

CITY OF WHITEHORSE
REGULAR Council Meeting #2024-13

DATE: Monday, July 8, 2024

TIME: 5:30 p.m.

Mayor Laura Cabott
Deputy Mayor Kirk Cameron
Reserve Deputy Mayor Mellisa Murray

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council meeting dated June 24, 2024

DELEGATIONS

PUBLIC HEARING Zoning Amendment – Interim Granular Resource Extraction

STANDING COMMITTEE REPORTS

City Planning Committee – Councillors Friesen and Boyd

1. Public Hearing Report – Zoning Amendment – 6119 6th Avenue
2. Zoning Amendment – Ta'an Kwäch'än Council Parcel C-9B Phase 2

Development Services Committee – Councillors Boyd and Murray

City Operations Committee – Councillors Curteanu and Friesen

1. Snow and Ice Control Policy Accessibility Review – For Information Only

Community Services Committee – Councillors Cameron and Laking

1. Major Games Employee Participation Policy

Public Health and Safety Committee – Councillors Murray and Cameron

Corporate Services Committee – Councillors Laking and Curteanu

1. Semi-Annual Procurement Report (January to June 2024) – For Information Only
2. Budget Amendment – Development Process Guide and Education Sessions
3. Budget Amendment – Selkirk Water Treatment Plant
4. Budget Amendment – Wildfire Risk Reduction Pilot Program
5. Budget Amendment – Robert Service Way Permanent Solution Detailed Design

NEW AND UNFINISHED BUSINESS

1. Motion – Councillor Laking – Development Permit Process

CITY OF WHITEHORSE
REGULAR Council Meeting #2024-13

DATE: Monday, July 8, 2024
TIME: 5:30 p.m.

AGENDA (cont'd)

BYLAWS

2024-30	Zoning Amendment – Ta'an Kwäch'än Council Parcel C-9B Phase 2	1 st Reading
2024-40	Budget Amendment – Selkirk Water Treatment	1 st and 2 nd Reading
2024-31	Zoning Amendment – 6119 6 th Avenue	2 nd and 3 rd Reading
2024-20	Official Community Plan Amendment – 200 Lobird Road	3 rd Reading
2024-36	Budget Amendment – Residential Curbside Recycling	3 rd Reading

ADJOURNMENT

MINUTES of REGULAR Meeting #2024-12 of the Council of the City of Whitehorse called for 5:30pm on Monday, June 24, 2024, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Councillors Dan Boyd
Kirk Cameron
*Michelle Friesen
*Ted Laking
Mellisa Murray

ABSENT: Councillor Jocelyn Curteanu

ALSO PRESENT: A/City Manager Krista Mroz
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of People and Culture Lindsay Schneider
A/Director of Operations and Infrastructure Taylor Eshpeter

*Indicates electronic participation.

Mayor Cabott called the meeting to order at 5:30pm

CALL TO ORDER

AGENDA

2024-12-01

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

MINUTES

2024-12-02

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated June
11, 2024 be adopted as presented.

Carried Unanimously

PUBLIC HEARING

Mayor Cabott advised that a Public Hearing was scheduled at
this meeting to hear any submissions with respect to Zoning
Amendment for 6119 6th Avenue.

Zoning Amendment - 6119 6th
Avenue

Mayor Cabott called three times for submissions with respect
to Zoning Amendment for 6119 6th Avenue.

Zoning Amendment - 6119 6th
Avenue

There were no members of the public present to speak, and
one written submission was received in support.

Hearing no additional submissions come forward, Mayor
Cabott declared the Public Hearing for Zoning Amendment for
6119 6th Avenue now closed.

Public Hearing Closed

Mayor Cabott advised that a Public Hearing was scheduled at this meeting to hear any submissions with respect to Zoning Amendment for 13, 23, and 33 McClimon Crescent.

Zoning Amendment - 13, 23,
and 33 McClimon Crescent

Mayor Cabott called three times for submissions with respect to Zoning Amendment for 13, 23, and 33 McClimon Crescent.

Zoning Amendment - 13, 23,
and 33 McClimon Crescent

There were no members of the public present to speak, and no written submissions were received.

Hearing no additional submissions come forward, Mayor Cabott declared the Public Hearing for Zoning Amendment for 13, 23, and 33 McClimon Crescent now closed.

Public Hearing Closed

COMMITTEE REPORTS

City Planning Committee

2024-12-03

It was duly moved and seconded
THAT Council direct that Bylaw 2024-25, a bylaw to amend the zoning at 4210 4th Avenue from CM2 – Mixed Use Commercial 2 to CM2(x) – Mixed Use Commercial 2 (modified) to ensure the redevelopment of the Municipal Service Building (MSB) site includes a residential use and to allow for a maximum building height of 30m, be brought forward for second and third reading under the bylaw process.

Public Hearing Report –
Zoning Amendment –
Municipal Services Building

Carried Unanimously

2024-12-04

It was duly moved and seconded
THAT Council direct Administration schedule a Public Input Session at the Regular Council Meeting of August 12, 2024, on the proposed Wasson Place Extension Master Plan.

Wasson Place Extension
Master Plan

Carried Unanimously

2024-12-05

It was duly moved and seconded
THAT Council direct that the proposed alternative Bylaw 2024-26, a bylaw to amend the Official Community Plan to increase the maximum building height in the Mixed Use Downtown Core designation to 40 m, be brought forward for consideration under the bylaw process.

Supplemental Information
Report – Official Community
Plan Amendment – Maximum
Building Heights in Mixed Use
Downtown Core

Defeated (3-3)

IN FAVOUR: Councillors Friesen, Laking, and Murray
OPPOSED: Mayor Cabott, Councillors Boyd and Cameron

A Committee member suggested Administration consider how to address concerns raised regarding Lot 68 in the Mount Sima Industrial area.

New Business – Mount Sima
Lot 68

Delegate Ian Robertson of Inukshuk Planning and Development, representing Sidhu Trucking, requested Council direct Administration to correct a boundary line within the Official Community Plan that has a part of Lot 68 designated as greenspace and designate an additional 3.9 ha for industrial use. The delegate highlighted that the proponent has addressed concerns raised by the Development Review Committee, and the proposed amendment would be in compliance with the City's planning principles.

Delegate Ian Robertson,
Inukshuk Planning and
Development – Official
Community Plan Mapping
Error for Lot 68

Development Services Committee

2024-12-06

It was duly moved and seconded
THAT Council approve an extension of the term for the Housing and Land Development Advisory Committee until December 31, 2024; and
THAT Council approve the proposed work plan from June – December 2024.

Housing and Land
Development Advisory
Committee
Extension/Workplan-Approval

Carried Unanimously

As requested by a Committee member, Administration confirmed that the City has been part of preliminary discussions regarding the development of a convention centre in Whitehorse.

New Business – Convention
Centre in Whitehorse

Delegate Nathan Millar of the Downtown Residents Association, spoke against the proposed and alternative proposed bylaw to increase the maximum building height in the downtown core as neither will address key issues such as climate change and housing affordability. The delegate urged Council not to proceed with the bylaw process as the public has already provided input during the creation of the Official Community Plan.

Delegate Nathan Millar,
Downtown Residents
Association – Downtown
Building Heights

City Operations Committee

As requested by a Committee member, Administration provided information on the decision to have bus route 202 stop on Hamilton Boulevard instead of at the Canada Games Centre and explained how staff will address accessibility.

New Business – Concerns
with New Transit Routes

As requested by a Committee member, Administration provided an update on various traffic-calming initiatives and spot improvements.

New Business – Traffic Calming

As requested by a Committee member, Administration provided an update on the plan to implement an advanced left at the Ogilvie and 2nd Avenue intersection and confirmed that implementation should be complete by the end of 2024.

New Business – Advanced Left at Ogilvie and 2nd

Community Services Committee

A Committee member encouraged community members to attend the Indigenous People's Day opening ceremony at the Kwanlin Dün Cultural Centre on Friday, June 21, 2024.

New Business – Indigenous People's Day Ceremony

As requested by a Committee member, Administration confirmed that the Parks Department is currently working with the Yukon Pickleball Association to identify potential sites, and following confirmation that a site is feasible, a budget submission may be completed.

New Business – Pickleball Facility

A Committee member thanked the community, Council members, and City staff for their involvement in the Philippines Independence Day flag raising ceremony.

New Business – Philippines Independence Day

A Committee member noted the Adäka Cultural Festival is taking place June 28 to July 1 at the Kwanlin Dün Cultural Centre, and encouraged members of the community to attend and learn about indigenous culture.

New Business - Adäka Cultural Festival

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Corporate Services Committee

In accordance with the Procurement Policy, the Committee was presented with a bi-monthly update on forthcoming procurement projects with an anticipated value greater than \$100,000 for the period of July and August 2024. Additional information was provided on the Lewes Boulevard Bus Lane and Residential Curbside Recycling and Recycling Depot projects.

Upcoming Procurements (July/August) – For Information Only

2024-12-07

It was duly moved and seconded
THAT Council accept the audited City of Whitehorse 2023
Financial Statements as presented; and
THAT the Water and Sewer Fund surplus of \$329,335 be
transferred to the Water and Sewer Reserve.

Audited 2023 Financial
Statements

Carried Unanimously

2024-12-08

It was duly moved and seconded
THAT Council authorize Administration to commence the
procurement for project 500c00524 Additional Pumper Truck –
Station 3.

Commencement Report –
Pumper Truck – Station 3

Carried Unanimously

2024-12-09

It was duly moved and seconded
THAT Council amend Appendix B of the 2024 - 2027 Capital
Expenditure Program by increasing the 2024 Capital Budget
for projects 320c01016 Replacement Transit Buses and
320c00722 Additional Transit Buses in the amount of \$250,000
funded by the Investing in Canada Infrastructure Program.

Budget Amendment –
Additional Transit Buses

Carried Unanimously

2024-12-10

It was duly moved and seconded
THAT Council direct that Bylaw 2024-36, a bylaw to amend the
2024-2026 Operating Budget to increase the solid waste
expenditures budget in the amount of \$715,000 for the 2024
year and \$2.14 million for the 2025 provisional year, offset by
an increase in revenues from user fees and government
transfers, be brought forward for consideration under the bylaw
process; and

Commencement Report and
Budget Amendment –
Residential Curbside
Recycling Program

THAT Council authorize Administration to commence the
procurement for Residential Curbside Recycling Services.

Carried (5-1)

IN FAVOUR: Mayor Cabott, Councillors Boyd, Cameron
Friesen, and Murray

OPPOSED: Councillor Laking

A Committee member questioned what else the City of
Whitehorse can do to support the people of Palestine and
asked for consideration.

New Business – Possibilities
for Palestine

Delegate Yusuf Legere requested information on the process that went into the letter that was sent to MP Brendan Hanley regarding the matters in Palestine and questioned the possibility for bias that informed the letter. The delegate asked that the comments made in October 2023 condemning community members protesting for Palestine be rectified.

Delegate Yusuf Legere –
Ceasefire Letter to MP
Hanley

Delegate Molly Swain urged Council to take concrete action to support the people of Palestine and address colonialism in Whitehorse, suggesting policy review, divestment strategies and transparent communication with the public.

Delegate Molly Swain –
Taking Action for Palestine

Delegate Anya Close questioned why all councillors were not included in drafting the letter that was sent to MP Brendan Hanley and criticized the decision to maintain a balanced position, citing that there is no middle ground between an oppressor and the oppressed. The delegate asked the Council to do more to support the people of Palestine.

Delegate Anya Close –
Ceasefire Letter to MP
Hanley

NEW AND UNFINISHED BUSINESS

2024-12-11

It was duly moved and seconded
THAT Council direct that the revised bylaw 2024-11, a bylaw to establish regulations and procedures for the 2024 municipal election, replace the original proposed bylaw that received second reading; and
THAT the revised bylaw be brought forward for consideration at third reading.

Election Procedures Bylaw
Supplementary Report

Carried Unanimously

BYLAWS

2024-12-12

It was duly moved and seconded
THAT Bylaw 2024-36, a bylaw to amend the 2024-2026 Operating Budget to increase the solid waste expenditures budget in the amount of \$715,000 for the 2024 year and \$2.14 million for the 2025 provisional year, offset by an increase in revenues from user fees and government transfers, be given First Reading.

BYLAW 2024-36
Budget Amendment –
Residential Curbside
Recycling
FIRST READING

Carried (5-1)

IN FAVOUR: Mayor Cabott, Councillors Boyd, Cameron
Friesen, and Murray

OPPOSED: Councillor Laking

2024-12-13

It was duly moved and seconded
THAT Bylaw 2024-36 be given Second Reading.
Carried (5-1)
IN FAVOUR: Mayor Cabott, Councillors Boyd, Cameron
Friesen, and Murray
OPPOSED: Councillor Laking

BYLAW 2024-36
Budget Amendment –
Residential Curbside
Recycling
SECOND READING

2024-12-14

It was duly moved and seconded
THAT Bylaw 2024-25, a bylaw to amend the zoning at 4210
4th Avenue from CM2 – Mixed Use Commercial 2 to CM2(x) –
Mixed Use Commercial 2 (modified) to ensure the
redevelopment of the Municipal Service Building (MSB) site
includes a residential use and to allow for a maximum building
height of 30m, be given Second Reading.
Carried Unanimously

BYLAW 2024-25
Zoning Amendment –
Municipal Services
Building
SECOND READING

2024-12-15

It was duly moved and seconded
THAT Bylaw 2024-25 be given Third Reading.
Carried Unanimously

BYLAW 2024-25
Zoning Amendment –
Municipal Services
Building
THIRD READING

2024-12-16

It was duly moved and seconded
THAT Bylaw 2024-10, a bylaw to permit, license, and regulate
the owners and operator of vehicles for hire in Whitehorse, be
given Third Reading.
Carried Unanimously

BYLAW 2024-10
Vehicle for Hire
THIRD READING

2024-12-17

It was duly moved and seconded
THAT Bylaw 2024-35, a bylaw to authorize municipal charges
and community services grants in the amount of \$209,298.45
for the year 2024, be given Third Reading.
Carried Unanimously

BYLAW 2024-35
Community Services and
Municipal Charges Grants
THIRD READING

2024-12-18

It was duly moved and seconded
THAT Bylaw 2024-11, a bylaw to establish regulations and
procedures for the 2024 municipal election be given Third
Reading.
Carried (5-1)
IN FAVOUR: Councillors Boyd, Cameron Friesen, Laking, and
Murray
OPPOSED: Mayor Cabott

BYLAW 2024-11
Elections Procedure Bylaw
THIRD READING

There being no further business, the meeting adjourned at 6:45 p.m. **ADJOURNMENT**

Laura Cabott, Mayor

Corporate Services

MEMORANDUM

FILE #: Z-04-2024

TO: Mayor and Council
FROM: Administration
DATE: July 2, 2024
SUBJECT: Public Hearing – Zoning Bylaw Amendment for interim granular resource extraction

Please be advised there will be a Public Hearing at the Regular Council Meeting of July 8, 2024 to hear from interested parties related to the following Zoning Bylaw amendment:

Bylaw 2024-33, a bylaw to enable interim granular resource extraction as a multi-year temporary use to prepare a site for subsequent development.

The City is bringing forward an application to amend the Zoning Bylaw to enable interim granular resource extraction as a multi-year temporary use to prepare a site for subsequent development.

Bylaw 2024-33 received First Reading on June 11, 2023. Notices were published in the Yukon Star and Yukon News on June 21 and 28, 2024. The Government of Yukon Land Management Branch, Kwanlin Dün First Nation, Ta'an Kwäch'än Council, Whitehorse Chamber of Commerce, Yukon Chamber of Commerce, and Yukon Chamber of Mines were notified by email.



Mathieu Marois
Senior Planner, Planning and Sustainability Services

cc: Director of Development Services
Manager, Planning and Sustainability Services



Minutes of the meeting of the City Planning Committee

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mellisa Murray *Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture Jason Bradshaw, A/Director of Development Services Tracy Allen, Director of Operations and Infrastructure Peter Duke, Manager, Planning Services	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment – 6119 6th Avenue

Administration presented a summary of the Public Hearing held on June 24, 2024 regarding the proposed zoning amendment for 6119 6th Avenue to allow for a childcare centre. One letter was received in support and no members of the community spoke at the Public Hearing. A Committee member raised concerns about traffic and safety for the children, to which Administration confirmed that development permit level conditions could be considered.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-31, a bylaw to amend the zoning of 6119 6th Avenue from CC – Core Commercial to CCx – Core Commercial (modified) to allow for a childcare centre, be brought forward at second and third reading under the bylaw process.

2. Zoning Amendment – Ta’an Kwäch’än Council Parcel C-9B Phase 2

An application to amend the zoning of a portion of Ta’an Kwäch’än Council Parcel C-9B was presented to allow the development of 24 residential lots with a mixture of single-detached dwellings and duplexes. Administration provided clarification on the map of the area, confirmed that service capacity, traffic and safety have been considered, and responded to concerns raised regarding the possibility of setting a precedent that would allow developers to circumvent the Master Plan Policy.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-30, a bylaw to amend the zoning of a portion of Ta’an Kwäch’än Council Settlement Land Parcel C-9B, from FP – Future Planning to RCS – Comprehensive Residential Single Family to allow for residential development, be brought forward for consideration under the bylaw process.



**Minutes of the meeting of the
Development Services Committee**

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mellisa Murray *Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture Jason Bradshaw, A/Director of Development Services Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. Notice of Motion – Councillor Laking – Development Permit Process

Councillor Ted Laking presented a Notice of Motion to bring forward at the Regular Council meeting on July 8, 2024, for Council to direct Administration to make improvements to the development permit process and return with a report on August 5, 2024.

2. New Business – Business License Concern

A Committee member requested information regarding some correspondence received from a business owner about a new requirement for them to obtain multiple business licenses to operate as usual. Administration provided that the additional licenses were required under the Business License Bylaw based on information submitted. The circumstances were reviewed, and the issue has been resolved.

3. Delegates Sandra MacDougall, Jacob Heigers and Les Wilson, Chu Níikwän Limited Partnership – Convention Centre Update

Delegates Sandra MacDougall, Jacob Heigers, and Les Wilson of Chu Níikwän Limited Partnership presented plans for a convention centre in the downtown area and asked that a working group of representatives from the City, Chu Níikwän, and the Kwanlin Dün First Nation be created to make decisions on key project aspects. The delegates responded to various questions from Committee members including the plan for a parkade, timelines and financial costs, and on the vision and involvement of the Kwanlin Dün First Nation. Further, specific requests were made of the City; formal correspondence is anticipated from the proponents.



Minutes of the meeting of the City Operations Committee

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Mellisa Murray	
	*Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture	
	Jason Bradshaw, A/Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Snow and Ice Control Policy Access Review – For Information Only**

An update was presented on the accessibility review of the Snow and Ice Control Policy and Maintenance Bylaw. Targeted amendments to both are expected by December 2024, with additional items to be considered through the 2025 budget process.



Minutes of the meeting of the Community Services Committee

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Mellisa Murray *Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture Jason Bradshaw, A/Director of Development Services Tracy Allen, Director of Operations and Infrastructure Landon Kulych, Manager, Recreation Services	

* Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. Major Games Employee Participation Policy

The proposed Major Games Employee Participation Policy was presented, a policy meant to establish guidelines for employee participation in Major Games held in the city of Whitehorse such as the 2026 Arctic Winter Games. Administration responded to questions raised about overtime authorization, maintaining regular City operations, and City Manager authority under the policy.

The Recommendation of the Community Services Committee is

THAT Council adopt the Major Games Employee Participation Policy and repeal the 2020 AWG Staff Participation Policy.

2. New Business – Graffiti in the Community

As requested by a Committee member, Administration provided information about the City's assistance for business owners with graffiti removal. A Committee member requested that the RCMP be asked to take a more active role and stated that it's not fair for business owners to be responsible for fronting the cost of repairing vandalism. It was noted by another Committee member that the RCMP has been focusing on other priorities as asked by the City, like traffic and speeding control.

3. Delegate Jocelyn Laveck, President, Whitehorse Woofers Dog Club – Takhini Arena Dog Training Field

Delegate Jocelyn Laveck, president of the Whitehorse Woofers Dog Club, presented to Council to request that the club be allowed to continue to use the field behind the Takhini Arena for dog training. The delegate responded to questions asked by Committee members about the history of the club and field, and the potential of sharing the field with other organizations.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu *Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture Jason Bradshaw, A/Director of Development Services Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Corporate Services Committee

Date	July 2, 2024	2024-13
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Mellisa Murray *Councillor Ted Laking	
Absent	Councillor Michelle Friesen	
	Valerie Braga, A/City Manager Krista Mroz, Director of Community Services	
Staff Present	Lindsay Schneider, Director of People and Culture Jason Bradshaw, A/Director of Development Services Tracy Allen, Director of Operations and Infrastructure Svetlana Erickson, Manager, Financial Services Peter Duke, Manager, Water and Waste Services Kimberly Schlosser, Supervisor, Parks and Community Development	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Semi-Annual Procurement Report (January to June 2024) – For Information Only**

As per the Procurement Policy, the Committee was presented with a detailed listing of semi-annual projects from January to June 2024. There were no instances of non-compliance noted. Administration provided additional information on the biomass heating plant at the Whitehorse Operations Building procurement, the emergency procurement for new heating units at the Takhini Arena, and the potential for a long-term solution for line painting.

2. **Budget Amendment – Development Process Guide and Education Sessions**

A budget amendment was presented to add a \$60,000 project to the 2024-2027 Capital Expenditure Plan to fund the creation of a development process guide and deliver public education sessions. The project would be funded by the Canadian Mortgage and Housing Corporation ACT program. Administration confirmed that the final deadline is March 2025, but that the education sessions are expected to be scheduled before then.

The Recommendation of the Corporate Services Committee is

THAT Council direct that the 2024-2027 Capital Expenditure Program be amended by adding project Development Process Guide and Education Sessions in the amount of \$60,000, funded from the Canadian Mortgage and Housing Corporation ACT program.

3. Budget Amendment – Selkirk Water Treatment Plant

A budget amendment is required to advance the installation of an interim treatment system at the Selkirk Water Treatment Plant from 2025 to 2024. The project will be funded by the Canada Community Building Fund. Administration provided clarification on water testing frequency and on how this amendment fits in the full scope of the water treatment projects.

The Recommendation of the Corporate Services Committee is

THAT Council direct that Bylaw 2024-40, a bylaw to amend the 2024-2027 Capital Expenditure Program by increasing the 2024 Capital Budget and reducing the 2025 Provisional Budget in the amount of \$3,000,000 for project 650c00421, Selkirk Water Treatment, funded by the Canada Community Building Fund, be brought forward under the bylaw process.

4. Budget Amendment – Wildfire Risk Reduction Pilot Program

A budget amendment was presented to create a Wildfire Risk Reduction Pilot Program capital project. The project will be funded from General Reserve until external funding sources are confirmed. As requested by Committee members, Administration provided additional details on what actions the program will include and confirmed that the pilot program is to fully implement initiatives outlined in the previously approved Wildfire Risk Reduction Strategy.

The Recommendation of the Corporate Services Committee is

THAT Council amend 2024-2027 Capital Expenditure Program by adding project Wildfire Risk Reduction Pilot Program in the amount of \$274,939, funded from General Reserve until external funding sources are confirmed; and

THAT Council amend the 2024-2027 Capital Expenditure Program by reducing the 2024 Capital Budget for project 220c00220 Policy Development in the amount of \$66,213, externally funded.

5. Budget Amendment – Robert Service Way Permanent Solution Detailed Design

A budget amendment is required to advance part of the Robert Service Way Permanent Solution project. As the complete project is expected to be complex and require significant time to complete, an owner's engineer will be retained to begin defining the scope of the project. Administration provided clarification of the role of the owner's engineer and on timelines and funding for the full project.

The Recommendation of the Corporate Services Committee is

THAT Council amend the 2024 to 2027 Capital Expenditure Program by funding a portion of Appendix B project 240c00924 Robert Service Way Permanent Solution in the amount of \$250,000 from the General Reserve, until a transfer payment agreement with the Disaster Mitigation and Adaptation Fund is in place.

There being no further business the meeting adjourned at 8:25 P.M.

Laura Cabott, Mayor

Corporate Services

Motion

TO: Council

From: Councillor Ted Laking

Date: July 8, 2024 – Regular Council Meeting

Re: Motion – Development Permit Process

I, Councillor Ted Laking, having given notice at the Standing Committee meeting held July 2, 2024, now move as follows:

WHEREAS the City of Whitehorse is experiencing a backlog of development permits; and

WHEREAS the building season in the Yukon is short, meaning that delays in permitting have a greater impact on development in Whitehorse compared to southern municipalities that have similar backlogs; and

THEREFORE, BE IT RESOLVED THAT Administration be directed to reduce the backlog by making improvements to City processes and service standards; and

THAT Administration be directed to return to Council with an administrative report on August 5th, 2024 detailing efforts undertaken and progress in reducing the backlog.

CITY OF WHITEHORSE

BYLAW 2024-30

A bylaw to amend Zoning Bylaw 2012-20

WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the Whitehorse Zoning Bylaw be amended to allow for a residential development on a portion of Ta'an Kwäch'än Council Settlement Land Parcel C-9B; and

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The zoning map attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of a portion of Lot 1405, Quad 105D/14, Whistle Bend Subdivision from FP-Future Planning to RCS-Comprehensive Residential Single Family, as indicated on Appendix A and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:

PUBLIC NOTICE:

PUBLIC HEARING:

SECOND READING:

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2024-40

A bylaw to amend the 2024 to 2027 Capital Expenditure Program Bylaw 2023-27

WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2024 to 2027 Capital Expenditure Program to provide for funding associated with the Selkirk Water Treatment project;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2024 to 2027 Capital Expenditure Program is hereby amended by increasing the 2024 Capital Budget and reducing the 2025 Provisional Budget in the amount of \$3,000,000 to provide for the expenses related to the Selkirk Water Treatment project.
2. This bylaw shall come into full force and effect upon final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2024-31

A bylaw to amend Zoning Bylaw 2012-20

WHEREAS section 289 of the *Municipal Act* provides that a zoning bylaw may prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS section 294 of the *Municipal Act* provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable that the Whitehorse Zoning Bylaw be amended to allow for the development of a childcare centre at Lot 14, Block 46, Plan 71458 CLSR YT, municipally known as 6119 6th Avenue;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 10.1 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection, 10.1.7 Special Modifications, as follows:

“10.1.7 Special Modifications

- a) Lot 14, Block 46, Plan 71458 CLSR YT, located at 6119 6th Avenue in the Downtown area, is designated CCx(a) with the special modification being that childcare centres are permitted as a principal use.”

2. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of 6119 6th Avenue from CC – Core Commercial to CCx(a) – Core Commercial (Modified) as indicated on Appendix A and forming part of this bylaw.

3. This bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:

May 13, 2024

PUBLIC NOTICE:

June 7, 2024 and June 14, 2024

PUBLIC HEARING:

June 24, 2024

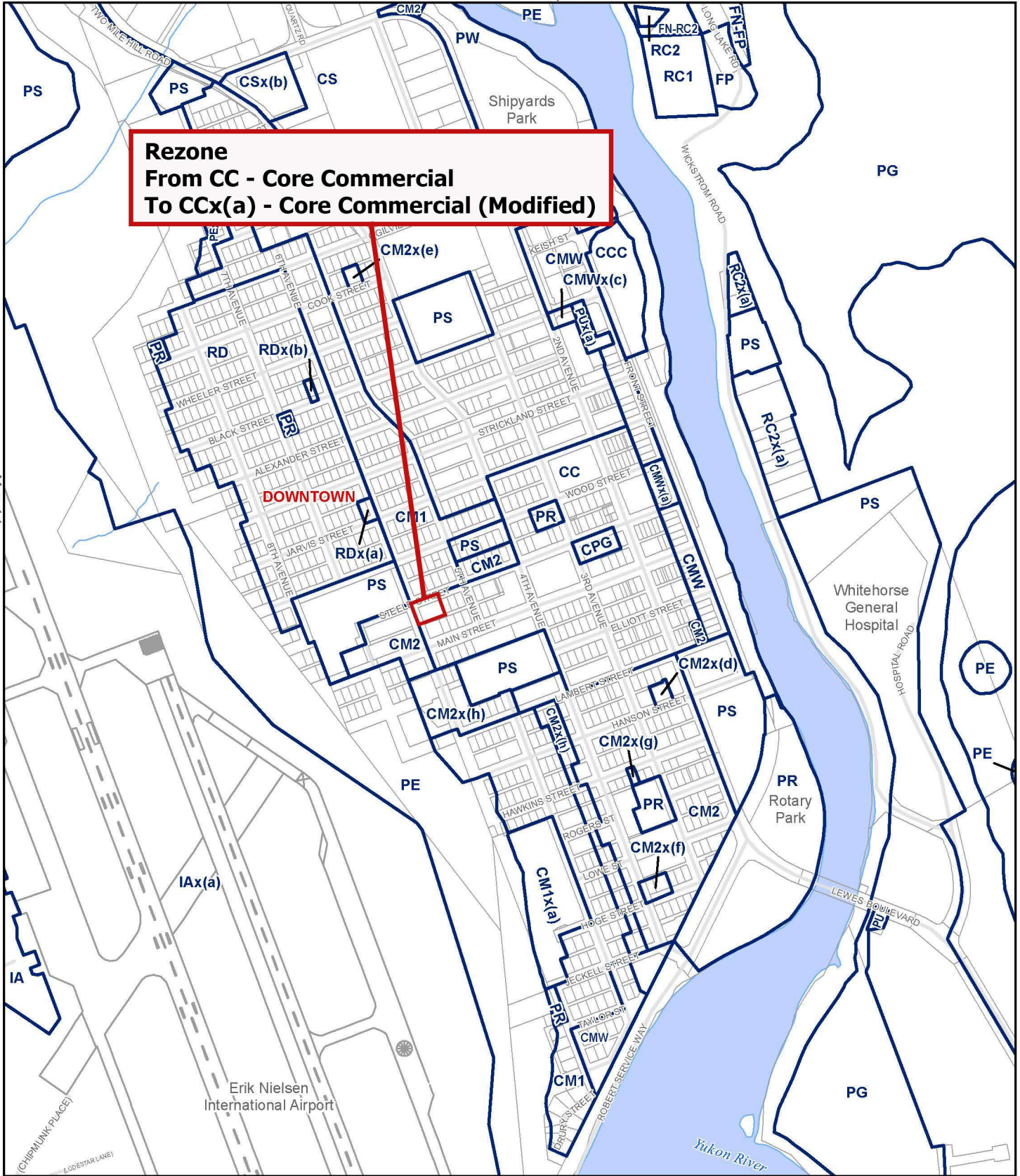
SECOND READING:

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Corporate Services

Map 11



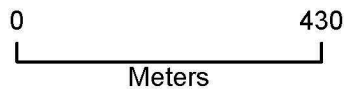
**Rezone
From CC - Core Commercial
To CCx(a) - Core Commercial (Modified)**

Map 14

Map 18

Map 16

Where a letter appears in brackets following a zoning designation, e.g. RSx(a), the letter corresponds to the 'special restrictions' subsection for that zone.



Consolidation date:
June 15, 2023

Projection: NAD 1983 UTM Zone 8

CITY OF WHITEHORSE
BYLAW 2024-20

A bylaw to amend the Whitehorse 2040 Official Community Plan

WHEREAS section 289 of the *Municipal Act* provides that a municipality shall by bylaw adopt an official community plan in accordance with Part 7, Division 1 of the Act; and

WHEREAS section 285 of the *Municipal Act* provides for amendment of an official community plan; and

WHEREAS it is deemed desirable that the Whitehorse 2040 Official Community Plan be amended to country residential development on a portion of Lot 1207, Quad 105D/11, Plan 89989 CLSR YT, known municipally as 200 Lobird Road.

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Map 5 Land Use Designations of the Whitehorse 2040 Official Community Plan is hereby amended by designating a portion of 200 Lobird Road from Residential – Urban to Residential – Country as indicated on Appendix A and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

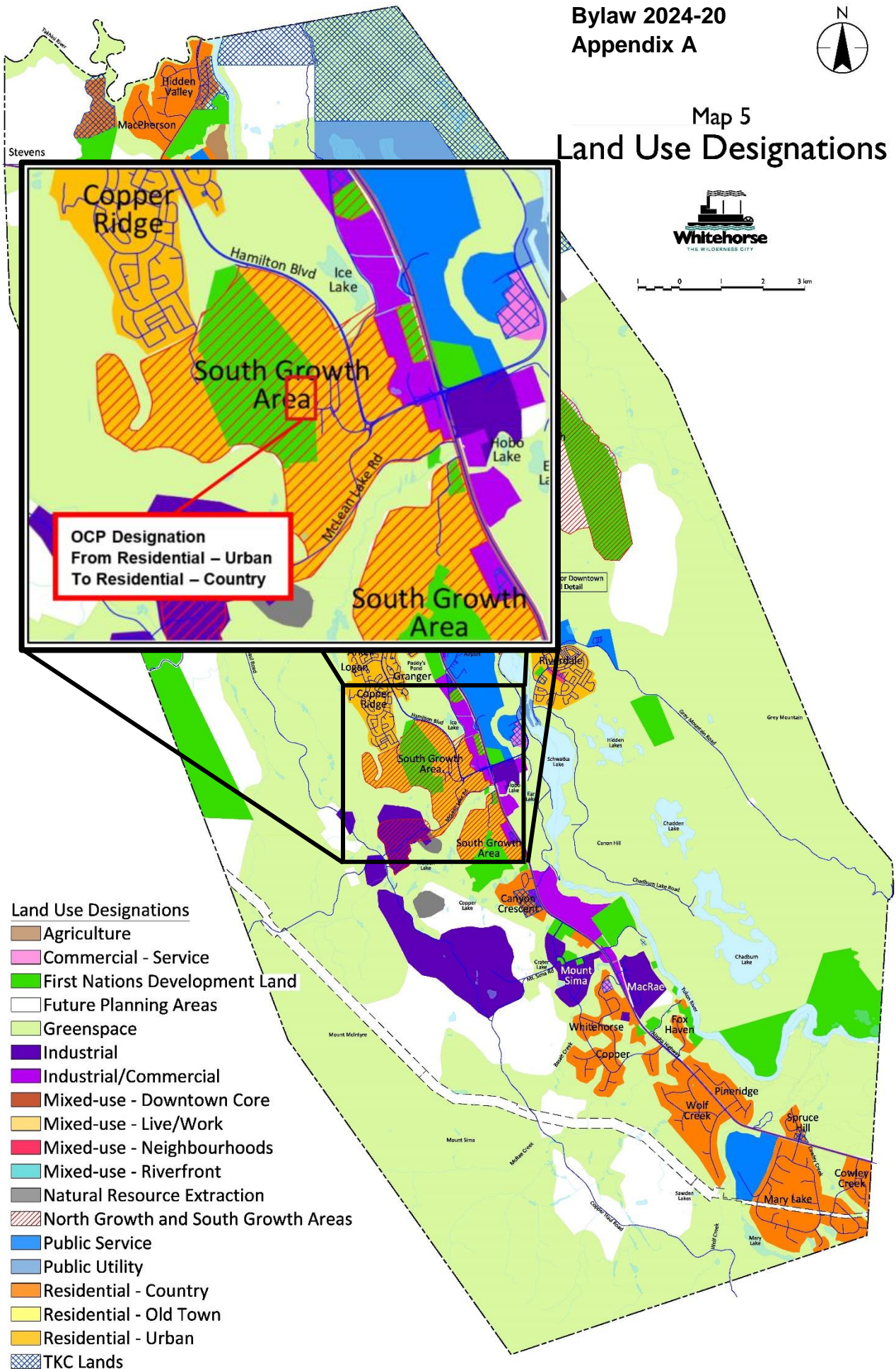
FIRST READING:	March 11, 2024
PUBLIC NOTICE:	March 15 and 22, 2024
PUBLIC HEARING:	April 8, 2024
SECOND READING:	May 13, 2024
EXECUTIVE COUNCIL MEMBER APPROVAL:	July 5, 2024
THIRD READING and ADOPTION:	

Laura Cabott, Mayor

Corporate Services



Map 5
Land Use Designations



OCP Designation
From Residential – Urban
To Residential – Country

Land Use Designations

- Agriculture
- Commercial - Service
- First Nations Development Land
- Future Planning Areas
- Greenspace
- Industrial
- Industrial/Commercial
- Mixed-use - Downtown Core
- Mixed-use - Live/Work
- Mixed-use - Neighbourhoods
- Mixed-use - Riverfront
- Natural Resource Extraction
- North Growth and South Growth Areas
- Public Service
- Public Utility
- Residential - Country
- Residential - Old Town
- Residential - Urban
- TKC Lands

CITY OF WHITEHORSE

BYLAW 2024-36

A bylaw to amend the 2024 to 2026 Operating Budget Bylaw 2024-01

WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2024 to 2026 Operating Budget to provide for funding associated with the Residential Curbside Recycling Services program;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2024 to 2026 Operating Budget is hereby amended by increasing the 2024 Operating Budget in the amount up to \$715,000 and the 2025 Provisional Operating Budget in the amount up to \$2,140,000 to provide for the expenses related to the Residential Curbside Recycling Services program.
2. This bylaw shall come into full force and effect upon final passing thereof.

FIRST and SECOND READING:

June 24, 2024

THIRD READING and ADOPTION:

Laura Cabott, Mayor

Corporate Services