion date in early June.

New Business – Secondary  
River Crossing

**Community Services Committee**

A Committee member asked for information on the process of handling requests from the public to develop additional sports courts such as the request from the Yukon Pickleball Association (YPA). Administration confirmed that the Parks department is currently working with the YPA to find a safe, suitable location for the courts that also meets the needs of the association.

New Business – Potential  
Pickleball Court Locations

Delegate Bret Harper spoke on inconsistencies between paper transfer tickets and using the transit app that results in an inequality for people unable to have a smart phone. The delegate made several recommendations that would improve the transit transfer system for users such as longer time limits and more routes.

Delegate Bret Harper -  
Transit Payment Method  
Reconciliation

Representing the Yukon Pickleball Association, delegate Jim Gilpin presented to Council on potential locations for a new set of six courts designated for pickleball and described the benefits of having courts specifically for pickleball so that players do not need to use local tennis courts and potentially interrupt their regular use.

Delegate Jim Gilpin, Yukon  
Pickleball Association –  
Pickleball Courts

**Public Health and Safety Committee**

**2024-10-07**

It was duly moved and seconded  
THAT the word “federal” wherever it appears in reference to federal code requirements be removed from the proposed 2024-19 Vacant and Unoccupied Buildings Bylaw; and  
THAT Council direct that Bylaw 2024-19, a bylaw to adopt the Vacant and Unoccupied Building Bylaw be brought forward for 2nd and 3rd reading under the bylaw process.

Public Input Report – Vacant  
and Unoccupied Buildings  
Bylaw

Carried Unanimously

As requested by a Committee member, Administration provided an update on the May 10 and 11 telecommunication outage and gave recommendations to the public such as keeping a battery-powered radio and cash in cases of a similar emergency.

New Business – Emergency  
Communication

**Corporate Services Committee**

**2024-10-08**

It was duly moved and seconded  
THAT Administration be authorized to commence the procurement for the Municipal Services Building Demolition.

Commencement Report –  
Municipal Services Building

Carried Unanimously

**2024-10-09**

It was duly moved and seconded  
THAT Council amend the 2024 to 2026 Operating Budget to increase the solid waste expenditures budget in the amount of \$250,000 for the 2024 year and \$750,000 for the 2025 provisional year, offset by an increase in revenues from user fees; and  
THAT Council authorize Administration to commence the procurement for temporary residential recycling depot services.

Commencement Report and  
Budget Amendment –  
Temporary Fee-For-Service  
Depot

Carried Unanimously

Councillor Michelle Friesen presented a Notice of Motion to be brought forward at the next Regular Council meeting regarding support for and solidarity with the Palestinian people, and calling for an immediate and permanent ceasefire.

Notice of Motion – Councillor  
Friesen – Call for Ceasefire

A Point of Order on the Notice of Motion was raised, citing jurisdictional concern. The presiding officer declared the ruling on the Point of Order would be postponed to the next Regular Council meeting.

**NEW AND UNFINISHED BUSINESS**

The point of order that was raised on the Notice of Motion brought forward by Councillor Friesen on May 21, 2024, was ruled as well taken by the chair.

Point of Order – Notice of Motion under Corporate Services Standing Committee on May 21, 2024

A member appealed the decision of the chair. Following a vote of Council, the ruling was upheld 5-2 with Councillors Friesen and Murray dissenting.

**BYLAWS**

**2024-10-11**

It was duly moved and seconded THAT Bylaw 2024-34, a bylaw to amend the zoning at 13, 23, and 33 McClimon Crescent to allow for the development of townhouses, be given First Reading.

Carried Unanimously

**BYLAW 2024-34**

Zoning Amendment – 13, 23, and 33 McClimon Crescent  
FIRST READING

**2024-10-12**

It was duly moved and seconded THAT Bylaw 2024-19, a bylaw to regulate Vacant and Unoccupied Buildings, be given Second Reading.

Carried Unanimously

**BYLAW 2024-19**

Vacant and Unoccupied Buildings Bylaw  
SECOND READING

**2024-10-13**

It was duly moved and seconded THAT Bylaw 2024-19 be given Third Reading.

Carried Unanimously

**BYLAW 2024-19**

Vacant and Unoccupied Buildings Bylaw  
THIRD READING

**2024-10-14**

It was duly moved and seconded THAT Bylaw 2024-32, a bylaw to enter into a lease agreement with Biathlon Yukon for a lease area comprised of Lot 1115, Quad 105 D/10, Plan 98-164, Whitehorse, Yukon, be given Third Reading.

Carried Unanimously

**BYLAW 2024-32**

Lease Agreement – Biathlon Yukon  
THIRD READING

There being no further business, the meeting adjourned at 8:38p.m.

**ADJOURNMENT**



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Laura Cabott, Mayor

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Corporate Services



## Minutes of the meeting of the City Planning Committee

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
Staff Present	Tracy Allen, A/City Manager	
	Krista Mroz, Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Peter Duke, A/Director of Development Services	
	Darcy McCord, Senior Planner, Planning Services	

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Zoning Amendment – Interim Granular Resource Extraction**

Amendments to the Zoning Bylaw were presented to enable interim granular resource extraction as a multi-year temporary use. Application requirements for the proposed temporary use development permits are specified in the proposed amendments. Administration provided additional information on the public input process and YESAB requirements. Concerns were raised over potential long project times, noise, dust and traffic, to which it was confirmed that all would be considered when evaluating the permit applications.

### **The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2024-33, a bylaw to amend the Zoning Bylaw to enable interim granular resource extraction as a multi-year temporary use, be brought forward for consideration under the bylaw process.

**2. Public Hearing Report – Official Community Plan Administrative Amendments**

The Committee was presented with a summary of submissions received from the Public Hearing held May 13, 2024, regarding the proposed administrative amendments to the Official Community Plan. One written submission was received noting concerns, two people spoke at the Public Hearing, and one delegate spoke to this item at the Regular Council meeting on April 8, 2024. Both First Nation governments have reviewed the amendments. The report responded to concerns raised about trails, definitions, maps, and wildfire risk reduction.

**The Recommendation of the City Planning Committee is**

THAT Council direct that Bylaw 2024-22, administrative amendments to the Official Community Plan, be amended at second reading and proceed through the bylaw process.



## Minutes of the meeting of the Development Services Committee

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Tracy Allen, A/City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Peter Duke, A/Director of Development Services	

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Your Worship, the Development Services Committee respectfully submits the following report:

### **1. New Business – Development Permits Backlog**

As requested by a Committee member, Administration provided an update on efforts to address the list of pending permit applications, confirming that contracted services are being utilized to conduct plan reviews and reduce the waiting period.

### **2. New Business – Selkirk Water Treatment Project**

A Committee member requested an update on the Selkirk Water Treatment Project. Administration confirmed that the City is still working to secure the construction funding, but the contract to begin the design phase has been awarded.



**Minutes of the meeting of the  
City Operations Committee**

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Tracy Allen, A/City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Peter Duke, A/Director of Development Services	

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Your Worship, there is no report from the City Operations Committee.



## Minutes of the meeting of the Community Services Committee

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Tracy Allen, A/City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Peter Duke, A/Director of Development Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

### **1. New Business – Yukon Firefit Association**

As requested by a Committee member, Administration confirmed that a letter outlining City funding and support opportunities was sent to the Yukon Firefit Association last year. Administration will follow up with the event organizers.

### **2. New Business – Leota Street Park**

A Committee member requested an update on planning for Leota Street Park in Whistlebend. Based on feedback from the public engagement, Administration is working with the Yukon Government on the design concept which is expected at the end of June. Public engagement for the naming of the park was encouraged.

### **3. New Business – Fridays in the Park**

A Committee member thanked the Parks department staff for their work on Fridays in the Park, commenting that the events have been well advertised and are a good opportunity to bring the community together.

**4. Delegate Juan Jordan – Public Transit Routes to School**

Delegate Juan Jordan informed Council of struggles experienced by the students of St. Francis of Assisi Catholic Secondary School (SFACSS) utilizing the City's transit system. The delegate asked that the routes be updated on Google Maps, and that the students of SFACSS be considered in future changes.

**5. Delegate Myron Penner, Fire Fitness Association – Firefit Regional 2025**

Myron Penner of the Yukon FireFit Association presented to Council to request a street closure of a section of Main Street for the 2025 Firefit Regional. The delegate also requested the City provide some event-specific items such as bleachers, tents, and waiving of parking fees.



**Minutes of the meeting of the  
Public Health and Safety Committee**

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking	
Staff Present	Tracy Allen, A/City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Peter Duke, A/Director of Development Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Vehicle for Hire Bylaw**

The Committee was presented with the proposed Vehicle for Hire Bylaw 2024-10, a bylaw to regulate the vehicle for hire industry in Whitehorse to ensure passenger safety and provide reliable, efficient, fair, and modernized service. Administration provided additional information on company and driver requirements and testing, and on the industry's awareness and preparedness for these changes to be implemented. A few Committee members shared future app features they would like to see, and expressed interest in increasing fines for specific safety-related offenses.

**The Recommendation of the Public Health and Safety Committee is**

THAT Council direct Bylaw 2024-10, a bylaw to permit, license, and regulate the owners and operator of vehicles for hire in Whitehorse, be brought forward for consideration under the bylaw process.





## Minutes of the meeting of the Corporate Services Committee

Date	June 3, 2024	2024-11
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Tracy Allen, A/City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Peter Duke, A/Director of Development Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Municipal Charges and Community Service Grants**

The Committee was presented with the request for authorization of 2024 Municipal Charges and Community Services Grants through proposed Bylaw 2024-35. Administration confirmed that each applicant was awarded 100% of what they were eligible for.

### **The Recommendation of the Corporate Services Committee is**

THAT the Council direct that Bylaw 2024-35, a bylaw to authorize municipal charges and community services grants in the amount of \$209,298.45 for the year 2024, be brought forward for consideration under the bylaw process.

### **2. Council Member Appointment to the Association of Yukon Communities**

As Councillor Friesen has asked to be replaced as City representative to the Association of Yukon Communities, a recommendation was presented to appoint Councillor Dan Boyd as City representative until the end of Council term on October 31, 2024.

**The Recommendation of the Corporate Services Committee is**

THAT the appointment of Councillor Michelle Friesen as a City representative to the Association of Yukon Communities be rescinded; and

THAT Councillor Dan Boyd be appointed as a City representative to the Association of Yukon Communities for a term to expire on October 31, 2024.

**3. New Business – Reconsider Letter for Ceasefire**

In response to a Committee member requesting information on the potential of reconsidering the letter for ceasefire, Administration confirmed that research will be conducted on procedure.

**4. Delegate Felix Olaney – Solidarity with Palestine**

Delegate Felix Olaney presented on the history of Palestine and Israel, touched on how policy can be used as a tool of oppression, and urged Council to reconsider the motion to stand in solidarity with Palestine and call for a ceasefire.

**5. Delegate Kate White – Solidarity with Palestine**

Delegate Kate White urged Council to take a position regarding Palestine and explained that remaining silent sends a heartbreaking message to the families of the 37,000 Palestinians that have died and to Whitehorse community members who care deeply about this.

**6. Delegate Lisa Vollans-Leduc, Vice President, Yukon Employees' Union – Solidarity with Palestine**

Delegate Lisa Vollans-Leduc, Vice President of the Yukon Employee's Union, urged Council to acknowledge the truth of the situation in Palestine and advocate for an immediate ceasefire. The delegate also emphasized the importance of debate within Chambers and asked that conversation be allowed on the matter.

**7. Delegate Lisa Stewart – Solidarity with Palestine**

Delegate Lisa Stewart explained that standing in solidarity with Palestine is of interest to the community Council represents and aligns with supporting indigenous right to ancestral lands. The delegate urged Council to make the right decision, declare solidarity with Palestine, refuse to be complicit in genocide, and amend policies so they cannot be weaponized against the people.

**8. Delegate Miasha Albisser – Addressing the Motion for a Ceasefire**

Delegate Miasha Albisser urged Council to reconsider their dismissal of the motion regarding support for a ceasefire in Palestine, highlighting Council's previous support for Ukraine in the Russian invasion and the City's influence on global issues.

**9. Delegate Eric Epstein – Support for Ceasefire in Gaza**

Delegate Eric Epstein, a member of the Jewish community in Whitehorse, expressed support for the motion for a ceasefire in Gaza, and commended the youth for their work on the movement.

**10. Delegate Graeme Poile – Solidarity with Palestine**

Delegate Graeme Poile voiced support for the motion to call for a ceasefire in Palestine, and highlighted inconsistencies in the decision to uphold the point of order against it. The delegate argued that the motion aligns with the City's values of fairness, supporting human rights, and committing to reconciliation with indigenous peoples.

**11. Delegate Brontë Renwick-Shields – Solidarity with Palestine**

Delegate Brontë Renwick-Shields spoke in support of the motion brought forward by Councillor Friesen regarding Palestine and condemned the idea that standing against the deaths of 36,000 people is divisive. The delegate urged Council to take action in upholding human rights by supporting Palestine.

**12. Delegate Michelle Watson – Addressing the Motion for a Ceasefire**

Delegate Michelle Watson provided Council with information on the history of Israel and Palestine relations, and a list of events held in Whitehorse that prove there is community interest in supporting Palestine. The delegate urged Council to review their policies and provide an opportunity for public engagement on this matter to restore community trust in the Council process.

**13. Delegate Eion Sheridan – Support for the People of Palestine**

Delegate Eion Sheridan noted that the population of Whitehorse is similar to the death count of Palestinians from Israel's attacks and urged Council to write to the Federal government in support of a ceasefire and recognition of the state of Palestine. The delegate brought up Council's efforts in support of Ukraine in 2023, and suggested that if needed, Council should move to accept Rafah as a Sister City.

**14. Delegate Molly Swain – Settler Colonialism in Whitehorse**

Delegate Molly Swain drew parallels between the struggles of indigenous peoples in Canada to the current violence on Palestinians. The delegate emphasized the need for Council to remain consistent in addressing injustices against indigenous peoples across the world, and urged Council not to use policy to shut down difficult conversation.

**15. Delegate Rick Karp – The Palestinian / Hamas Issue in Gaza**

Delegate Rick Karp spoke in support of a ceasefire and release of hostages in the Palestine and Israel conflict but pointed out the potential of misconstrued data coming out of Gaza. The delegate emphasized that the situation is complicated and the responsibility of the federal government to address.

**16. Delegate Mike Fancie – Invasion of Ukraine**

Delegate Mike Fancie commended Council members for their bravery in standing in solidarity with Ukraine following the Russian invasion despite potential political consequences. The delegate expressed the importance of the gesture of solidarity to the people of Whitehorse and Ukraine, urging the same consideration for the people of Palestine, and noted how these actions will shape how history sees City Council.

**17. Delegate Makiah Anderson – Solidarity with Palestine**

Delegate Makiah Anderson expressed disappointment in the decision to uphold a point of order on the motion on standing in solidarity with Palestine, describing it as going against what the people of Whitehorse stand for. The delegate shared statistics regarding the attack on the Palestinian people and stated that silence and ignorance are a political statement in support of Israel.

**18. Delegate Anya Close – Solidarity with Palestine**

Delegate Anya Close urged Council to align with the Declaration of Commitment, stating that ignoring the death and destruction in Palestine goes against it. The delegate called to Council to apologize for and amend their decision to silence discussion on the motion of solidarity with Palestine and take action in supporting justice for the indigenous peoples of Palestine.

**19. Delegate Antoine Goulet – Solidarity with Palestine**

Delegate Antoine Goulet raised concerns that the decision to uphold a point of order on the motion on standing in solidarity with Palestine is not consistent with Council's decision to stand in solidarity with Ukraine. The delegate urged Council to call for an immediate and permanent ceasefire in Palestine.

**20. Delegate Emily Ross – Solidarity with Palestine**

Delegate Emily Ross, sharing quotes from Council members when speaking in support of Ukraine, expressed disappointment that Council has not taken action to show solidarity for the people of Palestine, and that discussion on a motion to do so was immediately shut down. The delegate urged Council to recognize the evidence that shows this is a matter of interest to the community.

**21. Delegate Jane Robinson-Boivin – Solidarity with Palestine**

Delegate Jane Robinson-Boivin described the interconnectedness of oppressed people worldwide and that until everyone is free from violence and oppression, no one is free. The delegate, emphasizing that Council members are elected by the people and should represent the people, called on Council to stand against oppression and demand peace and justice for the people of Palestine.

**22. Delegate Tory Russell – Solidarity with Palestine**

Delegate Tory Russell spoke in solidarity with Palestine, condemning the decision to uphold a point of order on Councillor Friesen's motion as a misuse of policy to unjustly silence the debate. The delegate urged that Palestine be treated in a way that is consistent with what Council has stated it stands for, and to reconsider the letter calling for a ceasefire.

**23. Delegate Julianna Scramstad – Palestine and Democracy**

Delegate Julianna Scramstad spoke in support of the motion regarding Palestine and criticized Council's decision to silence the debate on the motion, listing several sections of the Code of Conduct that were not upheld. The delegate urged Council to reconsider this decision and take a more proactive stance in supporting Palestine.

**24. Delegate Joline Beauregard – Solidarity with Palestine**

Delegate Joline Beauregard expressed support for Councillor Friesen's motion on standing in solidarity with Palestine and spoke about the frustration experienced following the decision to uphold a point of order on the motion that shut down debate. The delegate felt that as the community's elected representatives, it is the responsibility of Council to speak up and address the crisis in Palestine no matter how uncomfortable the discussion may be.

**25. Delegate Sana Javed – Colonialism in City Councils**

Delegate Sana Javed spoke about how the suffering of those in Palestine is connected to the suffering of all oppressed people and explained that to truly commit to reconciliation and decolonization in our community as promised, Council must recognize the oppression of indigenous people globally. Noting frustration and exhaustion with the people in power refusing to act, the delegate urged Council to reconsider the motion for a letter calling for a ceasefire.

**26. Delegate Saba Javed – Addressing the Ceasefire**

Delegate Saba Javed described disappointment and shame following the silencing of debate regarding the motion brought forward by Councillor Friesen and called on Council to uphold their responsibility as representatives of the people by speaking out in solidarity with Palestine.

**27. Delegate Muhammad Javed – Addressing the Ceasefire**

Delegate Muhammad Javed shared pride over how the people of the Yukon care about each other regardless of differences, and as evident by the people who have spoken to Council on the conflict in Palestine, the community cares about the people of Palestine as well. The delegate urged Council to recognize the suffering of Palestinians and stand up for human rights.

**28. Delegate Josh Long – Supporting Palestinians in Gaza**

Delegate Josh Long invited Council to imagine if all the people of Whitehorse disappeared, a similar number to those who have died in Israel's attacks on Palestine, and questioned if Council would stand with persecuted groups within the Whitehorse community if times were difficult. The delegate urged Council to stand by their values and speak out about the violence in Palestine.

There being no further business the meeting adjourned at 9:55 P.M.

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Laura Cabott, Mayor

\_\_\_\_\_  
Corporate Services

## ADMINISTRATIVE REPORT

<b>TO:</b> Council
<b>FROM:</b> Administration
<b>DATE:</b> June 11, 2024
<b>RE:</b> Vehicle For Hire Bylaw Supplementary Report

### ISSUE

Presenting amendments to the recently introduced Vehicle For Hire, a Bylaw to permit, license, and regulate the owners and operators of vehicles for hire in the City of Whitehorse.

### REFERENCE

- [Vehicle for Hire Bylaw 2018-26](#)
- Revised Bylaw 2024-10

### HISTORY

In recent years, passenger safety in Whitehorse taxis, especially for women and vulnerable individuals, has been a concern. A taxi safety working group led to 2018 bylaw amendments, enhancing driver training and requiring video recording and Global Positioning Systems. A 2022 report prompted further changes, including mandatory audio recording. Extensive consultations in 2023 and early 2024 focused on modernizing the industry, leading to a new bylaw proposed to ensure a safe, reliable, and adaptable taxi service.

The proposed bylaw was introduced to Council June 3, 2024, and feedback was provided for Administration's consideration.

Concerns were raised about the timelines for accessible taxis offline for mechanical reasons, the sufficiency of passenger safety penalties, potential jurisdictional overlap, training development and implementation, and some editorial issues.

Questions arose regarding digital dispatching systems and app-based technologies. Administration clarified that the bylaw is flexible to new technologies but acknowledged further research is needed.

### ALTERNATIVES

1. Bring forward Bylaw 2024-10, as amended for consideration under the Bylaw process;  
or
2. Refer the matter back to Administration.

### ANALYSIS

Administration reviewed Council's comments and concerns. After consideration, a number of amendments have been made to Bylaw 2024-10 to address these issues as noted below:

- Adjustments were made to a number of fines specific to passenger safety;



- Language around vehicle colour was clarified.
- Editorial issues were corrected, and the word ‘reasonably’ has been added to two sentences in regards to document requests.
- Language was added to allow the temporary use of another company’s accessible vehicle in order to align with service expectations under the Bylaw.

The process for damaged or inoperative accessible vehicles is that they must be reported to Bylaw. Bylaw may request additional information regarding scheduled repair dates in order to determine a reasonable timeline. Companies with an inoperable accessible vehicle may be subject to fines under the Bylaw. This has been clarified in the revised bylaw.

There is jurisdictional similarity between the proposed Bylaw and the Motor Vehicle Act (MVA). While the Bylaw focuses on industry standards and passenger safety, the MVA covers broader road rules and traffic regulations. Penalties for violations have been adjusted to prioritize passenger safety in the revised bylaw.

**The Motion to be Considered by Council is** (requires a mover and seconder)

THAT Council direct that the revised Bylaw 2024-10, a bylaw to permit, license, and regulate the owners and operators of vehicles for hire in the City of Whitehorse, replace the original proposed bylaw; and

THAT the revised bylaw be brought forward for consideration under the bylaw process.

**CITY OF WHITEHORSE**  
**BYLAW 2024-10**

A bylaw to permit, license, and regulate the owners and operators of vehicles for hire in the City of Whitehorse.

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WHEREAS 265(a) of the *Municipal Act* RSY 2002 Chapter 154 provides that council may pass bylaws for the safety, health, and welfare of people and the protection of persons and property;

AND WHEREAS 265(k) of the *Municipal Act* provides that council may pass bylaws for municipal purposes respecting transport and transportation systems, carriers of persons or personal property including taxi drivers, vehicles and taxi businesses, and other forms of public transport;

AND WHEREAS 266 of the *Municipal Act* provides that council may by bylaw provide for a system of licenses, inspections, permits, or approvals, including establishing fees for the activity authorized;

AND WHEREAS the purposes of this bylaw include:

- (1) ensuring public safety, service quality and consumer protection for customers and service providers in the vehicle for hire industry;
- (2) establishing a system of inspections, permits and plates for drivers of vehicles for hire, vehicles for hire, and vehicle for hire companies; and
- (3) ensuring that the vehicle for hire industry meets the needs of the traveling public in the City;

AND WHEREAS section 126(1) of the *Motor Vehicles Act* provides that a municipality may, with respect to highways subject to its jurisdiction, make bylaws not inconsistent with the *Motor Vehicles Act* and on matters for which no provision is made in the *Motor Vehicles Act*, for the regulation and control of vehicle, animal, and pedestrian traffic, the specifics of which are set forth in subsections (a) through (m);

AND WHEREAS section 126(2) of the *Motor Vehicles Act* provides that without limiting the generality of subsection 126(1), a municipality may make bylaws under and for the purposes of subsection (1) respecting those matters which are set forth in subsections (a) through (q);

AND WHEREAS section 249(2) of the *Motor Vehicles Act* provides that, for the enforcement of any bylaw made by a municipality under sections 36, 50, 86, 106, 114, 130, 133 – 136, 181, 203, 217, 230 and 232 of the *Motor Vehicles Act*, a municipality may by bylaw confer on an officer or employee of the municipality the powers of a peace officer;

# Vehicle For Hire Bylaw 2024-10

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NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

## SHORT TITLE

1. This bylaw may be cited as the **Vehicle for Hire Bylaw**.

## DEFINITIONS

2. In this bylaw:

“ACCESSIBLE VEHICLE FOR HIRE” means a Vehicle For Hire which is designed and manufactured or converted for the purpose of transporting persons with disabilities and/or who use mobility aids.

“APPLICANT” means the person who makes and signs an Application for any certificate, license, Permit, Plate or transfer thereof, as contemplated by this bylaw.

“BROKERAGE PERMIT” means a permit issued to a Vehicle for Hire Company to offer services, hire Drivers, and lease or rent Vehicles For Hire for the purpose and under the conditions, authorizations, limitations and requirements of this bylaw.

“BUS” means a Motor Vehicle For Hire with a Seating Capacity of ten or more passengers, operated over a Fixed Route of travel to a specified location, with a Fare set at a specified sum per passenger.

“BUS OPERATED AS VEHICLE FOR HIRE” means a bus or tour bus that does not travel over a Fixed Route and includes a bus or tour bus that picks up and/or drops off passengers at their place of residence and excludes a bus owned, operated or controlled by a Federal, First Nation, Territorial or Municipal government, health care facility or any approved affiliate of those bodies.

“BUSINESS LICENSE” means the license provided under the City of Whitehorse *Business License Bylaw* as may be amended and replaced from time to time.

“BYLAW SERVICES” means the Manager, or individual(s) appointed to conduct the enforcement of bylaws for the City.

“CHARTER” means to transport passengers by Prior Reservation for an extended engagement or special purpose based on a Charter Fare.

“CHARTER FARE” means a set rate charged to, or collected from, any person for Charter transportation services as outlined in Schedule “A” attached hereto and forming part of this bylaw;

“CITY” means the municipal corporation of the City of Whitehorse.

# Vehicle For Hire Bylaw 2024-10

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“COMPANY PLATE” means a Vehicle for Hire Plate or Plates issued to a Vehicle For Hire Company under a Brokerage Permit and subject to the purpose, conditions, authorizations, limitations and requirements outlined in this Bylaw, but does not include a Plate or Plates issued directly to a Driver.

“CONSENT TO RELEASE OF INFORMATION” means the Applicant’s written authorization to conduct any and all searches and obtain personal information relevant to this bylaw.

“DESIGNATED OFFICER” means an officer of the Royal Canadian Mounted Police (RCMP), the Manager of Bylaw Services, or individual(s) appointed to conduct the enforcement of bylaws for the City.

DIGITAL or ELECTRONIC DISPATCHING SYSTEM is a software program on a mobile phone or other digital electronic device, and includes an “App”, which allows for or performs one or more of the following functions:

- (1) allows a person to identify the location of available Vehicles for Hire and allows a Driver to identify the location of a person who is seeking services of a Vehicle for Hire;
- (2) allows a person to request a Vehicle for Hire with a mobile phone or other electronic device;
- (3) allows a Driver to receive a request for services from a person;
- (4) allows a person to pay for Vehicle for Hire services through an electronic payment system; and
- (5) issues a receipt for Vehicle for Hire services upon request.

“DISPATCH RECORDS” means the written or digitally recorded details of each Vehicle for Hire trip, which shall contain the following information:

- (1) the specific date and time when the trip was dispatched;
- (2) the unit number of the dispatched Vehicle for Hire;
- (3) the origin and destination of each trip;
- (4) dispatchers name; and
- (5) time format in 24hrs.

“DISPATCH SERVICE” means a person or Digital or Electronic Dispatching System, other than a Driver of a Vehicle For Hire, that coordinates the engagement of Vehicle For Hire services and oversees the transportation services of a Vehicle for Hire Company by providing, digital, electronic or Two-Way Radio Communication with Drivers, and to which requests for service are received by a person or Digital or Electronic Dispatching System and communicated to the Driver.

# Vehicle For Hire Bylaw 2024-10

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“DOWNTOWN AREA” means that area of the City the boundaries of which are shown on the map attached hereto as “Schedule C” and forming part of this bylaw.

“DRIVER” means a person who drives or is in charge of a Vehicle For Hire, and who is required to be the holder of a valid Vehicle For Hire Permit prior to operating a Vehicle For Hire.

“FARE” means the fare, toll, fee or rate charged to, or collected from, any person for the transportation of a person or persons, or personal property of a person.

“FARE SCHEDULE” is the schedule of maximum Fares which may be charged by the owner of a Vehicle for Hire, which may include a Flat Rate, and the schedule of minimum Charter Fares which may be charged, as set out in Schedule “A” attached hereto and forming part of this bylaw.

“FARE ZONE” means a zone or zones in and between which a Flat Rate may be charged as a Fare.

“FEE” means the fees as set out in the City of Whitehorse Fees and Charges Bylaw as may be amended or replaced from time to time.

“FIXED ROUTE” means the roads or trails designated as a transportation route, and the scheduled times for use of this route, all as approved by the Manager.

“FLAT RATE” means a fixed rate for a Fare that may be charged for travel between a Fare Zone in accordance with this bylaw.

“GENERAL INSPECTION” means the initial inspection, and thereafter semi-annual inspections and random inspections, all for which a fee is charged, of a Motor Vehicle For Hire, as contemplated by this bylaw;

“GENERAL INSPECTION REPORT” is the form to be completed by an Inspector at a General Inspection of a Motor Vehicle For Hire.

“HANDS-FREE CELLULAR TELEPHONE” means a cellular telephone which is equipped with hands-free technology that allows calls to be placed or received by the Driver via voice commands.

“IMMEDIATE FAMILY” means the Driver’s mother, father, sister, brother, spouse, son, daughter, mother-in-law, father-in-law, grandparent, or grandchild, and includes any of the above step-relatives.

“INSPECTION, INSPECT, OR INSPECTED” means a General Inspection, Mechanical Inspection, random inspection, or an inspection of a Motor Vehicle For Hire requested by the Designated Officer.

# Vehicle For Hire Bylaw 2024-10

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“INSPECTOR” means a person who is authorized to perform periodic, general, or mechanical inspections of a Motor Vehicle For Hire, including the Designated Officer.

“LICENSEE” means the person to whom a Vehicle For Hire Plate is issued under this bylaw.

“LIMOUSINE” means a luxury sedan with a seating capacity greater than nine passengers with separate compartments for engine, passenger and cargo and has a minimum of three passenger doors and a driver’s door, and is identified as a stretch limousine or other limousine by its manufacturer.

“MANAGER” means the Manager of Bylaw Services or their designate.

“MECHANICAL INSPECTION” means the initial inspection, semi-annual inspections and random inspections of a Motor Vehicle For Hire conducted by an Inspector.

“MECHANICAL INSPECTION REPORT” is the form to be completed by an Inspector at a Mechanical Inspection of a Motor Vehicle For Hire.

“MOTOR VEHICLE FOR HIRE” means a motorized Vehicle For Hire, that is operated or intended to be operated for the purpose of carrying passengers and their property for valuable consideration irrespective of whether it is operated or intended to be operated for that purpose each time it is operated and irrespective of whether there is a subsisting Vehicle For Hire Plate issued in respect of it and includes a Bus operated as a Vehicle For Hire and a Limousine.

“NON-MOTORIZED VEHICLE FOR HIRE” means a non-motorized Vehicle For Hire that is not drawn, propelled or driven by any kind of power, other than muscular power, which is used for the carrying, transporting or conveyance of persons or property for hire and, without limiting the generality of the foregoing, shall include a dog sled, horse-drawn carriage, horse-drawn sled, and a pedicab.

“NOT FOR HIRE SIGN” means a sign that is solid lime green in colour throughout, and no smaller than 20 centimetres high by 80 centimetres wide with black lettering, where the lettering is no less than 2 centimetres wide, which states “NOT IN SERVICE”.

“NOTICE” means a written warning issued by a Designated Officer for a contravention of this bylaw.

“OUT OF SERVICE ORDER” means a written statement issued by a Designated Officer directing the immediate removal of a Vehicle For Hire from service for a deficiency or violation pursuant to this bylaw.

“OWNER” means the owner or operator of a Vehicle For Hire Company, and/or the registered owner, Driver or Licensee of a Vehicle For Hire.

# Vehicle For Hire Bylaw 2024-10

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“PERIODIC MOTOR VEHICLE INSPECTION FACILITY” means a premise which has been established for the inspection and testing of motor vehicles by the Commissioner in Executive Council under the *Motor Vehicles Act*, as may be amended or replaced from time to time.

“PERIODIC MOTOR VEHICLE INSPECTOR” means those qualified persons who have been designated and authorized to preform motor vehicle inspections and tests as contemplated by the *Motor Vehicles Act*, as may be amended from time to time.

“PERMIT” means a permit issued by Bylaw Services to operate a Vehicle For Hire, a Vehicle for Hire Company or Vehicle for Hire Brokerage and includes the annual Vehicle For Hire Certification issued by Bylaw Services to a person to operate a Vehicle For Hire.

“PLACE OF BUSINESS” means a physical premises located within Whitehorse where the books and records of the Vehicle for Hire Company are housed.

“PLATE” means the metal numbered placard issued by Bylaw Services to identify a Motor Vehicle For Hire which is affixed to a Motor Vehicle For Hire as contemplated by this bylaw.

“PLATE DECAL” means the current year decal required and issued under this bylaw, for a fee, to a Motor Vehicle For Hire which is affixed to the Plate of a Motor Vehicle For Hire which has met the conditions of this bylaw for operating a Motor Vehicle For Hire.

“PRIOR RESERVATION” means a recorded request for transportation in a Vehicle For Hire, which was made a minimum of eight hours in advance of the request for transportation.

“REVOCATION or REVOKE” means a permanent recall of any certificate, Permit or Plate issued under this bylaw.

“RIDE SHARE POOL VEHICLE” means a motor vehicle that is operated for the transportation of persons that:

- (1) operates under a transportation pooling arrangement for passengers which is sponsored and coordinated by an organization or agency working in conjunction with the Government of Canada, the Government of Yukon, the City, or a private non-profit charitable organization; and
- (2) where the compensation charged to passengers for such transportation does not exceed an amount required to pay operating costs and capital costs of the vehicle used for such transportation during the period of usage when the vehicle is providing such transportation.

“SEATING CAPACITY” means the rated passenger load assigned to a motor vehicle by the originating manufacturer.

# Vehicle For Hire Bylaw 2024-10

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“SECURITY CAMERA” means a fully operational security video camera as approved under and contemplated by this bylaw.

“SERVICE ANIMAL” means any dog trained by a recognized and accredited institution to provide assistance to persons with hearing or visual impairments, physical disabilities, developmental or intellectual disabilities, or to assist persons with other disabilities in the performance of daily activities.

“SHIFT” means a single period of time worked by a Driver in a 24-hour period.

“SMOKE” means the act of inhaling tobacco or other similar substance or cannabis or allowing tobacco or other similar substance or cannabis to burn or dispense smoke and includes the use of vaporizers and e-cigarettes.

“SUSPENSION or SUSPEND” means a temporary recall of any certificate, Permit or Plate issued under this bylaw.

“TAMPERED” means to have removed or damaged the Taximeter Seal and includes any change in the Taximeter which results in a Fare that differs from the Fares authorized by this bylaw.

“TARIFF CARD” means a placard required by this bylaw where the background is to be transparent (when placed on a rear passenger window) and the text is to be black in colour and not take up more than 33% of the surface area of the placard, and which shall contain:

- (1) the unit number of the Motor Vehicle For Hire;
- (2) the Fare schedule, including any taxes and discount rates;
- (3) wording that indicates that a Security Camera is installed in the Motor Vehicle For Hire and images of the passengers are being recorded;
- (4) the telephone number of the Vehicle for Hire Company;
- (5) the telephone number of Bylaw Services; and
- (6) a statement that any complaints about the Driver should be directed to those telephone numbers.

“TAXI CHARTER” means a charter establishing passenger and driver rights, passenger and driver obligations, terms of service and other information deemed necessary by the Manager of Bylaw Services.

“TAXIMETER” means a device approved by Bylaw Services installed in a Motor Vehicle For Hire that computes and shows the Fare payable for each trip calculated based on the distance travelled or on the time elapsed or both.



# Vehicle For Hire Bylaw 2024-10

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“TAXIMETER SEAL” means the seal which is affixed to the Taximeter by Bylaw Services upon successful completion of the General Inspection.

“TOUR BUS” means a motor vehicle capable of carrying more than ten passengers for sightseeing ventures or sporting activities, and while under hire, only travels over predetermined Fixed Routes that take on and discharge passengers only at bus depots, licensed hotels, motels, bed and breakfasts, or approved stops with a Fare set at a specified sum per passenger.

“TWO-WAY RADIO COMMUNICATION” means radio equipment licensed by Industry Canada pursuant to Radio Standards Specification-Gen, Issue 3, as may be amended and replaced from time to time.

“TRIP” means each transport of a person or persons or delivery of personal property of a person, by a Driver for a Fare.

“TRIP RECORD” means the written and recorded details of each Trip undertaken by a Driver during their Shift in the form adopted for use by the Manager from time to time.

“VEHICLE FOR HIRE” means all Accessible Vehicles For Hire, Motorized Vehicle For Hire and Non-Motorized Vehicle For Hire, and any vehicle in respect of which there is a valid and subsisting Plate and Vehicle For Hire Registration certificate.

“VEHICLE FOR HIRE BROKERAGE” means a person, partnership or corporation that holds a valid and subsisting Vehicle for Hire Brokerage Permit.

“VEHICLE FOR HIRE BROKERAGE PERMIT” has the same meaning as Brokerage Permit.

“VEHICLE FOR HIRE PERMIT” means the permit issued pursuant to the provisions of this bylaw for a Driver to operate a Vehicle For Hire.

“VEHICLE FOR HIRE COMPANY” means a business that operates one or more Vehicles For Hire and provides any of the following services:

- (1) administering Vehicle For Hire operations;
- (2) employing or contracting with one or more Drivers or Vehicle For Hire Permit holders; and
- (3) coordinating or accepting calls for services for Vehicle For Hire.

“VEHICLE FOR HIRE REGISTRATION CERTIFICATE” means the credential issued by Bylaw Services for a vehicle that has successfully met the requirements of this bylaw to operate as a Vehicle For Hire.

# Vehicle For Hire Bylaw 2024-10

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“VOLUNTARY FINE” means the dollar amount specified in a bylaw and on a ticket for a specified offence, payment of which may be made in lieu of a court appearance, and which admits guilt and registers a conviction for the charge.

## **APPLICATION OF BYLAW**

3. This bylaw shall apply equally to all Vehicle For Hire Companies, Vehicle for Hire Company owners, Vehicle For Hire Brokerages, Vehicle For Hire Brokerage owners, Accessible Vehicles For Hire, Buses operated as Vehicles For Hire, Limousines, Vehicles for Hire, owners or drivers of any type of Vehicle For Hire, all of which shall be subject to all bylaw requirements save and except for those sections of this bylaw which expressly provide otherwise.

## **EXEMPTIONS**

4. This bylaw shall not apply to the operation of any Ride Share Pool Vehicle.

## **VEHICLE FOR HIRE BROKERAGE PERMIT**

### **Application Process**

5. An Application for a Vehicle for Hire Brokerage Permit shall be made to the City on such forms and accompanied by such information as required by the Manager from time to time, for a fee.
6. In addition to the Vehicle for Hire Brokerage Permit, a Vehicle for Hire Company shall also obtain a Business Licence from the City only after all requirements of this bylaw are met.
7. At the request of a Vehicle for Hire Company, the Manager may designate for the exclusive use of the holder of a Vehicle for Hire Brokerage Permit:
  - (1) the type and colour of Vehicle For Hire roof lights;
  - (2) the exterior markings; and
  - (3) the exterior paint colour,
  - (4) the unit number of the vehicle for hire

### **Issuance of Brokerage Permit**

8. Upon receipt of all documents required by this bylaw for an Application for a Vehicle For Hire Brokerage Permit or renewal thereof, together with the applicable fee, Bylaw Services shall, within 30 days, make one of the following decisions:
  - (1) approve the Application and issue a Vehicle For Hire Brokerage Permit;

# Vehicle For Hire Bylaw 2024-10

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- (2) approve the Application, and issue a Vehicle For Hire brokerage permit that is subject to conditions set by Bylaw Services; or
  - (3) refuse the application.
9. Bylaw Services may issue a Vehicle for Hire Brokerage Permit along with five Plates, to the Applicant if, among other things, they are satisfied that all information under section 5 of this bylaw has been provided, including that the applicant has provided proof of the following to Bylaw Services:
  - (1) the Place of Business for the Vehicle For Hire Company is equipped with properly functioning Two-Way Radio Communication equipment, and/or a Digital or Electronic Dispatching System, which in the opinion of the Manager is satisfactory to carry out the dispatch services for a Vehicle for Hire Company; or a system to maintain Dispatch and Trip Records in accordance with this Bylaw if a Digital or Electronic Dispatching System is used;
  - (2) the Vehicle for Hire Company has established a Place of Business that has been inspected and approved by Bylaw Services;
  - (3) Bylaw Services has been provided a list of all current Drivers, Vehicles For Hire, Permits for each of the Drivers, and a Vehicle For Hire fleet list;
  - (4) the Applicant can provide a minimum of five Vehicles For Hire and for the provision of twenty-four hour dispatch service;
  - (5) the Applicant meets the Accessible Vehicle For Hire requirements for Accessible Vehicles For Hire under this bylaw;
  - (6) the Applicant holds a valid and subsisting permit for operating Two-Way Radio Communication as outlined in this bylaw, if a Two-Way Radio Communication system is used under this Bylaw;
  - (7) the Applicant has worker's compensation coverage for all current employees of the Vehicle For Hire Company;
  - (8) the Applicant provides the name(s) and schedule(s) for dispatching for the Vehicle for Hire Company; and
  - ~~(9)~~ any other information or documentation as is may be reasonably required by ~~the Manager~~ Bylaw Services for the administration of this bylaw.
10. A Vehicle for Hire Brokerage Permit issued under this Bylaw may be immediately cancelled by Bylaw Services if at any time a Vehicle For Hire Company cannot meet the minimum requirements under this bylaw, including without limitation the minimum requirements for issuance of a Vehicle for Hire Brokerage Permit under section 9 of this bylaw.
11. A Vehicle for Hire Brokerage Permit is non-transferable, except with written approval by the Manager, which approval may be denied for any reason by the Manager.

## General Brokerage Permit Requirements

## Vehicle For Hire Bylaw 2024-10

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12. No person shall operate a Vehicle For Hire Company unless there is a valid and subsisting Vehicle For Hire Brokerage Permit issued pursuant to this bylaw.
13. Vehicle For Hire Companies shall comply, and ensure all of their Drivers comply, with all of the terms and conditions set out in this bylaw for operating a Vehicle For Hire.
14. An owner or operator of a Vehicle For Hire Company must have a valid and subsisting Business License from the City prior to operating the Vehicle For Hire Company.
15. No Vehicle For Hire shall be operated as a taxi except by a Driver employed by or contacted to a Vehicle for Hire Company.
16. No Vehicle for Hire Company shall advertise or offer a Vehicle For Hire unless that Vehicle For Hire has a valid and subsisting Plate or Company Plate issued to that Vehicle For Hire.
17. A Vehicle for Hire Company shall:
  - (1) maintain a Place of Business in the City where the Vehicle for Hire Company is operated;
  - (2) inform Bylaw Services, in writing, of all trade names used in connection with the company;
  - (3) immediately notify Bylaw Services when a Vehicle For Hire becomes associated or ceases to be associated with the company;
  - (4) maintain an up-to-date list of all Drivers that includes a photocopy of each Driver's Permit, and provide a copy of this list upon demand by a Designated Officer;
  - (5) ensure that every associated Vehicle For Hire has, at all times, the name, trade name or trademark of the Vehicle For Hire Company displayed on such vehicle in a form and manner approved by a Designated Officer;
  - (6) ensure the Plate displayed on any Vehicle For Hire is that which is referred to in the Vehicle For Hire Registration certificate for that Vehicle For Hire ;
  - (7) use, maintain and provide its customers and Drivers with a Dispatch Service that operates at all times when Vehicles For Hire are in service;
  - (8) maintain, and be available to provide a 24-hour service;
  - (9) have a minimum of five licenced Drivers;
  - (10) keep and safeguard all lost and found items for at least a period of 30 days, or less if the item is claimed, and maintain a complete electronic and written record of lost items, found items and the names and contact information for any persons who have claimed a found item or who have made inquiries about a lost item, and provide this record to a Designated Officer upon demand. This does not include perishable food items, which shall be retained as long as reasonable

# Vehicle For Hire Bylaw 2024-10

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under the circumstances to provide time for the passenger to claim the perishable food items, unless the food item requires disposal if it is unclaimed;

- (11) provide all Drivers associated with the Vehicle For Hire Company with training in the use of the Taximeter, Dispatch System and other equipment used in providing Vehicle For Hire services, including approved specialized equipment for Accessible Vehicles For Hire, along with any training requirements that may be required by a Designated Officer from time to time;
  - (12) provide to all passengers the Vehicle For Hire services requested, at the location and within the time specified to the passenger upon receiving the passenger's request for Vehicle For Hire services;
  - (13) have in place a system for giving priority for the use of Accessible Vehicles For Hire to customers who require the service;
  - (14) maintain a complaints process to promptly investigate and respond to service complaints registered by the public and make details of this process and records of all complaints received and the response of the Vehicle For Hire Company to these complaints available to a Designated Officer upon request;
  - (15) provide immediate written notice to Bylaw Services whenever there is a change of ownership or control of the Vehicle For Hire Company, including whenever there is a change to the directors, officers or shareholders of the Vehicle For Hire Company; and
  - (16) maintain in good working order electronic payment systems in all of its Vehicles For Hire.
18. No person shall operate a Vehicle for Hire Company without having and maintaining in good standing the following, original copies of which shall be provided to Bylaw Services upon request:
- (1) a valid and subsisting Business License;
  - (2) a radio license for Two-Way Radio Communication;
  - (3) a list of all Vehicles For Hire that have passed Inspection;
  - (4) proof of insurance for all Vehicles For Hire owned, associated with, operated by or under the control of the Vehicle for Hire Company;
  - (5) a list of all Vehicle For Hire Drivers; and
  - (6) any additional requirements, including licenses, Permits or certificates, required under the terms of a Brokerage Permit.

## Keeping Records

19. A Vehicle for Hire Company shall keep the following records at the Vehicle For Hire Company's Place of Business and retain them for a minimum of two calendar years and make them available on demand of a Designated Officer:

- (1) dispatch records;

# Vehicle For Hire Bylaw 2024-10

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- (2) Trip records;
- (3) employment and all other contracts related to the supply of Vehicle For Hire services;
- (4) all other records required under this Bylaw; and
- (5) the agreement evidencing each Limousine Trip.

20. A Vehicle for Hire Company shall immediately notify Bylaw Services in writing and disclose any change in information which was provided as part of the Application or renewal of a Brokerage Licence, including but not limited to the following changes:

- (1) the Vehicle For Hire Company's Business License, or any requirement thereof pursuant to the Business Licence Bylaw;
- (2) name or business name of the Vehicle For Hire Company;
- (3) permit holder address or business location change of address;
- (4) Yukon Government corporate registry information;
- (5) registered owner information for all Vehicles For Hire owned, associated with, operated by or under the control of the Vehicle For Hire Company;
- (6) insurance coverage and certificates for all Vehicles For Hire owned, associated with, operated by or under the control of the Vehicle For Hire Company;
- (7) the number of licensed Vehicles For Hire owned, associated with, operated by or under the control of the Vehicle For Hire Company is less than five as required by this bylaw;
- (8) the Vehicle For Hire Company can no longer provide 24-hour Vehicle For Hire services as required by this bylaw;
- (9) when any licensed Vehicle For Hire ceases association with the holder of the Vehicle for Hire Brokerage Permit; and a change in Driver status.

21. A Vehicle for Hire Company shall ensure that each Vehicle For Hire associated with the Vehicle For Hire Company:

- (1) is clean, well maintained and in good repair;
- (2) is consistent in color, and any damaged areas or replacement parts match the vehicle as closely as practicable~~matches the colour of the vehicle as closely as is practicable including any body parts that are replaced because of damage;~~
- (3) is not operated when it has been taken out of service;
- (4) has a valid and subsisting Vehicle For Hire Registration certificate and Plate properly affixed to the Vehicle For Hire; and
- (5) charges each Fare in accordance with Schedule "A" of this bylaw.

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## Receiving, Recording and Reporting Complaints.

22. A Vehicle for Hire Company shall record the following details of all complaints received in electronic or written format and maintain a written and electronic record of such information:

- (1) the name, address and phone number of the complainant;
- (2) the date and time of the complaint;
- (3) the nature of the complaint;
- (4) the Driver of the Vehicle For Hire that is the subject of the complaint; and
- (5) the Company's response to the complaint, including any corrective actions taken by the Vehicle For Hire Company.

23. Complaints that appear to constitute a violation of any municipal, territorial or federal regulations, including without limitation, this bylaw, the *Motor Vehicle Act*, or the *Criminal Code of Canada* shall be immediately reported by a Vehicle For Hire Company to a Designated Officer, and the Vehicle for Hire Company shall provide sufficient detail as to the nature of the complaint, all relevant facts and answer any questions or provide any dispatch records, trip logs, documents, reports, or video a Designated Officer requests.

## VEHICLE FOR HIRE PERMIT

### Application Process-Drivers

24. Every Driver of a Vehicle For Hire shall apply for, and annually renew, a Vehicle For Hire Permit.

25. Upon renewal, the Vehicle For Hire Permit applicant shall surrender any expired or pre-existing Vehicle For Hire Permits to the City.

26. No Driver shall possess more than one copy of the same Vehicle For Hire Permit.

27. Where an applicant is working in Canada under a work visa, Vehicle For Hire Permit issued to such person shall not be issued for a term longer than the unexpired term of the work visa.

28. Prior to the issuance of a Vehicle For Hire Permit, an applicant shall declare in writing the name of the Vehicle for Hire Company or Vehicle For Hire Brokerage for which they will be working for or are contracted with.

29. An application or renewal of a Vehicle For Hire Permit by an applicant shall be made to Bylaw Services and shall include the following:

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- (1) Vehicle For Hire Permit application;
- (2) consent to Release of Information;
- (3) a fully completed RCMP GRC Consent for the Release of Police Information form, as may be amended or replaced from time to time, which shall be not be older than 90 days and Bylaw Services is listed as the organization that receives the results of record checks;
- (4) a negative search result for a completed RCMP GRC Consent for Check for a Sexual Offence for which a Record Suspension (Pardon) Has Been Granted or Issued (Vulnerable Sector Verification) form, as may be amended or replaced from time to time;
- (5) a fully completed RCMP GRC Declaration of Criminal Record, as may be amended or replaced from time to time;
- (6) the results of the applicant's completed RCMP GRC Fingerprint Identification form, as may be amended or replaced from time to time;
- (7) proof that the applicant is the holder of a valid Class 1, 2, 3, or 4 driver's license issued under the *Motor Vehicles Act*, including a photocopy of a valid Yukon driver's license;
- (8) the applicant's vehicle driving abstract, which shall not be older than 30 days, issued and validated by the Registrar of the Motor Vehicles Branch of Yukon and any other jurisdiction as may be required by the Designated Officer;
- (9) proof of legal entitlement to work in Canada including a Canadian birth certificate, Canadian passport, Canadian Citizenship/Permanent Resident Card and Canadian Work Visa;
- (10) such other information as may be [reasonably](#) required by Bylaw Services for the administration of this bylaw; and
- (11) a fee as prescribed in the Fees and Charges Bylaw.

## **Additional Requirements:**

30. The Manager may:

- (1) require applicants to successfully complete training and/or coursework prior to the issuance of a Permit; and
- (2) specify the content and amount of training or number of courses and pass/fail criteria that an applicant must take as a prior to the issuance of a Permit, including in:
  - (a) customer service, diversity and human rights, gender-based violence;
  - (b) city geography, map reading and tourism;
  - (c) transportation of persons with disabilities;



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(d) Yukon First Nation Cultural Awareness; and

(e) such further and other areas as may be determined by the Manager.

31. Every applicant shall, with access to a copy of this bylaw, write a test to demonstrate that they have a working knowledge of this bylaw and any other criteria noted in this bylaw. A score of 80% or higher must be achieved by the applicant on all required tests or coursework prior to the issuance of any permit under this bylaw.
32. In the event that the applicant has satisfied all requirements of this bylaw for the renewal of a Vehicle For Hire permit, but is awaiting receipt of their RCMP record check, Bylaw Services may issue a 90-day interim Vehicle For Hire Permit provided that the applicant's most recent Vehicle For Hire Permit has not expired more than 12 months prior to the issuance of such interim permit and was otherwise in good standing at the time of the expiry of the Vehicle For Hire Permit.

## Issuance of Vehicle for Hire Permit

33. Upon receipt of all documents and other information required by this bylaw for an application for a Vehicle For Hire Permit or renewal thereof, Bylaw Services shall, within 30 days, make one of the following decisions:
- (1) approve the application and issue a Vehicle For Hire Permit;
  - (2) approve the application, and issue a Vehicle For Hire Permit that is subject to conditions set by Bylaw Services; or
  - (3) refuse the application.
34. Bylaw Services shall not issue a Vehicle For Hire Permit or a renewal thereof to a person who has been convicted under the *Criminal Code of Canada* for:
- (1) any sexual offence;
  - (2) an offence relating to homicide, kidnapping, or abduction;
  - (3) an offence relating to robbery or extortion;
  - (4) an offence relating to the trafficking of drugs or narcotics under the federal *Controlled Drugs and Substances Act*; or
  - (5) any offence committed while on duty as a Driver.
35. Bylaw Services shall not issue a Vehicle For Hire Permit or a renewal thereof to a person who has:
- (1) been convicted under the *Criminal Code of Canada* for any two or more offences within the ten-year period immediately preceding the date of the application;
  - (2) been convicted of an offence under the *Controlled Drugs and Substances Act*, within the ten-year period immediately preceding the date of application, other than a charge for possession of a narcotic or possession of an illegal drug;

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- (3) been convicted of an offence under the *Criminal Code of Canada* relating to the operation of a motor vehicle within the five-year period immediately preceding the date of application;
- (4) been convicted of more than three offences under the *Motor Vehicles Act*, the *Liquor Act*, this bylaw or any City bylaw regulating traffic within a one-year period immediately preceding the date of application, other than offences relating solely to parking; or
- (5) received a 24-hour roadside suspension within the twelve-month period immediately preceding the date of application.

## General Vehicle for Hire Permit Requirements

36. The owner of a Vehicle for Hire Company shall not allow any person, including themselves, to operate a Vehicle For Hire unless that person is the holder of a valid Vehicle For Hire Permit.
37. A Driver shall produce their valid and unexpired Vehicle For Hire Permit immediately upon demand of a Designated Officer.
38. A Driver shall notify Bylaw Services of any change to the information provided in the Driver's most recent application, within five business days of such change, by personal attendance at the offices of Bylaw Services.
39. If a Driver's valid and unexpired Vehicle For Hire Permit is damaged, lost, or stolen:
  - (1) the Driver shall immediately report such occurrence to Bylaw Services who shall reissue the Vehicle For Hire Permit to the Driver for a fee; and
  - (2) until the Vehicle For Hire Permit is reissued to the Driver under this bylaw, the Driver shall not offer any Vehicle For Hire services in the City.
40. Where an applicant or holder of a Vehicle For Hire Permit has been convicted of any offences listed under sections 33 and 34 of this bylaw after their most recent application was made and the Permit was issued, they shall immediately inform the Manager of Bylaw Services. The Manager may take any action, including but not limited to cancellation of the Permit or reissuing the Permit with conditions.

## General Rules for Drivers

41. A Driver of a Vehicle For Hire shall:
  - (1) drive a Vehicle For Hire only for the Vehicle For Hire Company or Vehicle For Hire Brokerage indicated on their Permit;

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- (2) display their Vehicle For Hire Permit in a prominent place in the Vehicle For Hire, which must be at all times in clear and plain sight of passengers in the back seats of the Vehicle For Hire;
- (3) when operating an Accessible Vehicle For Hire, give priority to calls received from persons with disabilities who require the services of the Accessible Vehicle For Hire;
- (4) display the Taxi Charter in a prominent place in the Vehicle For Hire and in a manner that is clear and visible to all passengers sitting in the back seats of the Vehicle For Hire;
- (5) display the taxi identification number provided by the City and name of the Vehicle for Hire Company along with contact information for the Vehicle For Hire Company in a prominent place in the Vehicle For Hire and in a manner that is clear and visible to all passengers sitting in the back seats of the Vehicle For Hire;
- (6) unless otherwise directed by a passenger, drive the most direct and available route from the point of engagement to the destination of the passenger;
- (7) when requested to do so, supply a passenger with a legible receipt showing:
  - i. the Fare charged;
  - ii. the name of the Vehicle For Hire Company with which the Vehicle For Hire is associated;
  - iii. the GST number assigned to the Vehicle For Hire; and
  - iv. the date when the service was provided.
- (8) deliver any personal property left in the Vehicle For Hire by a passenger after a Trip to the Place of Business for the Vehicle For Hire Company, after which the Vehicle For Hire Company or the Driver shall make every reasonable effort to return the personal property to the passenger within 24 hours and, if the personal property cannot be returned after reasonable efforts are made, keep the personal property as a lost and found item in accordance with this Bylaw.

## 42. A Driver of a Vehicle For Hire shall not:

- (1) operate a Vehicle For Hire unless it meets all the requirements of this bylaw;
- (2) take a Fare while the Vehicle For Hire is out of service;
- (3) operate a Vehicle For Hire that has been removed from service under an Out of Service Order;
- (4) Smoke in or within 5 metres of a Vehicle For Hire;
- (5) use obscene, offensive or abusive language, or insult, abuse or harass any passenger, pedestrian, roadway user, or other vehicle operator;
- (6) carry a number of passengers in excess of the Seating Capacity stipulated by the Vehicle For Hire's manufacturer in its specifications for that Vehicle For Hire while operating a Vehicle For Hire;

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- (7) knowingly induce any person to hire the services of any Vehicle For Hire by false representation;
- (8) hand write anything while the Vehicle For Hire is in motion;
- (9) levy any additional charge or Fare for assistance or additional service provided to a person with a disability;
- (10) set the Vehicle For Hire in motion while a passenger is entering or leaving the Vehicle For Hire;
- (11) collect Fares or give change to a passenger while the vehicle is in motion;
- (12) take on additional passengers after the Vehicle For Hire has departed except with the consent of the first passenger(s);
- (13) load, carry or transport any baggage on the exterior of the Vehicle For Hire except on racks properly constructed for that purpose; or
- (14) operate a Vehicle For Hire for more than 12 hours in a 24 hour period without an eight (8) hour continuous break.

## **Right to Refuse Service:**

43. A Driver of a Vehicle For Hire shall accept all persons as passengers while the Vehicle For Hire is in service except when such person:

- (1) tries to consume alcohol in the Vehicle For Hire;
- (2) is indebted to the Driver or the Vehicle For Hire Company or Vehicle For Hire Brokerage;
- (3) requests that the Driver carry an animal other than a Service Animal in the Vehicle For Hire;
- (4) requests that the Driver carry baggage in the Vehicle For Hire which could reasonably be detrimental to the repair, cleanliness or sanitary condition of the Vehicle For Hire or the health and safety of the Driver;
- (5) requests the Driver to carry any passengers or baggage which the vehicle is incapable of carrying;
- (6) insists on Smoking or persists in Smoking in the Vehicle For Hire;
- (7) is disorderly, or verbally or physically abusive;
- (8) is someone who the Driver is incapable of or prohibited by law from conveying;
- (9) is exhibiting any behaviour or engaging in any activities that cause a safety concern to the Driver and such belief is reasonable in the circumstances; and
- (10) where a passenger refuses to pay a deposit in accordance with section [8581](#)(3) of this bylaw.

## **Trip Records Required**

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44. Every Driver of a Vehicle For Hire shall complete a Trip Record, written legibly in ink or in electronic format immediately at the start of the Driver's Shift before taking any Fares in the Vehicle For Hire, which shall contain the following information:
- (1) the date and time of the start of the Shift;
  - (2) the location of the Vehicle For Hire at start of the Shift;
  - (3) the time the Driver notified Dispatch Services identifying when they came on Shift into service;
  - (4) the Driver's full name as written on their driver's license;
  - (5) the Yukon license plate number for the Vehicle For Hire;
  - (6) the Vehicle For Hire Permit number; and
  - (7) the Vehicle For Hire Plate number.
45. Every driver of a Vehicle For Hire shall complete a Trip Record, written legibly in ink, or electronic format immediately after the completion of every Trip, before setting the vehicle in motion and before beginning any other Trip, which shall contain the following information:
- (1) the date and time that each Trip started and finished;
  - (2) the origin and destination of each Trip;
  - (3) any refusals for service and the reasons for refusal;
  - (4) any personal property found in the vehicle not belonging to the Driver;
  - (5) the start and end times of any periods that the Vehicle For Hire was not in service, including the date and time;
  - (6) the Driver's full name as written on their Yukon driver's license;
  - (7) the Yukon license plate number for the Vehicle For Hire;
  - (8) the Vehicle For Hire Permit number; and
  - (9) the Vehicle For Hire Plate number.
46. Every Driver of a Vehicle For Hire shall, no later than two hours after the completion of each Shift, sign and deposit the Trip Record that relates to that Shift at the Place of Business for the Vehicle For Hire Company or Vehicle For Hire Brokerage, and which may be completed by electronic means.
47. Before accepting the Shift Trip Record from the Driver, the owner of the Vehicle For Hire Company or Vehicle For Hire Brokerage, or their designate, shall ensure that each Trip Record is legible and includes all of the information required by this bylaw.
48. Within 24 hours of the Trip Record being deposited at the Place of Business for the Vehicle For Hire Company or Vehicle For Hire Brokerage, the owner of the Vehicle For Hire Company or Vehicle For Hire Brokerage, or their designate, and the Driver shall affix the date and their signatures to the Trip Record to confirm that the Trip Record meets the requirements of this bylaw.

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49. The Trip Record shall be kept by the owner of the Vehicle For Hire Company or Vehicle For Hire Brokerage at the Place of Business for a period of two years, during which time the owner shall produce such Trip Record for inspection upon request of a Designated Officer.
50. When a Designated Officer has reasonable and probable grounds to believe that a Driver has been operating a Vehicle For Hire for more than 12 consecutive hours, or has not had at least eight hours off between Shifts, the Designated Officer may prohibit the Driver from being on duty and providing Vehicle For Hire services for a maximum of eight consecutive hours.
51. The onus will be on the Driver to provide proof to the Designated Officer that the Driver has not been operating the Vehicle For Hire for longer than 12 consecutive hours, or without at least an eight-hour break between Shifts.

## VEHICLE PLATE AND CERTIFICATE

### Plate Allowances

52. There shall be no more than two Vehicle For Hire Plates issued per 1,000 residents of Whitehorse to be determined on an annual basis by the Yukon Bureau of Statistics for the preceding year.
53. Notwithstanding the allocation outlined in section 51 of this bylaw, each approved Brokerage License may be assigned up to five Company Plates, which are not included in the allocation limits under section 51 of this Bylaw, upon payment of the Brokerage Permit and Company Plate Fees and subject to the following conditions:
- (1) Company Plates may not be transferred to another Vehicle for Hire Companies or Drivers for use outside of the Brokerage Permit to which the Company Plate is assigned;
  - (2) Company Plates must be renewed on an annual basis subject to the application for renewal requirements under section 53 of this bylaw; and
54. Not including the assigned Company Plates, a Vehicle For Hire Company shall not own more than 50% of the total number of Vehicle For Hire Plates issued by the City under this bylaw unless the provisions of section 51 of this bylaw are not being met, in which case the Plates may be distributed by lottery, to be run by the Manager. In addition to this section, the City Manager or designate has the following powers in respect of Plates:
- (1) the City Manager or designate may approve Company Plate allocation increases or decreases including establishing a duration of the change in allocations in response to:
    - (a) seasonal demands;

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- (b) special events;
- (c) emergencies; and
- (d) such further and other events as may be determined by the City Manager.

(2) the City Manager or designate may impose additional conditions or exempt required conditions of this bylaw under this section.

## **Application Process**

55. An application for a Vehicle For Hire Plate, Vehicle For Hire certificate or renewal thereof shall be made to Bylaw Services and shall include, but is not limited to, the following as it relates to the Vehicle For Hire which is the subject of the application:

- (1) written confirmation of the Vehicle for Hire Company that will operate the Vehicle For Hire;
- (2) the original Mechanical Inspection Report validated by the Inspector which shall not be older than 30 days from the date that the Inspection was completed;
- (3) proof of a valid and current liability insurance policy in the amount of three million (\$3,000,000.00) dollars for the commercial operation of the Vehicle For Hire;
- (4) a Consent to Release of Information Vehicle For Hire liability insurance policy;
- (5) proof of valid and current commercial motor vehicle registration for the Vehicle For Hire;
- (6) a Fare Schedule which shall be in accordance with Schedule "A" of this Bylaw;
- (7) the Fee as prescribed in the Fees and Charges Bylaw; and
- (8) such further and other information or documentation as may be required by Bylaw Services.

56. Upon receipt of a new Application for a Vehicle For Hire Plate and Vehicle For Hire Registration Certificate, Bylaw Services shall make one of the following decisions:

- (1) approve the Application and issue a Vehicle For Hire Registration Certificate, and a Vehicle for Hire Plate and a Plate Decal which shall be affixed by to the front bumper of the Vehicle For Hire; or
- (2) refuse the Application.

57. In the event the Application is refused, Bylaw Services shall provide written reasons of such refusal to the Applicant by letter to the Applicant's last known address or by personal service.

58. Bylaw Services shall not approve a motor vehicle as a Vehicle For Hire unless it:

- (1) has at least three passenger doors; and

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- (2) has a Seating Capacity for a minimum of five adults including the Driver with all seats being constructed by the manufacturer and unaltered.

## **General Vehicle Plate Requirements**

59. The holder of any Vehicle For Hire Plate must ensure that the Vehicle For Hire assigned to the Vehicle For Hire Plate is providing Vehicle For Hire services for a minimum of 250 days with a minimum of an eight hour shift per day in the 12-month period preceding the date of renewing the Vehicle For Hire Plate for the next year.
60. The Vehicle for Hire Company or Vehicle For Hire Plate holder shall supply Trip Records to the Designated Officer on demand proving the Vehicle For Hire was in service for the minimum time period specified in section 59 of this bylaw.
61. In the event that the Vehicle For Hire for which a Vehicle For Hire Plate and Vehicle For Hire Registration Certificate have been issued is no longer operational, the holder of the Vehicle For Hire Plate and Vehicle For Hire Registration Certificate shall immediately advise Bylaw Services of such occurrence and shall return the Vehicle For Hire Plate and Vehicle For Hire Registration Certificate to Bylaw Services within five calendar days.
62. Any Vehicle For Hire Plate, or Company Plate and Vehicle For Hire Registration Certificate issued under this bylaw remains at all times the sole property of the City and, if so requested by Bylaw Services, a Licensee, or person in possession of a License, shall return a Vehicle For Hire Plate or Company Plate to the City within five days of the request from Bylaw Services.
63. No person shall advertise, offer or operate a vehicle as a Vehicle For Hire unless it has a Vehicle For Hire Plate, which shall be annually renewed, affixed to the Vehicle For Hire, and which is not transferable to any other Vehicle For Hire except upon surrendering the Vehicle For Hire Plate to Bylaw Services for redistribution and upon paying a Fee.
64. No owner or Driver of a Vehicle For Hire shall allow any person, including themselves, to operate a Vehicle For Hire unless the Vehicle For Hire has a valid Vehicle For Hire Plate.
65. No Driver shall operate a Vehicle For Hire unless a valid Vehicle For Hire Registration Certificate is in that Driver's possession.
66. In the event that the Plate, Plate Decal or certificate becomes damaged, lost or stolen, the Owner or Driver of the Vehicle For Hire shall immediately report such occurrence to Bylaw Services who shall cancel such Plate, Plate Decal or certificate and reissue a new Plate, Plate Decal or certificate to the owner of the Vehicle For Hire or Driver upon the owner of the Vehicle For Hire or the Driver paying a fee.
67. If the holder of a Plate and Certificate ceases to own or operate a Vehicle For Hire, they shall immediately surrender the Plate and Certificate to Bylaw Services and immediately remove all markings, decals and equipment installed in or on the Vehicle For Hire pursuant to this Bylaw, and return the Vehicle For Hire registration to Bylaw Services.



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## OWNER LIABLE

68. The registered owner of a Vehicle For Hire Plate shall be responsible for any and all offences under this bylaw and the City's *Traffic Bylaw* as amended or replaced from time to time in respect of the Vehicle For Hire, and for any action of any person who operates the Vehicle For Hire to which the Vehicle For Hire Plate is attached in the same manner as though the act or acts were done by the person registered as the owner of the Vehicle For Hire Plate.

## ACCESSIBLE VEHICLES FOR HIRE

69. Every Vehicle for Hire Company shall have a minimum of one Accessible Vehicle For Hire available for hire during all hours that the Vehicle For Hire Company is in operation.

- (1) If an accessible Vehicle for Hire becomes temporarily inoperable, Bylaw Services may allow a temporary agreement with another Vehicle for Hire Company for the use of an accessible vehicle to ensure prioritization of service as per 17(13) and 41(3).

70. Bylaw Services shall not approve an Accessible Vehicle For Hire unless it:

- (1) meets all of the requirements of a Vehicle For Hire as contemplated by this bylaw;
- (2) has a Seating Capacity for a minimum of three adults including the Driver with all seats being constructed by the manufacturer and unaltered; and
- (3) meets Canadian Motor Vehicle Safety Standards and Canadian Association Standards D409-02 for Motor Vehicles for the Transportation of Persons with Physical Disabilities as may be varied or amended or replaced from time to time.

71. Bylaw Services shall, if a motor vehicle is approved as an Accessible Vehicle For Hire under this bylaw, endorse the Vehicle For Hire Registration Certificate and such endorsement shall be proof of Bylaw Services' approval.

72. Every Accessible Vehicle For Hire shall:

- (1) post the symbol of accessibility for persons with disabilities that is a minimum of 150 mm by 150 mm in the format specified by the Manager on each side of the Accessible Vehicle For Hire; and
- (2) display a Tariff Card in a position on each side of the Accessible Vehicle For Hire so as to be easily seen and identifiable by a person seated inside the Accessible Vehicle For Hire in a wheelchair or scooter.

## BUSES AND LIMOUSINES

73. Except as modified by sections 73 to 77 of this bylaw, all other provisions of this bylaw shall apply to Limousines and Buses operating as Vehicles For Hire.

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74. A Bus operating as a Vehicle For Hire shall conform to the Fare provisions of this bylaw, and each Fare shall be charged in accordance with Schedule “A” of this bylaw.
75. For Limousines that solely take Charter requests, the Accessible Vehicle For Hire, Dispatch Service, and Taximeter provisions of this bylaw do not apply.
76. The following provisions apply to Limousines that solely take Charter requests:
- (1) Charter Fares must be arranged by reservation in advance of the Trip, and the details must be recorded in the Trip Record and at the Place of Business of the Vehicle For Hire Company operating the Limousine prior to the service being provided and shall include:
    - (a) when the request for transportation was made;
    - (b) the time and address of the location where the transportation is to commence;
    - (c) the name of the person who requested the Limousine Charter;
    - (d) the number of passengers;
    - (e) any associated liquor permit details if applicable; and
    - (f) the duration of the Trip.
  - (2) Limousine fares shall be calculated in accordance with the Charter Fares set out in Schedule “A” of this bylaw; and
  - (3) no Limousine Driver shall offer any form of Fare discount for the hire of a Limousine except as provided in this bylaw.
77. A Vehicle For Hire Company with a valid liquor license from Yukon Government and a Retail Services – Restricted Business License from the City will be permitted to have open liquor within Limousines or a chartered Bus. Copies of the liquor license will be carried by the Driver during the Trip and a copy filed with the Trip Record.

## **RATES AND FARES**

78. A Fare Schedule must be submitted to and approved by Bylaw Services. Bylaw Services shall review the submitted Fare Schedule to ensure its compliance with this bylaw, including the Fares set out in Schedule “A” of this bylaw. If the submitted Fare Schedule is in compliance with this bylaw, Bylaw Services shall approve the Fare Schedule which shall be in effect as long as the Vehicle For Hire Company remains permitted and licensed to provide Vehicle For Hire services under this bylaw and until another Fare Schedule is approved by Bylaw Services under this bylaw.
79. A Vehicle For Hire Company shall not operate any Vehicle For Hire until such time that a Fare Schedule is approved by Bylaw Services in accordance with this bylaw.
80. Upon approval of the Fare Schedule by Bylaw Services, the owner and/or Driver of a Vehicle For Hire shall prepare and display on the passenger rear windows of the vehicle a Tariff Card, in a prominent location in clear and plain sight of passengers

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in the back seats of the Vehicle For Hire and in such a manner as not to obstruct the Driver's view.

81. A Vehicle For Hire driver may:
  - (1) accept gratuities;
  - (2) charge a passenger a fee of up to \$100.00 for soiling the interior of the Vehicle For Hire with vomit or other bodily fluids, which shall be photographed and the photograph shall be attached to the Trip Record;
  - (3) require that a passenger provide a deposit of not more than \$30.00 to be applied toward the Taximeter fare and shall provide a receipt to the passenger for such deposit; and
  - (4) accept advanced payment directly or electronically for Charter Fares and Flat Rates applied in and between Fare Zones.
82. Each Vehicle For Hire shall at all times be equipped with an electronic payment system that is maintained in good working order, and upon request from a passenger, every Driver shall accept payment from a valid credit or debit card for a Fare; and
  - (1) no driver shall charge any additional fee for the use of a credit or debit or card as payment for a Fare.
83. Except as provided in this bylaw, an Owner or Driver of a Vehicle For Hire shall not charge, demand, collect, or receive a Fare except at the approved rate under this Bylaw.
84. A Vehicle for Hire Company may set a rate for the transportation of a person that shows proof of being 60 years of age or older, at a discounted rate not exceeding 20% of the Fare, and
  - (1) when such a discounted Fare has been established, the rate shall be posted on the Tariff Card; and
  - (2) when such a discounted Fare is provided the Driver shall record such discount in the Trip Records.
85. An Owner of a Vehicle For Hire shall not publish, use, permit to be published or used, any Fare other than at the approved rate or discounted rate approved under this bylaw.
86. No person, including the Owner or Driver of a Vehicle For Hire shall remove, mutilate, deface, or otherwise dispose of a Tariff Card, unless in accordance with the provisions of this bylaw.

## **PERSONAL USE PROHIBITED**

87. Personal use of a Vehicle For Hire is prohibited unless such personal use is either by the Owner of the Vehicle for Hire Company or a Driver and the Vehicle For Hire is not in service.

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88. The burden of proving that a Vehicle For Hire was not in service rests with the person relying on the defence.
89. In addition to any other provision set out in this bylaw, to prove that a Vehicle For Hire was not in service, the person relying on the defence must show that at the time that the offence was alleged to have taken place:
- (1) a Not for Hire Sign was:
    - (a) visible and prominently displayed on the front dash of the Vehicle For Hire; and
    - (b) visible and prominently displayed in the back window of the Vehicle For Hire; or, where the back window of the Vehicle For Hire is legally tinted, the Not for Hire Sign was a magnet of the same size, lettering and colour and was placed on the rear of the Vehicle For Hire in a clear and visible state;
  - (2) a Vehicle For Hire roof light cover was attached and clearly stated on the front and back of the cover, "NOT FOR HIRE"; and
  - (3) there were no other occupants in the vehicle other than Immediate Family, and
    - (a) if there was Immediate Family in the Vehicle For Hire, upon request of a Designated Officer, such person or persons shall provide proof of identification to the satisfaction of the Designated Officer;
  - (4) the Vehicle For Hire Trip Record shows that the Vehicle For Hire was not in service, and the Trip Record reflects the date and time period when the Vehicle For Hire was not in service.
90. The Owner or Driver of a Vehicle For Hire that is not in service shall not stop or park the Vehicle For Hire in a taxi stand or any other place set aside for Vehicles For Hire that are in service.

### **PLACE OF BUSINESS, SECURITY CAMERAS, GLOBAL POSITIONING SYSTEMS AND TAXIMETERS**

91. Every Vehicle for Hire Company shall maintain a Place of Business and provide a Dispatch System or a dispatcher with a means to communicate digitally, electronically, by Hands-Free Cellular Telephone or Two-Way Radio in each of its Vehicle For Hire, as approved under this bylaw, when there are any Vehicles For Hire in service.
92. The Dispatch System shall be capable of receiving requests from hearing impaired individuals, either through a web-based system, email, or via text messaging, or other similar format.

## Vehicle For Hire Bylaw 2024-10

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93. A dispatcher or Dispatch System shall not dispatch any calls for service to any Vehicle For Hire Driver who does not have a valid and subsisting Vehicle For Hire Permit.
94. A dispatcher or Dispatch System shall only dispatch calls for service to a Vehicle For Hire with a valid Plate.
95. A Driver shall not operate a Vehicle For Hire unless such vehicle is equipped with:
  - (1) a means of digital or electronic communication with the dispatcher or Dispatch System that is hands-free or Two-Way Radio Communication, maintained in good working order, that connects with a dispatcher or Dispatch System; and
  - (2) a Taximeter which is of a type, make or model approved at the time of Inspection, and has been inspected and sealed with an approved Taximeter Seal pursuant to this bylaw.
96. On an annual basis, or at the request of a Designated Officer, the Owner of a Vehicle for Hire Company shall submit the Dispatch System installed in each Vehicle For Hire, and any Place of Business used, for inspection.
97. Save and except for a pedestrian hailing a Vehicle For Hire while it is in service, all requests for service shall be made through a Dispatch System and dispatched to the Driver.
98. The Owner of a Vehicle For Hire may equip a Vehicle For Hire with a Hands-Free Cellular Telephone system which may be used by the driver to communicate with the dispatcher, but at no time does exercising this option waive the requirement to have a place of business as required by this bylaw.
99. All Vehicles For Hire shall at all times be equipped with a fully operational Security Camera.
100. A legible placard on display that is clear and visible to all passengers in the Vehicle For Hire, with wording that indicates that a Security Camera is installed and images and audio of the passengers are being recorded.
101. Except as otherwise provided for under this bylaw, images and audio captured by a security camera shall be accessed only by a Designated Officer, for the purpose of law enforcement, including municipal bylaw enforcement, insurance purposes, or as otherwise determined by the Designated Officer or as required by law.
102. Security cameras must be:
  - (1) approved by Bylaw Services, including as to any type, brand, installation requirement, or other specification directed by Bylaw Services;

## Vehicle For Hire Bylaw 2024-10

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- (2) mounted on the inside of the windshield, or in another approved suitable position in the front of the passenger compartment of the Vehicle For Hire, facing rearward to clearly capture images and audio of all occupants of the Vehicle For Hire at all times;
  - (3) incapable of being obstructed by a sun visor or any other object, or of having the audio interfered with by any external noise, including any sound system in the Vehicle For Hire;
  - (4) able to record both images and audio at all times there is a passenger in the Vehicle For Hire; and
  - (5) hardwired into the Vehicle For Hire as to ensure the camera continues to capture images, and the audio recorder captures sound, for at least 30 minutes after the motor of the Vehicle For Hire has been shut off.
103. The Owner of a Vehicle for Hire Company shall retain and store images captured by the Security Camera for a period of 168 hours, and shall immediately produce any images and audio, if still available in accordance with this bylaw, upon request of a Designated Officer.
104. The Security Camera must be kept in good working condition at all times by the Vehicle for Hire Company and every Vehicle For Hire Driver and a Vehicle For Hire shall not be operated for any reason when the Security Camera is not working or is defective in any way.
105. On an annual basis, or at the request of a Designated Officer, the Owner of a Vehicle for Hire Company shall submit Security Cameras installed in each Vehicle For Hire for inspection.
106. No Driver shall operate a Vehicle For Hire, and no Vehicle For Hire Company shall permit the operation of a Vehicle For Hire, that does not have a Security Camera that clearly captures images and audio for every Shift worked by a Driver of a Vehicle For Hire and for the duration of each Trip taken by the Vehicle For Hire.
107. No person shall remove or temporarily shut off the image capturing or audio recording functions of a Security Camera during a Fare, or permanently delete or remove images or audio captured by the Security Camera except as permitted under this Bylaw.
108. No person shall provide images and audio captured by the Security Camera in a Vehicle For Hire to any person other than a Designated Officer, for insurance purposes, City legal purposes, or as otherwise required by law. Notwithstanding the foregoing, it is not an offence for a Vehicle For Hire Company to review images and audio captured by a Security Camera in a Vehicle For Hire for the purpose of responding to a public complaint, provided those images are not shared or otherwise provided to any person except as permitted under this bylaw.
109. Notwithstanding any other provision of this bylaw, every Vehicle For Hire shall have installed in it a global positioning system (GPS) which is kept in good working order

## Vehicle For Hire Bylaw 2024-10

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at all times. A Vehicle For Hire shall not be operated for any reason when the global positioning system is not working or is defective in any way.

110. The Taximeter in the Vehicle For Hire shall automatically calculate the Fare at the metered rate when that Vehicle For Hire is in motion as well as when the Vehicle For Hire is standing under hire.
111. Once a year, or earlier if at the request of a Designated Officer, the Owner of a Motor Vehicle For Hire shall submit the Taximeter installed in the Motor Vehicle For Hire for Inspection, which shall include testing the Taximeter over a measured distance.
112. No person, including the Owner or Driver of a Motor Vehicle For Hire, shall remove a Taximeter Seal unless such removal is for the purpose of recalibration and is done five or less business days prior to the scheduled annual Inspection under this bylaw.
113. The Owner or Driver of a Motor Vehicle For Hire shall return all used Taximeter Seals to Bylaw Services during the Inspection of the Taximeter after recalibration.
114. The Designated Officer may issue an Out of Service Order to the Driver or Owner of a Motor Vehicle For Hire if the Inspection finds that a Taximeter calculates a Fare inaccurately or the Taximeter fails to meet other requirements of this bylaw, at which time the Motor Vehicle For Hire may not be driven for any purpose until approved by Bylaw Services.
115. An Owner or Driver of a Motor Vehicle For Hire shall ensure that the Taximeter is:
  - (1) not tampered with in any way;
  - (2) adequately illuminated at all times;
  - (3) installed and placed on the right side of the Driver in such a position that the Fare being displayed on the Taximeter is clear and visible to any passenger in the rear seats;
  - (4) used only when the Taximeter Seal is fully intact and not broken or otherwise compromised; and
  - (5) kept in good working condition at all times and not used when defective in any way.
116. Every Owner of a Motor Vehicle For Hire shall connect the Taximeter to a light which shall be situated on the roof of the Motor Vehicle For Hire which includes the word "Taxi" or "Cab".
117. The Driver of a Motor Vehicle For Hire shall ensure that the exterior roof light is illuminated when the Motor Vehicle For Hire is available for hire and turned off when it is not available for hire.
118. The Driver of a Motor Vehicle For Hire shall call the passenger's attention to the amount of the Fare registered on the Taximeter at the termination of the Trip.
119. A Driver of a Motor Vehicle For Hire may accept a voucher as payment from a passenger if:

# Vehicle For Hire Bylaw 2024-10

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- (1) the voucher is from a federal, First Nation, territorial or municipal government, or approved affiliate, including a healthcare facility, which has obtained prior written approval from Bylaw Services to issue a vouchering system;
- (2) the voucher is for a special event, and the Vehicle For Hire Company owner has obtained prior written approval from Bylaw Services to issue a vouchering system for that event; or
- (3) otherwise with the written approval of the Manager.

## CONDITION OF MOTOR VEHICLES FOR HIRE

120. An Owner or Driver of a Motor Vehicle For Hire shall not operate, cause or allow the operation of the Motor Vehicle For Hire unless the Motor Vehicle For Hire's installed equipment and markings fully comply with this bylaw.
121. The Owner of a Motor Vehicle For Hire shall paint on or otherwise affix the following information to the Motor Vehicle For Hire, and the Owner or Driver of the Motor Vehicle For Hire shall keep such information clear, clean and distinguishable at all times:
  - (1) the Motor Vehicle for Hire Company name with which the Vehicle For Hire is associated, in lettering not less than five cm high which shall be placed on either the rear doors or front doors on each side of the Motor Vehicle For Hire; and
  - (2) a number which uniquely identifies the Motor Vehicle For Hire as being one of the Motor Vehicles For Hire associated with the Vehicle For Hire Company, in figures not less than five cm high which shall be placed on both sides of the Motor Vehicle For Hire near the front and on the back of the Motor Vehicle For Hire so that it is visible to anyone driving or standing behind the Motor Vehicle For Hire.
122. The Owner of a Vehicle For Hire shall be allowed to advertise on or in a Vehicle For Hire, but no advertising material shall be placed or attached on any Vehicle For Hire in a manner that may obstruct the Driver's view in any direction.
123. The Owner and/or Driver of a Motor Vehicle For Hire shall keep such Motor Vehicle For Hire in a state of repair which is free from any deficiency, including but not limited to, body damage, paint damage, dents, interior damage or disrepair, and windshield cracks that are within the line of sight of the Driver. The body paint colour of the Motor Vehicle For Hire shall be consistent throughout the exterior of the Motor Vehicle For Hire.
124. The Owner of a Motor Vehicle For Hire that has been involved in an accident which causes any body damage to the Motor Vehicle For Hire shall, within 24 hours of the accident, notify Bylaw Services, in writing, of the details of the accident, and the nature of the damage to the Vehicle For Hire.

## CONDITIONS AND ROUTES FOR NON-MOTORIZED VEHICLES



# Vehicle For Hire Bylaw 2024-10

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125. The Owner or Driver of a Non-Motorized Vehicle For Hire shall ensure that every Non-Motorized Vehicle For Hire is put into service only after it has been approved by Bylaw Services as being in compliance with this bylaw.
126. When required by the Manager, the Owner or Driver of a Non-Motorized Vehicle For Hire shall obtain approval of the Fixed Route of the Non-Motorized Vehicle For Hire from Bylaw Services and once approved shall only operate a Non-Motorized Vehicle For Hire on the approved Fixed Route.

## **RULES RELATING TO INSPECTIONS OF MOTOR VEHICLES**

127. No Driver shall operate a vehicle as a Motor Vehicle For Hire, and no Owner shall allow a Motor Vehicle For Hire to be operated for any purpose including personal use, unless that Motor Vehicle For Hire:
- (1) has undergone and passed the required Mechanical Inspections and the Mechanical Inspection Report has been signed off by an Inspector;
  - (2) has undergone and passed the required General Inspections and the General Inspection Report has been signed off by an Inspector;
  - (3) has valid liability insurance in the amount of three million dollars (\$3,000,000.00) for the operation of Motor Vehicle For Hire, proof of which shall be produced immediately on demand from a Designated Officer; and
  - (4) has valid commercial motor vehicle registration, proof of which shall be produced immediately on demand from a Designated Officer.
128. A Mechanical Inspection and General Inspection shall be conducted on every Motor Vehicle For Hire at an appointed time once every calendar year for Motor Vehicle For Hire seven (7) years or newer and with recorded mileage not exceeding 125,000 km and twice every calendar year for vehicles older than seven (7) years of age or with recorded mileage over 125,000 km, or on such further occasions as directed by the Designated Officer, the full cost of which shall be borne by the Owner of the Motor Vehicle For Hire.
129. For the purpose of Mechanical Inspections and General Inspections the Owner or Driver of a Motor Vehicle For Hire shall:
- (1) promptly comply with any request of a Designated Officer or Inspector made pursuant this bylaw; and
  - (2) at any time produce, upon request for inspection by the Designated Officer or Inspector, a record or document required to be kept under this bylaw.

## **GENERAL AND MECHANICAL INSPECTION**

130. A Mechanical Inspection of every Motor Vehicle For Hire shall be conducted by an Inspector at a Periodic Motor Vehicle Inspection Facility.

# Vehicle For Hire Bylaw 2024-10

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131. In the event that a Motor Vehicle For Hire does not pass an Inspection, the Designated Officer shall issue an Out of Service Order, which shall remain in effect until the Motor Vehicle For Hire passes the required Inspection.
132. The General Inspection of a Motor Vehicle For Hire shall be conducted by a Designated Officer at a location and time specified by Bylaw Services, and shall be conducted pursuant to this bylaw and the guidelines established by the Manager in the General Inspection Report from time to time.
133. Upon completion of the General Inspection Report that indicates that the Inspection has been passed, Bylaw Services shall, upon payment of a fee by the Owner of the Motor Vehicle For Hire, and on compliance with all other provisions of this bylaw, issue a Vehicle For Hire Plate, Plate Decal and a Vehicle For Hire Registration Certificate.
134. If Bylaw Services is not satisfied that a Motor Vehicle For Hire meets all of the requirements of the General Inspection Report, Bylaw Services shall give the owner a copy of the General Inspection Report and shall issue a notice outlining the deficiencies.
135. A Plate, Plate Decal or Vehicle For Hire Registration Certificate shall not be issued or renewed in respect of any Motor Vehicle For Hire where in the opinion of the Designated Officer the Motor Vehicle For Hire is unsuitable for use by reason of:
  - (1) failing to meet any General Inspection or Mechanical Inspection requirements; or
  - (2) being unclean, damaged or dilapidated in appearance.
136. The Designated Officer may at any time inspect a Motor Vehicle For Hire to determine the following:
  - (1) the validity of the Plate and Vehicle For Hire Registration Certificate;
  - (2) the validity of the Vehicle For Hire Permit;
  - (3) the accuracy of the Taximeter;
  - (4) the mechanical condition of the Vehicle For Hire;
  - (5) standards of repair and cleanliness of the Vehicle For Hire; or
  - (6) to ensure compliance with any provision of this bylaw, in the discretion of the Designated Officer.
137. If the Manager has reasonable grounds to believe that an Periodic Motor Vehicle Inspector has improperly approved and passed a Mechanical Inspection Report, the Manager may refuse to accept the Mechanical Inspection Report and may require a new Mechanical Inspection to be conducted for the Motor Vehicle For Hire and at the expense of the Owner of the Motor Vehicle For Hire.

## NOTICES

# Vehicle For Hire Bylaw 2024-10

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138. Upon issuance of a Notice by a Designated Officer, the Owner of a Vehicle For Hire shall remedy any deficiency or non-compliance with this bylaw as detailed in the Notice and shall do so within the time specified in the Notice.
139. Once an Owner has remedied any deficiency outlined in a Notice, the Owner shall report to Bylaw Services as required for a follow up inspection to determine if the deficiency has been remedied to the satisfaction of a Designated Officer.
140. The Owner is guilty of an offence for failing to comply with a Notice by the date specified in the Notice, unless an extension has been provided by the Designated Officer.

## **OUT OF SERVICE ORDERS**

141. If, in the opinion of a Designated Officer there is a safety concern with a Vehicle For Hire, a Designated Officer may order that the Vehicle For Hire be removed from service immediately with an Out of Service Order. When a Designated Officer has issued an Out of Service Order for a Vehicle For Hire, the Owner of that Vehicle For Hire shall immediately take that Vehicle For Hire out of service, and shall not allow it to be in service until the Owner has written approval from the Designated Officer that:
  - (1) the deficiency or non-compliance has been remedied; and
  - (2) all other requirements of this bylaw have been met to the satisfaction of the Designated Officer.
142. Where an Out of Service Order has been issued by a Designated Officer, the Designated Officer shall immediately provide the Owner of the Vehicle For Hire with a copy of the Out of Service Order and any Inspection Report which outlines the reasons the Vehicle For Hire is being taken out of service.
143. An Owner shall not permit a Vehicle For Hire to be operated or driven for any purpose if it is the subject of an Out of Service Order, and no person shall operate or drive a Vehicle For Hire that is the subject of an Out of Service Order.
144. A Designated Officer may seize and impound a Vehicle For Hire:
  - (1) if an Owner or Driver fails or refuses to produce identification, a Permit, the Vehicle For Hire Registration Certificate, or any other document required by this bylaw, upon demand by a Designated Officer;
  - (2) where, in the opinion of the Designated Officer, there are safety concerns with the Vehicle For Hire or a Driver of a Vehicle For Hire arising out of a contravention of this bylaw; or
  - (3) where, in the opinion of the Designated Officer there is a continuation of a contravention of this bylaw by a Driver or a Vehicle For Hire Company.
145. Where a Designated Officer has seized a Vehicle For Hire pursuant to the provisions of this bylaw, the Vehicle For Hire may be held for up to a maximum of 48 hours and stored at a location deemed appropriate by the Designated Officer.

# Vehicle For Hire Bylaw 2024-10

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146. The costs of seizure and storage of a Vehicle For Hire shall be borne solely by the Owner of the Vehicle For Hire.
147. The Designated Officer shall immediately notify the dispatcher of the Vehicle for Hire Company of the reason for the seizure, the length of time the Vehicle For Hire may be held, and the storage location.
148. The Designated Officer shall, within 24 hours of the seizure of a Vehicle For Hire, deliver to the Place of Business of the Vehicle for Hire Company, and to the Manager a written report outlining the breach of the bylaw and the details of the seizure.

## **ADMINISTRATION OF THIS BYLAW**

149. The Manager may establish the form, including the contents and duration, of any documents issued or required pursuant to this bylaw, including certificates, Notices, orders, reports, consents, Permits, Plates and Tariff Cards, which may be amended from time to time.
150. The Manager may, specify or prohibit safety equipment or devices which may be placed in a Vehicle For Hire, which may be amended from time to time.
151. The Manager may, specify the type, content of, format for, and placement within or on a Vehicle For Hire of items including: promotional material, brochures, cards, certificates, stickers, signs, decals, Permits, placards, Plates, Tariff Cards or other similar materials which may be carried in or on a Vehicle For Hire, which may be amended from time to time.
152. No person to whom a certificate, Permit, placard, Plate, or sticker is granted pursuant to this bylaw shall sell, trade, give away or otherwise dispose of the item in any manner except as directed in writing by Bylaw Services.
153. Where a certificate, Permit, placard, Plate, sticker or Tariff Card is issued, or an approval is made under this bylaw, a person shall comply with all associated conditions.
154. Where a Designated Officer believes that a certificate, Business License, Permit, placard, Plate, or sticker is being used contrary to this bylaw, or where the Designated Officer is otherwise attempting to determine the validity of any such document, the Designated Officer may ask any Driver to produce any document and answer any question that will assist the Designated Officer in making such a determination, and the Driver shall comply with any and all such requests.
155. Where a Driver refuses to comply with a Designated Officer's request for information or to produce identification, it shall be deemed an offence under this bylaw, and in addition to charging the Driver for failing to comply, an Officer may seize the certificate, Permit, placard, Plate, or sticker until a determination can be made by the Designated Officer as to its legitimate use or validity.
156. The Owner to whom a Plate has been registered under this bylaw shall be responsible for all actions of any Driver or person who operates the associated Vehicle For Hire, as though the act or acts were done by the Owner.

# Vehicle For Hire Bylaw 2024-10

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## **DENIAL, SUSPENSION, REVOCATION OR CONDITIONS OF A PERMIT**

157. The Manager may deny, suspend, or revoke a permit if, in the opinion of the Manager:

- (1) the person seeking to hold the Permit or the holder of a Permit fails to meet the requirements, tests, terms or conditions established under this bylaw;
- (2) an Applicant or Permit holder is carrying on activities that are in contravention of this bylaw;
- (3) there are reasonable grounds to believe that an Application or other document provided to Bylaw Services by or on behalf of the Applicant contains a false statement;
- (4) any information contained in the original Application form or any other information provided to Bylaw Services has ceased to be accurate;
- (5) the person seeking to hold the Permit or the holder of a Permit is currently subject to an order issued in any Court of competent jurisdiction that prohibits the operation of a motor vehicle; or
- (6) the Manager has the reasonable belief that granting, renewing or continuing to allow a Permit holder to have an existing permit would pose a danger to the safety, health or welfare of the public.

158. Where there is a breach of this bylaw and the bylaw allows Bylaw Services to deny, revoke, or suspend a Permit, the Manager shall notify the Applicant or Permit holder within five days of such decision by mail to their last known address or personal service of the Owner or the Driver.

159. In the event that the Manager determines that a Vehicle For Hire Permit requires conditions, the Manager shall provide written details of the conditions to the Applicant or Permit Holder.

160. In the event Bylaw Services refuses an Application, the Manager shall provide written reasons of such refusal to the Applicant by mail to their last known address or by personal service within seven (7) days.

## **APPEAL**

161. Where a decision has been made by the Manager to apply conditions to a Permit, or to deny, revoke, or suspend a License, Permit, certificate or Plate under this bylaw, the Owner or Driver may appeal such decision in writing within 14 calendar days after the decision was rendered, save and except where the Permit is denied under sections 34 and 35 of this bylaw, in which case there is no right of appeal.

162. The written appeal shall be submitted to the Manager, Bylaw Services, who will provide notice of the appeal to the Director, Community Services within three (3) business days. The Director, Community Services will provide a written decision on the appeal within 30 days.

# Vehicle For Hire Bylaw 2024-10

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163. The right of appeal shall be barred and extinguished if not received in writing within the 14 calendar days required under this bylaw.
164. No refund will be granted for any Fee or other charge under this bylaw, in whole or in part, where a License, Permit, certificate or Plate has been surrendered, denied, suspended or revoked under this bylaw.

## EFFECT OF NON-COMPLIANCE AND PENALTIES

165. Every person who makes any false statement in any application or pursuant to a request for information under any provision of this bylaw is guilty of an offence.
166. Every person who contravenes any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention of any of the provisions of this bylaw, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this bylaw, shall be guilty of an offence.
167. Any person who commits an offence under this bylaw is, in addition to any other punishment, liable upon summary conviction to:
- (1) a voluntary fine, under section 20 of the *Summary Convictions Act*, RSY 2002 c 210 issued in respect of an offence specified in Schedule "B" attached hereto and forming part of this bylaw; or
  - (2) a fine not exceeding ten thousand (\$10,000.00) dollars, plus a fine of up to \$2,500 for each day that the offence continues, pursuant to 343 of the *Municipal Act* RSY 2002 c 154.
168. Notwithstanding the prescribed penalties set out in Schedule "B" of this bylaw:
- (1) If a person is convicted of a breach of the same provision or provisions of this bylaw more than once within a 24-month period, the minimum penalty for the second and subsequent convictions shall be a minimum of twice the amount of the penalty imposed for the first offence.
169. Where a person is convicted of an offence under this bylaw the court may, in addition to any other penalty imposed on the offender, order that the offender pay restitution pursuant to 738 of the *Criminal Code of Canada*, as amended.
170. Where an offence is committed or continues on more than one day, it shall be deemed to be a separate offence for each day on which the offence is committed or continued.
171. Where fees or fines remain unpaid, the City may attach such fees or fines to the owner's or driver's Vehicle For Hire Permit or Business License to operate a Vehicle for Hire Company, and in any event, no Business License, Permit, certificate or Plate shall be issued under this bylaw until such fees or fines are paid in full.
172. Where, in the opinion of a Designated Officer, an offence committed under this Bylaw is administrative in nature, the Designated Officer may impose a penalty as outlined in the Fees and Charges Bylaw.

# Vehicle For Hire Bylaw 2024-10

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173. Where a penalty is issued under section 172 of this bylaw, it shall not be considered as a violation for the purposes of section 34(4) of this bylaw.

174. Section 172 of this bylaw shall not be used for any offences relating to public safety.

175. Appeals to administrative penalties shall be made to the Manager in writing within 14 calendar days of the issuance of the penalty. The Manager will provide written reasons on the appeal within 30 days of receipt of the appeal.

## **BYLAW REPEAL**

176. Bylaw 2018-26, including all amendments thereto, is hereby repealed effective January 1, 2025.

## **COMING INTO FORCE: January 1, 2025**

177. This bylaw shall come into full force and effect upon final passage thereof.

**FIRST and SECOND READING:**  
**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Corporate Services

# Vehicle For Hire Bylaw 2024-10

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## SCHEDULE "A"

### FARE SCHEDULE

1. **Taximeter Fare** Maximum Flag Rate \$4.50; and
  - (1) Effective January 1, 2025 to December 31, 2025 - \$0.30 Maximum charge for each 1/9<sup>th</sup> kilometre or 12 seconds
  - (2) Effective January 1, 2026 and beyond - \$0.35 Maximum charge for each 1/9<sup>th</sup> kilometre or 12 seconds
2. **Charter Fare** \$30.00 Minimum charter fare of \$30.00 for the first 30 minutes and pro-rated for every 10 minutes based on the same charter fare thereafter
3. **Maximum flat rate** \$22.00 per trip for transport of hotel guests in the Fare Zone to or from the Downtown Area and Whitehorse International Airport.

**GST Included in all above rates**



# Vehicle For Hire Bylaw 2024-10

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## SCHEDULE "B" VOLUNTARY FINES

Section	Description of Offence	Penalty
12	Owner operate without valid Brokerage Permit	\$2,500.00
14	Operate without valid business license	\$500.00
15	Operate a taxi without being employed by company	\$2,500.00
17(1)	Fail to maintain a place of business	\$2,500.00
17(2)	Fail to notify of trade names or change to trade names	\$250.00
17(3)	Fail to notify of change in fleet status	\$250.00
17(4)	Fail to provide list of drivers	\$250.00
17(5)	Fail to display company name on vehicle	\$250.00
17(6)	Improper use of vehicle for hire registration plate	\$1,000.00
17(8)	Fail to provide 24 hour service	\$250.00
17(10)	Fail to keep and safeguard lost and found property	\$100.00
17(11)	Fail to provide training in the use of equipment	\$100.00
17(12)	Fail to provide passenger with services requested	\$100.00
17(13)	Fail to provide priority service for clients requiring accessible vehicle	\$500.00
17(14)	Fail to maintain system for public complaints	\$250.00
17 (15)	Fail to notify change in ownership	\$500.00
17 (16)	Fail to provide electronic payment option	\$100.00
18	Company fail to produce documents	\$100.00
19	Company fail to keep/produce records	\$100.00
20	Fail to disclose change in information	\$500.00
21(1)	Vehicle not clean and in good repair	<del>\$100</del> 250.00
21(1)	Vehicle not clean and in good repair (2 <sup>nd</sup> offence)	<del>\$250</del> 500.00
21(2)	Vehicle colour/vehicle body parts does not match	\$250.00
21(3)	Operate vehicle when it has been taken out of service	\$500.00
21(4)	Operate vehicle without valid registration certificate and plate	\$500.00
21(5)	Fail to charge fares pursuant to Schedule "A"	\$100.00
22(1 – 5)	Fail to properly record details of customer complaints	\$100.00
24	Driver fail to apply for or renew permit	\$1,000.00
25	Fail to surrender expired permit	\$1,000.00
26	Possess more than one copy of permit	\$100.00
36	Owner allows a person to operate without a permit	\$100.00

# Vehicle For Hire Bylaw 2024-10

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Section	Description of Offence	Penalty
36	Owner allows a person to operate without a permit (2 <sup>nd</sup> offence)	\$250.00
37	Fail to produce permit upon demand	\$100.00
38	Driver fail to notify Bylaw Services of change in information	\$500.00
39(1-2)	Fail to report to Bylaw Services damaged/lost/stolen permit	\$100.00
40	Fail to notify Bylaw Services of convictions	\$1,000.00
41(1)	Driver operate vehicle contrary to permit	\$250.00
41(2)	Fail to display vehicle for hire permit	\$250.00
41(3)	Driver fail to provide priority services for accessible vehicle for hire	\$500.00
41(4)	Fail to display Taxi Charter in the back seats	\$100.00
41(6)	Fail to take direct route	\$100.00
41(7)	Driver fail to provide passenger with a completed receipt	\$100.00
41(8)	Fail to deliver personal property left in the vehicle	\$250.00
42(1)	Operate vehicle that does not meet requirement of the bylaw	\$1,000.00
42(2)	Take fare while vehicle is out of service	\$250.00
42(3)	Use vehicle after out of service order issued	\$250.00
42(4)	Driver smoking within 5 metres of vehicle for hire.	\$250.00
42(5)	Driver use abusive language/insult to others	\$250.00
42(6)	Carry more than vehicle seating capacity	\$100.00
42(7)	Make a false statement to induce vehicle for hire services	\$250.00
42(8)	Hand writing while vehicle in motion	<del>\$250</del> 500.00
42(9)	Collect additional charges for fares or services	\$100.00
42(10)	Set vehicle in motion while loading or unloading	<del>\$100.00</del> 500.00
42(11)	Collect fare while in motion	<del>\$\$100.00</del> 500.00
42(12)	Take additional passengers without consent of current passengers	\$100.00
42(13)	Transport baggage outside of vehicle	\$100.00
42(14)	Driver operate vehicle for hire more than 12 consecutive hours	\$250.00
43	Driver fail to accept passenger	\$100.00
44-45	Driver fail to keep trip records as required	\$250.00
46	Driver fail to deposit trip records at place of business	\$100.00
49	Owner fail to keep or produce trip records	\$100.00
59	Fail to ensure the plate in service meets requirements	\$250.00
60	Fail to supply trip logs on demand	\$250.00
63	Operate vehicle without valid vehicle for hire plate	\$250.00

# Vehicle For Hire Bylaw 2024-10

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Section	Description of Offence	Penalty
64	Owner allow operation of a vehicle for hire without plate	\$250.00
65	Fail to possess vehicle for hire registration certificate	\$100.00
66	Fail to report damaged, lost or stolen plate/decal/certificate	\$100.00
67	Fail to surrender plate and certificate to Bylaw Services	\$250.00
69	Fail to provide accessible vehicle for hire services	\$1,000.00
72	Fail to post accessibility symbol	\$100.00
74	Fail to conform to the rates and fares provisions of this bylaw	\$100.00
76(1)	Fail to record charter in accordance with this bylaw	\$250.00
76(2)	Fail to charge charter fare in accordance with fare schedule	\$100.00
76(3)	Driver offer fare discount not in accordance with this bylaw	\$100.00
77	Fail to possess copy of passenger liquor permit	\$250.00
79	Operate vehicle for hire without approved fare schedule	\$250.00
80	Fail to prepare and display tariff card	\$100.00
82	Fail to provide an electronic payment system	\$100.00
83	Collect unapproved fare	\$100.00
85	Publish or use unapproved fare	\$100.00
86	Remove, mutilate, deface, or dispose of tariff card	\$100.00
87	Personal use of vehicle for hire violation	\$100.00
90	Not in service vehicle parked in taxi stand	\$100.00
91	Fail to maintain and provide a base station/dispatch system	\$250.00
92	Base station not equipped to receive hearing impaired calls	\$250.00
93	Dispatch call for service to driver without a permit	\$250.00
94	Dispatch call for service to vehicle without valid plate	\$250.00
95(1)	Operate vehicle without two-way radio communication	\$250.00
95(2)	Operate vehicle without taximeter	\$250.00
96	Fail to submit radio equipment and base station for inspection	\$250.00
99	Security camera not installed (1 <sup>st</sup> offence)	\$100.00
99	Security camera not installed (2 <sup>nd</sup> offence)	\$250.00
99	Security camera not installed (3 <sup>rd</sup> offence)	\$2,500.00
100	Fail to display Security Camera notification placard	\$100.00
102(1)	Security camera not approved	\$500.00
102(2)(3)	Security camera not properly mounted	\$500.00

## Vehicle For Hire Bylaw 2024-10

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Section	Description of Offence	Penalty
102(4)	Security camera not recording images and audio at all times fare in the vehicle (1 <sup>st</sup> offence)	\$2,500.00
102(4)	Security camera not recording images and audio at all times fare in the vehicle (2 <sup>nd</sup> offence)	\$5000.00
102(5)	Security camera not hardwired into a vehicle (1 <sup>st</sup> offence)	\$2,500.00
102(5)	Security camera not hardwired into a vehicle (2 <sup>nd</sup> offence)	\$5,000.00
103	Fail to retain or produce security camera images (1 <sup>st</sup> offence)	\$2,500.00
103	Fail to retain or produce security camera images (2 <sup>nd</sup> offence)	\$5,000.00
106	Fail to capture images with security camera (1 <sup>st</sup> offence)	\$2,500.00
106	Fail to capture images with security camera (2 <sup>nd</sup> offence)	\$5,000.00
107	Fail to record images or audio or remove or delete images or audio with security camera (1 <sup>st</sup> offence)	\$2500.00
107	Fail to record images or audio or remove or delete images or audio with security camera (2 <sup>nd</sup> offence)	\$5,000.00
108	Provide images or audio from Security Camera to unapproved designate (1 <sup>st</sup> offence)	\$2,500.00
108	Provide images or audio from Security Camera to unapproved designate (2 <sup>nd</sup> offence)	\$5,000.00
109	Fail to equip with a global positioning system (GPS)	\$2,500.00
110	Owner fail to equip vehicle with operational taximeter	\$250.00
111	Fail to submit taximeter for inspection	\$100.00
112	Remove taximeter seal	\$100.00
113	Fail to return used taximeter seal	\$100.00
115(1 – 5)	Taximeter violation	\$100.00
116	Roof light violation	\$100.00
117	Fail to illuminate or turn off roof sign as appropriate	\$100.00
119	Accept unauthorized voucher	\$100.00
120	Vehicle equipment and markings in non-compliance	\$100.00
121	Fail to have business name /vehicle numbers on vehicle	\$100.00
122	Advertising obstructs driver's view	<del>\$100</del> 250.00
123	Vehicle interior/exterior body or paint damage or windshield cracks	<del>\$100.00</del> \$500.00
125	Fail to notify Bylaw Services of accident that damages vehicle	\$100.00
126	Operate non-motorized vehicle without authorization	\$100.00
126	Non-motorized vehicle fail to obtain and travel on approved route	\$100.00
127(1)	Operate vehicle that has not passed mechanical inspection	\$500.00
127(2)	Operate vehicle that has not passed general inspection	\$500.00

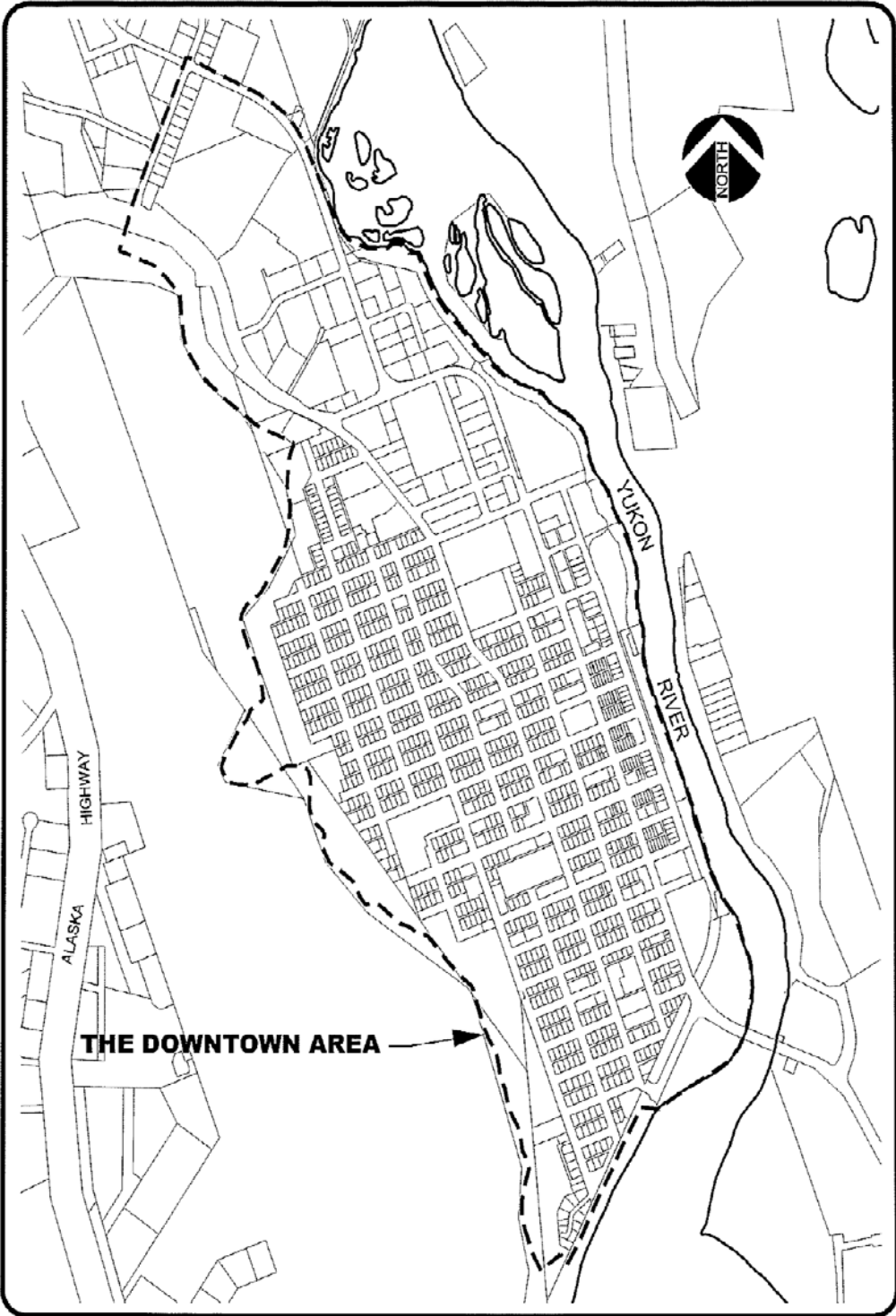
# Vehicle For Hire Bylaw 2024-10

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Section	Description of Offence	Penalty
127(3)	Operate vehicle without valid liability insurance	\$500.00
127(4)	Operate vehicle without valid commercial registration	\$500.00
128	Fail to comply with inspection requirements	\$250.00
129(1)	Fail to comply with Designated officer or inspector	\$250.00
129(2)	Fail to produce records or documents	\$250.00
138	Fail to remedy deficiency or non-compliance	\$250.00
140	Fail to report for follow-up inspection	\$100.00
141	Fail to comply with notice by date specified	\$250.00
143	Use vehicle after out of service order issued	\$250.00
165	Make a false statement	\$250.00

# Vehicle For Hire Bylaw 2024-10

SCHEDULE "C"  
**MAP OF DOWNTOWN AREA**



# CITY OF WHITEHORSE

## BYLAW 2024-33

A bylaw to amend Zoning Bylaw 2012-20

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WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the Whitehorse Zoning Bylaw be amended to allow granular resource extraction as an interim land use;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 4 of Zoning Bylaw 2012-20 is hereby amended by modifying the existing subsection 4.11.1 c) to read as follows:

“4.11.1 A Development Officer may issue a temporary use permit for a temporary development or use provided that such development or use is not contrary to the Official Community Plan and:

- c) it is an interim land use with a defined life-span of less than one year, unless otherwise excepted by section 4.11.2;”

2. Section 4 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection 4.11.2 to read as follows and renumbering the remaining subsections accordingly:

“4.11.2 A Development Officer may issue a temporary use permit for an interim natural resource extraction use with a defined lifespan exceeding one year, provided that such development is not contrary to the Official Community Plan and:

- a) the resource to be extracted is limited to gravel, sand, and rock (hereafter called granular resource extraction);
- b) a Master Plan for the area subject to the temporary use permit has been approved by Council, and the application aligns with the approved Master Plan;
- c) The temporary use permit will be issued for a period not exceeding one year, with the potential to apply for subsequent one-year permits upon satisfactory demonstration that the extraction activities have been performed in accordance with the approved plans from the previous permit; and
- d) Permits issued for subsequent years may provide new or modified conditions of approval as may be required to ensure compliance with this bylaw or any other City plans, policies, or bylaws.

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3. Section 4 of Zoning Bylaw 2012-20 is hereby amended by modifying existing subsections 4.19.1 to read as follows:

“4.19.1 Where the Development Officer has required certain improvements be made to a property, documents prepared or other actions completed as a condition to the issuance of a development permit for the property (the “required improvements”), and has required security in the form of cash or a letter of credit be deposited with the City pursuant to any of the provisions of this bylaw, including without limiting the generality of the foregoing, sections 5.5.2.3, 5.5.3.1, 5.5.5, 5.5.8.1, 6.15.6 or 7.2.8:

- a) Upon completion of the required improvements and the filing of a written request for the release of any cash security deposited with the City, such cash security shall be paid to the property owner, notwithstanding that the person named on the development permit or that provided the security is not the property owner.
- b) Notwithstanding that the development permit was issued to another person, the property owner is responsible for completing the required improvements.

4. Section 6 of Zoning Bylaw 2012-20 is hereby amended by adding new subsection 6.15.6 to read as follows and renumbering the remaining subsections accordingly:

6.15.6 Granular resource extraction permitted as a temporary use under Section 4.11.2 shall be subject to the following:

- a) In addition to any information required by the Development Officer under Sections 4.4 and 4.5 of this bylaw, the Development Officer may require the applicant to provide a quarry management plan, including any or all of the following:
  - (1) Detailed grading plan, showing existing and proposed final elevations and grades throughout the site, and including surrounding area showing how the grading will tie in with surrounding conditions;
  - (2) Extraction and reclamation plan, including the extent of area to be cleared and extracted, where extraction will start and direction of progress of working face, location and size of stockpiles, location where overburden will be stored, phasing of extraction areas, volume of material to be extracted at each phase, and phasing of reclamation/site preparation;
  - (3) Anticipated impacts from dust, noise, and traffic, and measures to mitigate such impacts;
  - (4) An Erosion and Sediment Control Plan, for management of stormwater throughout extraction activities, including erosion control measures to prevent the pollution, degradation, or siltation of natural areas, watercourses, roads, and adjacent sites;



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- (5) Machinery to be used on site;
  - (6) Any ancillary activities to be performed on the site, including crushing, and screening;
  - (7) Haul route(s) and destination(s) of extracted material;
  - (8) Measures to ensure public safety and site security; and
  - (9) Total estimated duration of extraction activities, with annual milestones.
- b) The Development Officer may require the applicant to provide a general overview of local market demand for the product, demonstrating that there is a realistic prospect of extracting material at the rate identified in the timeline.
  - c) The size of granular material stockpiles on the site shall not exceed the volume of material extracted in the previous year. Stockpiles shall be removed from the site within one year of completion or cessation of extraction activities.
  - d) When applying for a subsequent one-year permit to complete or continue work authorized by a previous temporary use permit, the Development Officer may require the applicant to provide a progress report, noise and dust monitoring reports based on activities performed under a previous permit, revised plans, scope of work for the upcoming year, and/or a new security calculation.
  - e) The Development Officer may require that, as a condition of issuing a temporary use development permit, the applicant provide security in accordance with Section 4.19 to ensure that the granular resource extraction is completed expediently and in accordance with the approved plans, and to ensure that the applicant commences subsequent development or reclaims the site within one year of completion or cessation of extraction activities. The value of the security shall be based on a full-cost calculation provided by a qualified third party. The calculation shall consider the cost to reclaim the site to a natural condition, including grading and contouring, replacing soil and vegetative cover, and seeding and/or planting new trees/shrubs as required, if the City were to hire a third-party to carry out the work. The security amount may be adjusted annually, taking into account the developer's progress to date and work plan for the following year.
  - f) The granular resource extraction security shall be held by the City until the Development Officer is satisfied that the portion of the site that is subject to the security has commenced subsequent development, or has been reclaimed.

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5. This bylaw shall come into force and effect upon the final passing thereof.

**FIRST READING:**

**PUBLIC NOTICE:**

**PUBLIC HEARING:**

**SECOND READING:**

**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Corporate Services

# **CITY OF WHITEHORSE**

## **BYLAW 2024-35**

A bylaw to provide for community service grants and grants for property taxes and other municipal charges for the year 2024

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WHEREAS section 245 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw make grants to any person or association of persons; and

WHEREAS council adopted a policy to provide grants with respect to municipal taxes or rent paid in lieu of taxes to charitable, non-profit, recreational and religious Whitehorse organizations that are primarily concerned with providing services to disadvantaged members of the community; and

WHEREAS the policy also provides for grants with respect to municipal taxes or rent paid in lieu of taxes to eligible Whitehorse organizations that provide general services to the community, including but not limited to animal shelter facilities, museums, and organizations that lease municipally-owned property; and

WHEREAS council has established a policy of granting other specific municipal charges to non-profit charitable and recreational organizations that lease municipally-owned property;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Grants for property taxes and other municipal charges of \$209,298.45 are hereby authorized as detailed in Appendix "A" attached hereto and forming part of this bylaw.
2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING**

**THIRD READING and ADOPTION:**

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Laura Cabott, Mayor

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Corporate Services

**Community Service & Municipal Charges Grants Bylaw 2024-35**  
**Appendix "A"**

<b>Roll Number</b>	<b>Applicant</b>	<b>Eligible Grant</b>
3701011150	Biathlon Yukon	\$ 4,268.45
3011351100	Canadian Mental Health Association, Yukon Division	3,672.00
3011450400	Downtown Urban Gardener's Society (DUGS)	501.95
3011000300	Food Bank Society of the Yukon	5,145.35
3015060202	Golden Age Society	5,425.85
3100169300	Guild Society	18,535.10
3010380800	Hospice Yukon Society	1,909.65
3015051300	Kaushee's Place Housing Society	13,570.55
3010301400	La Societe des Immeubles Franco-Yukonnais (SIFY)	26,624.20
3460007500	Learning Disabilities Association of Yukon (LDAY)	1,376.55
3010071800	MacBride Museum Society	46,688.90
3011230200	Maryhouse	2,775.00
3010461100	Royal Canadian Legion - Branch 254	10,785.15
3110110800	Softball Yukon	28,658.90
3180523100	Softball Yukon: Ball Diamond Robert Service	751.30
3901174000	Tennis Yukon	227.90
3900010090	Valleyview Community Association	100.00
3013050700	Whitehorse Aboriginal Women's Circle	9,624.15
3701011140	Whitehorse Rifle and Pistol Club	6,157.40
3010270700	Yukon Artist at Work Society	4,347.45
3114041200	Yukon Broomball Association	5,182.40
3908000000	Yukon Film Society	202.50
3010490800	Yukon Fish and Game Association	3,751.65
3015050600	Yukon Women's Transition Home Society	9,016.10
<b>Total:</b>		<b>\$ 209,298.45</b>

# CITY OF WHITEHORSE

## BYLAW 2024-22

A bylaw to amend the Official Community Plan

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WHEREAS Section 289 of the *Municipal Act* provides that a municipality shall by bylaw adopt an Official Community Plan in accordance with Part 7, Division 1 of the Act; and

WHEREAS Section 285 of the *Municipal Act* provides for amendment of an Official Community Plan, in accordance with the same approvals as established in Division 1 for the preparation and adoption of an Official Community Plan; and

WHEREAS it is deemed desirable and expedient to amend the 2040 Official Community Plan;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The Greenspace Network Plan and Parks – Map 1 forming part of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by incorporating the environmental sensitivity information from Map 3 – Environmentally Sensitive Areas in the 2017 Chadburn Lake Park Management Plan, as indicated on Appendix A and forming part of this bylaw.
2. The Urban Growth Areas – Map 3 forming part of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying the scale bar, as indicated on Appendix A and forming part of this bylaw.
3. The First Nation Settlement Lands – Map 4 forming part of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by identifying Lot 1218, Quad 105D/11 as Kwanlin Dün First Nation Lands, as indicated on Appendix A and forming part of this bylaw.
4. The Land Use Designation – Map 5 forming part of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by changing the designation of Lot 1223, Quad 105D/11, Lot 1222, Quad 105D/11, Lot 1218, Quad 105D/11, Lot 1270, Quad 105D/11, Lot 1194, Quad 105D/11, Lot 1138, Quad 105D/10, Lot 1196, Quad 105D/11, and Bert Law Park (PIN 9996177), as indicated on Appendix A and forming part of this bylaw.
5. Section 7 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by adding a new subsection 7.9 vi. to existing policy 7.9 to read as follows:

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"7.9 Exceptions to the City's Riparian Setback requirement will be reviewed and considered on a site-by-site basis:  
i. where steep banks contain the riparian area, the setback shall be applied from the top of bank;  
ii. for businesses that utilize waterbody access as part of their business;  
iii. where trail, utility, or road access for development is proposed to cross Riparian Setbacks; and  
~~iv.~~ iv. where improvements to existing trails are proposed within a Riparian Setback."

6. Section 7 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 7.15 to read as follows:

"7.15 All development, including building and tree harvesting, will be prohibited on slopes that exceed 30% (3.3 horizontal to 1 vertical). The only exceptions will be for critical infrastructure, grading, trails, and viewpoints, provided that a professional geotechnical assessment, accepted by the City Engineer, can demonstrate reasonably safe conditions."

7. Section 7 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 7.16 to read as follows:

"7.16 All new development will be setback a minimum of 15 metres or 1.25 metres multiplied by the height of slope, whichever is greater, from the top or bottom of any slope over 30%, as illustrated on Figure 7 – Illustration of Escarpment Setbacks. The only exceptions will be when reasonably safe conditions for reduced setbacks can be demonstrated by a site-specific geotechnical examination prepared by a qualified professional and accepted by the City Engineer.

Suitable setbacks to accommodate critical infrastructure, trails, and viewpoints may be required when considering any potential reduction of the Escarpment Setback.

The Escarpment Setback will apply in the absence of a required and accepted geotechnical assessment.

Exceptions to the City's Escarpment Setback are not permitted within the Downtown Whitehorse Escarpment Control Zone, as identified on Appendix A of the City's Downtown Escarpment Land Use Policy."

8. Section 8 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 8.19 to read as follows:

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“8.19 Where mixed-use buildings are proposed in Urban Centres, commercial uses will be on the ground floor with residential uses above. The inclusion of dwelling units, as secondary uses to the primary commercial uses, may be permitted on the ground floor to provide flexibility in providing alternative dwelling units while maintaining a commercial streetscape. As examples, this may include commercial uses facing the street with dwelling units facing a rear lane or with pedestrian access to accessible dwelling units located at the rear of a building.”

9. Section 12 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by moving existing policy 12.19 to Section 13, renumbering the policy as policy 13.29, and renumbering the remaining policies accordingly.

10. Section 13 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 13.2 ii to read as follows:

"13.2 ii. When determining permit regulations, the policies outlined in Section 15.12 Natural Resource Extraction should be reviewed and considered to minimize impacts on surrounding uses such as by requiring buffers, screening, and ~~anticipated~~ addressing traffic management issues ~~volumes may be required.~~"

11. Section 13 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by adding a subtitle immediately before existing policy 13.6 to read as follows:

**"Fuel Abatement**

13.6 Wildfire fuel abatement is permitted, as appropriate, in any land use designation, subject to applicable bylaws and environmental guidelines."

12. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying the Intent of “Commercial – Service” in Table 2 Land Use Designations Overview to read as follows:

“Accommodate commercial or public uses that are not typically combined with residential or industrial uses and are largely vehicle-oriented.”

13. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing Section 15.2 Commercial – Service to read as follows:

“Commercial - Service areas are intended to accommodate commercial or public uses that are not typically combined with residential uses and are largely vehicle-oriented. This type of commercial development typically

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requires significant onsite parking and/or loading facilities creating large expanses of undeveloped space; as such, they are often in contrast with lively, pedestrian-focused locations.”

14. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by deleting policy 15.4.1 and renumbering the remaining policies accordingly.

15. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 15.4.2 to read as follows:

“15.4.2 Uses primarily associated with Greenspaces, such as outdoor recreation trails or domestic fuel woodcutting, may be permitted subject to approval by the appropriate authority.”

16. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 15.4.3 to read as follows:

“15.4.3 To preserve Future Planning Areas for future development, limited new uses such as trails and public utilities should be considered.”

17. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 15.5.1 to read as follows:

“15.5.1 The City is committed to pursuing efforts that preserve the integrity and connectivity of environmentally sensitive areas to keep habitat intact and prevent fragmentation. Areas identified as Greenspace are primarily kept in their natural state, with minimal disturbance or development. The only exception will be for wildfire fuel abatement activities.”

18. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by adding a new policy 15.6.5 to read as follows and renumbering the remaining policies accordingly:

“15.6.5 Accessory activities that support the operation of uses in the Industrial areas, such as caretaker facilities, may be permitted.”

19. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by adding a new policy 15.7.6 to read as follows:

“15.7.6 Accessory activities that support the operation of uses in the Industrial/Commercial areas, such as caretaker facilities, may be permitted.”



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20. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by modifying existing policy 15.13.1 to read as follows:

“15.13.1 Uses that may be suitable for inclusion in the Public Service designation include but are not limited to hospitals, major recreation facilities, arts, culture, and heritage facilities, post-secondary institutions, cemeteries, corrections facilities, supportive housing, and aerodromes.”

21. Section 15 of The Official Community Plan Adopting Bylaw 2022-40 is hereby amended by adding a new policy 15.13.2 to read as follows and renumbering the remaining policies accordingly:

"15.13.2 Residential dwellings units may be permitted to support public or privately owned facilities of an institutional or community service nature."

22. This bylaw shall come into force and effect upon the final passing thereof.

<b>FIRST READING:</b>	April 8, 2024
<b>PUBLIC NOTICE:</b>	April 12 and 19, 2024
<b>PUBLIC HEARING:</b>	May 13, 2024
<b>SECOND READING:</b>	
<b>EXECUTIVE COUNCIL MEMBER APPROVAL:</b>	
<b>THIRD READING and ADOPTION:</b>	

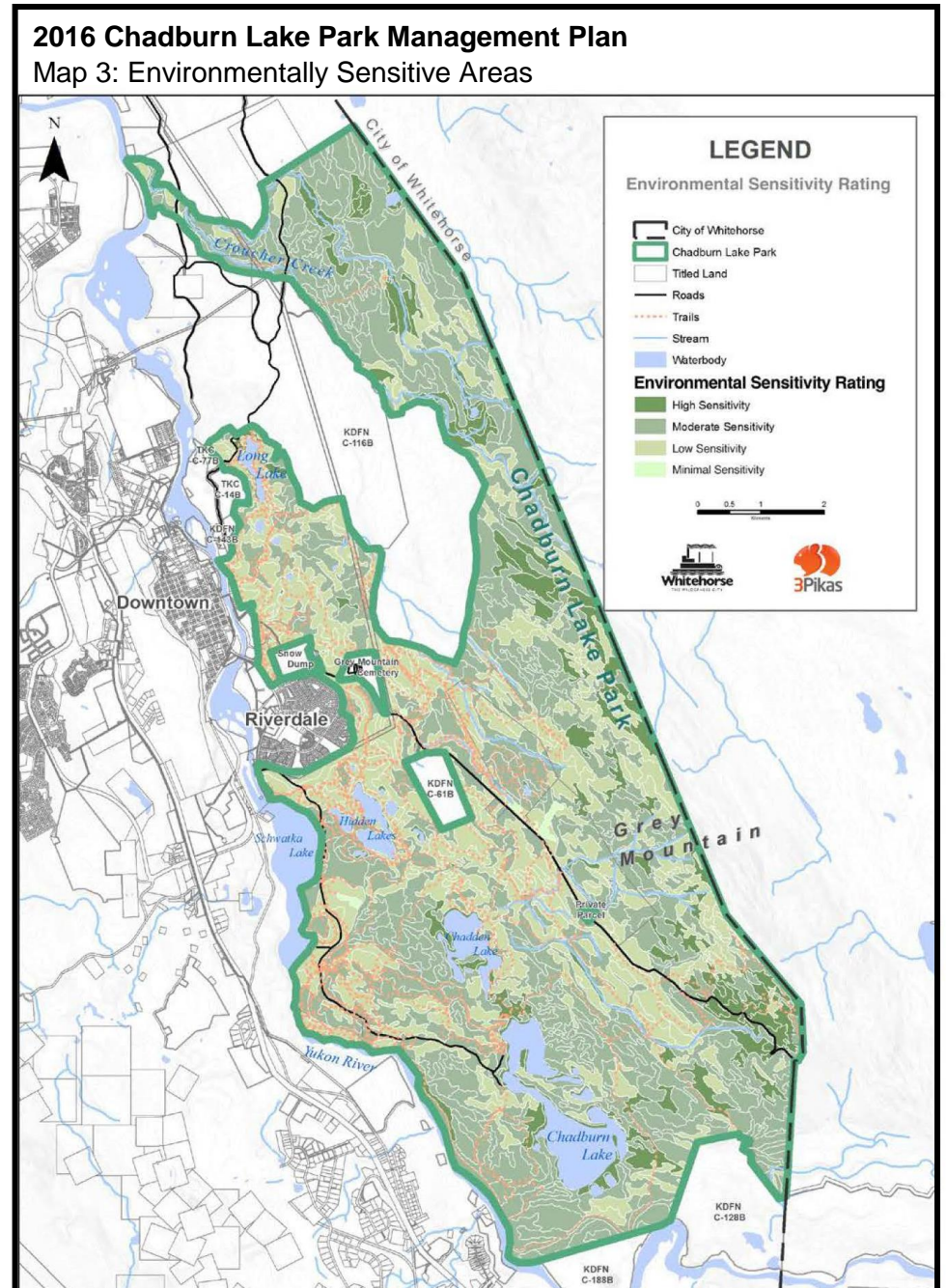
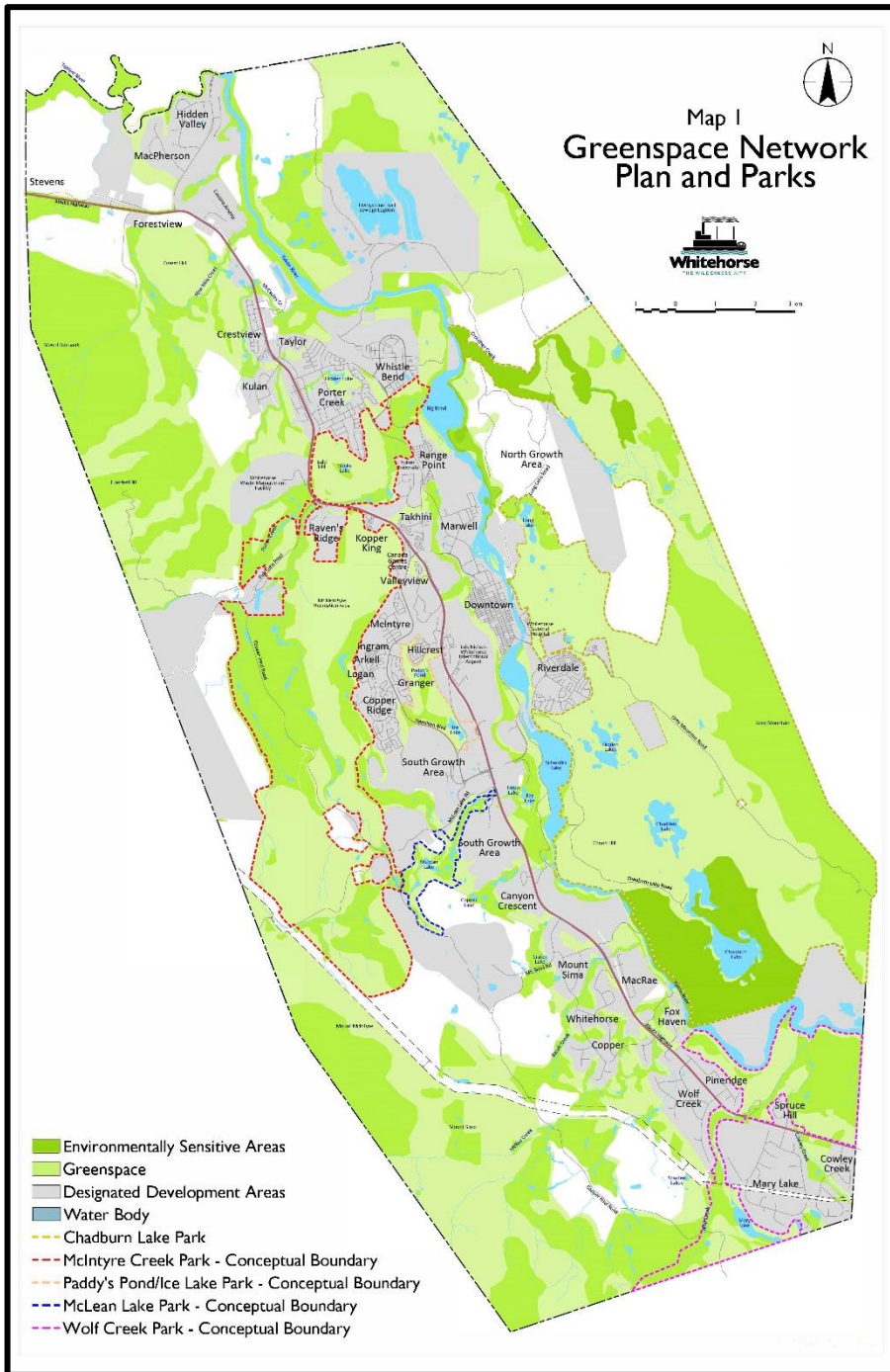
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Laura Cabott, Mayor

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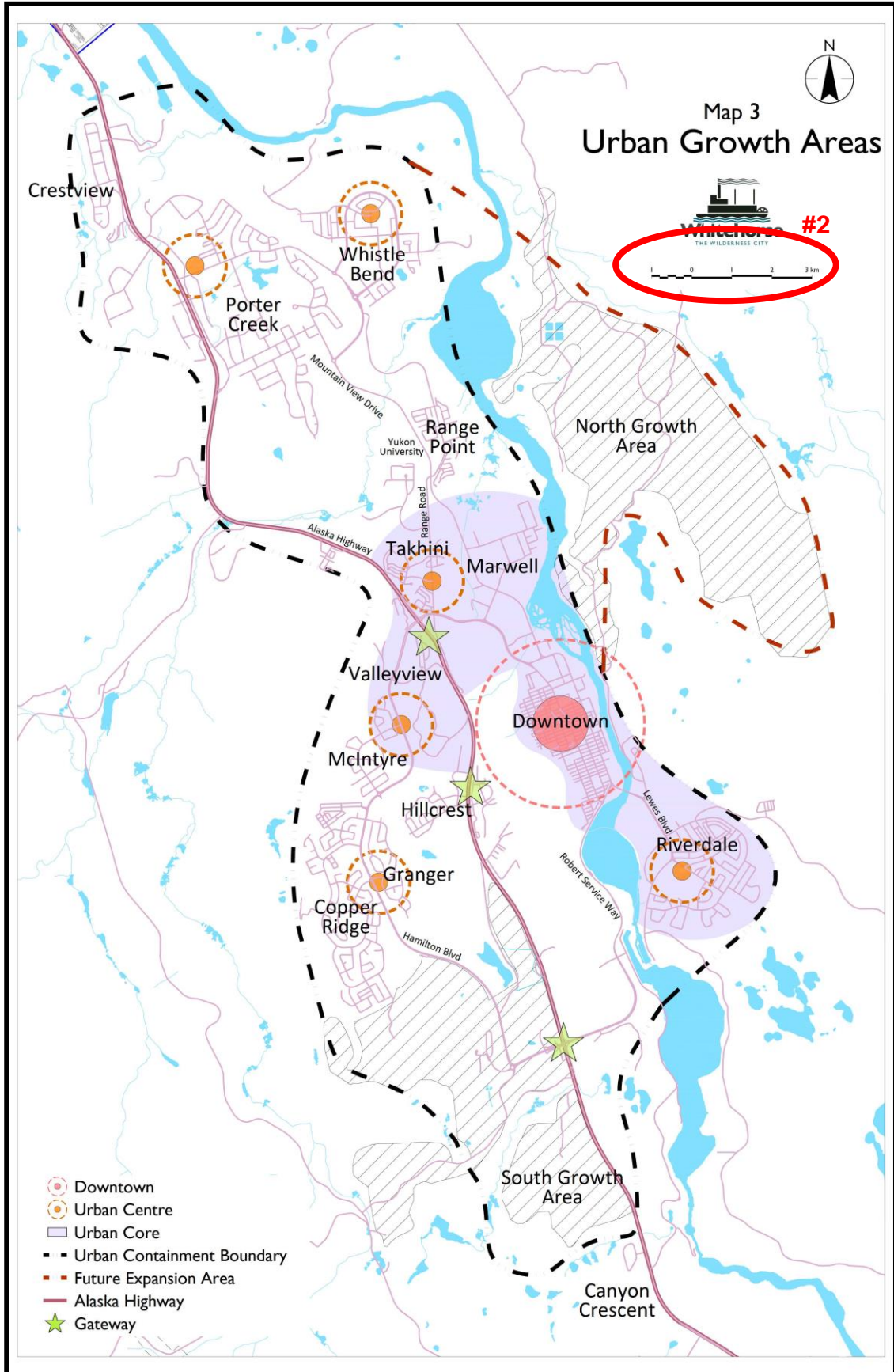
Corporate Services

# Proposed Amendments – Map 1

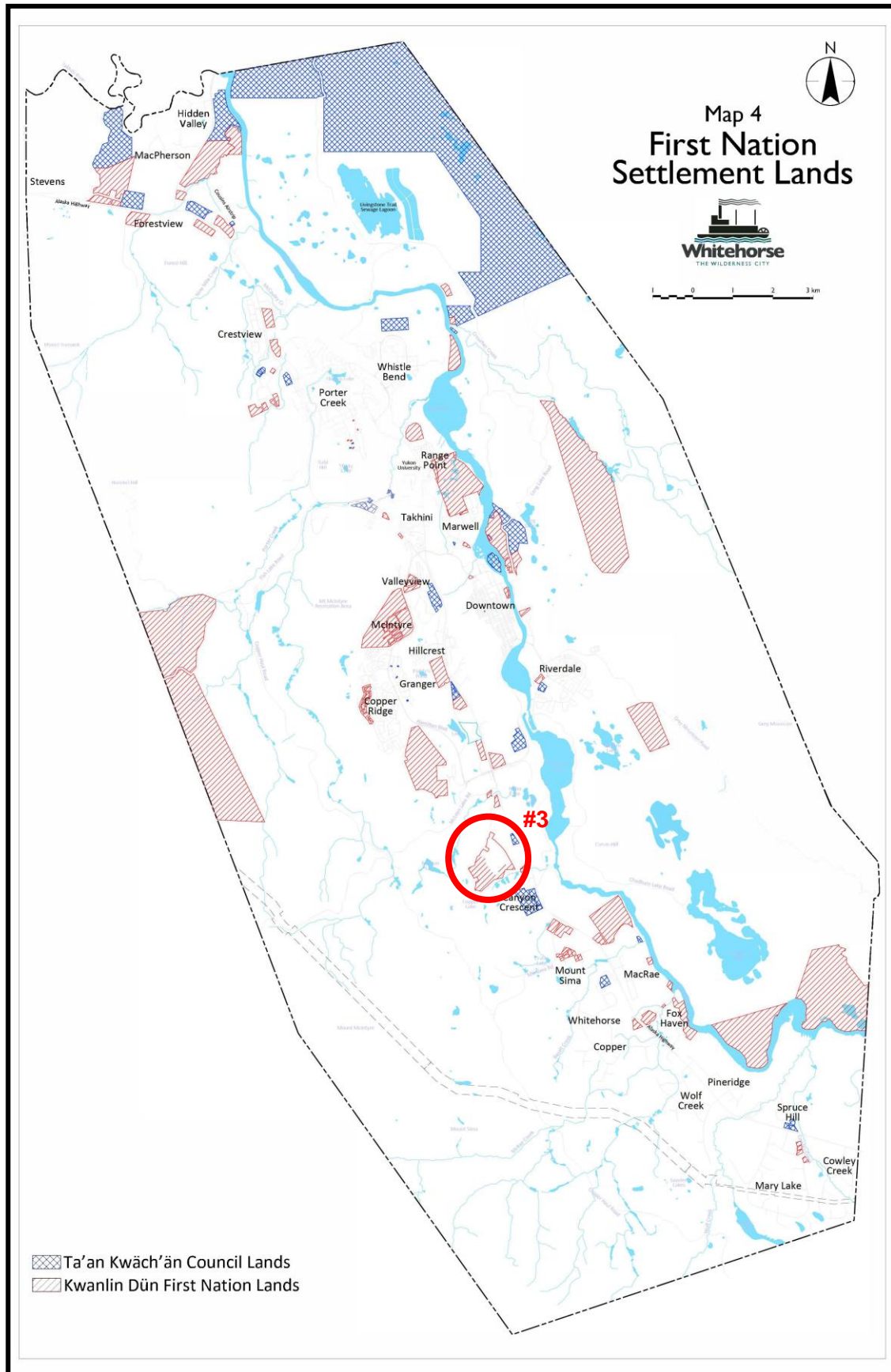




# Proposed Amendments – Map 3



# Proposed Amendments – Map 4





# Proposed Amendments – Map 5

