

Master Plan Policy: Waiver/Update Application

Page 1 / 2

City of Whitehorse
Master Plan Policy
2024-04

Municipal Address:	#:	Street:		
Legal Description:	Lot/Block:	Plan #:	Subdivision:	
If the application includes more than one lot, please provide the description for all additional lands on a separate page.				
Property Owner				
Owner Name:				
Contact information:	Phone:	E-mail:		
	Mailing Address:			
Authorized Agent: (If applicable)	<i>If you are an agent acting on behalf of the property owner (such as a property manager or an authorized signatory for a corporation) please provide proof of authorization.</i>		Name:	
			Phone:	Email:
			Mailing Address:	
If the application includes more than one owner, please provide the contact information for all additional owners on a separate page.				
Applicant (If Different From Owner/Agent)				
Name:				
Contact Information:	Phone:	E-mail:		
	Mailing Address:			
Waiver or Update Request				
<input type="checkbox"/> Waiver	<input type="checkbox"/> Zoning amendment and/or subdivision does not require additions or upgrades to City infrastructure; <input type="checkbox"/> Zoning amendment and/or subdivision does not require access and/or easements from surrounding properties; <input type="checkbox"/> Zoning amendment will not result in new or additional uses (e.g. text amendment); <input type="checkbox"/> Total zoning amendment, subdivision and/or Developable Area is less than 1.5 hectares; <input type="checkbox"/> Zoning amendment and/or subdivision is required to formalize existing occupations as lots and/or leases or for the purpose of consolidating lots and/or leases; <input type="checkbox"/> Other <i>(please specify)</i>			
<input type="checkbox"/> Update	<input type="checkbox"/> Update does not result in a new or substantially different Master Plan; <input type="checkbox"/> Update does not involve an increase of the Planning Area; <input type="checkbox"/> Update is required to meet servicing requirements; <input type="checkbox"/> Update results in an increase of public land uses; <input type="checkbox"/> Other <i>(please specify)</i>			
Reason for Request: <i>(Additional information may be attached and/or requested by the City. List attachments.)</i>				

Important (Please read before submitting this application)

Requests to waive or to update a Master Plan shall be prepared in conformance to Policy 2024-04 Land Use Master Plan Policy. The waiver of the Master Plan requirement or an update of an existing Master Plan must be approved by both the Director of Development Services and the Director of Operations. At their discretion, the Directors may elevate the decision to the City Manager or Council. A proposed Master Plan Update or Waiver which has been denied by the approving authority within the previous twelve (12) months shall not be reconsidered unless Council otherwise directs by Resolution. Information given on this form and on the other required application items, are to the best of my knowledge, a true statement of the facts relating to this application for a Master Plan Update or Waiver request.

Acknowledgement

I hereby certify that I am the registered owner, or authorized agent of the owner, and hereby make application for a Master Plan Project Update or Waiver subject to the provisions of the Whitehorse Land Use Master Plan Policy (2024-04) in accordance with the plans and supporting information submitted herewith and which forms part of this application.

Signature of Owner/Agent:	Date:
Signature of Applicant:	Date:

FURTHER INFORMATION MAY BE PROVIDED BY APPLICANT ON ADDITIONAL ATTACHMENTS

For Office Use Only

Approved Rejected Requires Further Review

Reviewer	Name	Signature	Date
Director of Development Services			
Director of Operations			

Reason for Decision/ Comments: