

MINUTES of REGULAR Meeting #2024-13 of the Council of the City of Whitehorse called for 5:30pm on Monday, July 8, 2024, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Councillors Dan Boyd
Kirk Cameron
*Jocelyn Curteanu
*Michelle Friesen
Ted Laking
*Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell
Director of Community Services Krista Mroz
Director of Corporate Services Valerie Braga
A/Director of Development Services Jason Bradshaw
Director of People and Culture Lindsay Schneider
Director of Operations and Infrastructure Tracy Allen

*Indicates electronic participation

Mayor Cabott called the meeting to order at 5:30pm

CALL TO ORDER

AGENDA

2024-13-01

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

MINUTES

2024-13-02

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated June 24, 2024 be adopted as presented.

Carried Unanimously

PUBLIC HEARING

Mayor Cabott advised that a Public Hearing was scheduled at this meeting to hear any submissions with respect to a Zoning Amendment for Interim Granular Resource Extraction.

Zoning Amendment – Interim
Granular Resource Extraction

Mayor Cabott called three times for submissions with respect to a Zoning Amendment for Interim Granular Resource Extraction.

Zoning Amendment – Interim
Granular Resource Extraction

There were no members present to speak at the Public Hearing.

Hearing no additional submissions come forward, Mayor Cabott declared the Public Hearing for a Zoning Amendment for Interim Granular Resource Extraction now closed.

Public Hearing Closed

COMMITTEE REPORTS

City Planning Committee

2024-13-03

It was duly moved and seconded
THAT Council direct that Bylaw 2024-31, a bylaw to amend the zoning of 6119 6th Avenue from CC – Core Commercial to CCx – Core Commercial (modified) to allow for a childcare centre, be brought forward at second and third reading under the bylaw process.

Public Hearing Report –
Zoning Amendment – 6119
6th Avenue

Carried Unanimously

2024-13-04

It was duly moved and seconded
THAT Council direct that Bylaw 2024-30, a bylaw to amend the zoning of a portion of Ta'an Kwäch'än Council Settlement Land Parcel C-9B, from FP – Future Planning to RCS – Comprehensive Residential Single Family to allow for residential development, be brought forward for consideration under the bylaw process.

Zoning Amendment – Ta'an
Kwäch'än Council Parcel C-
9B Phase 2

Carried Unanimously

Development Services Committee

Councillor Ted Laking presented a Notice of Motion to bring forward at the Regular Council meeting on July 8, 2024, for Council to direct Administration to make improvements to the development permit process and return with a report on August 5, 2024.

Notice of Motion – Councillor
Laking – Development Permit
Process

A Committee member requested information regarding correspondence received from a business owner about a new requirement for them to obtain multiple business licenses to operate as usual. Administration provided that the additional licenses were required under the Business License Bylaw based on information submitted. The circumstances were reviewed, and the issue has been resolved.

New Business – Business
License Concern

Delegates Sandra MacDougall, Jacob Heigers, and Les Wilson of Chu Niikwän Limited Partnership presented plans for a convention centre in the downtown area and asked that a working group of representatives from the City, Chu Niikwän,

Delegates Sandra
MacDougall, Jacob Heigers
and Les Wilson, Chu Niikwän
Limited Partnership –
Convention Centre Update

and the Kwanlin Dün First Nation be created to make decisions on key project aspects. The delegates responded to various questions from Committee members including the plan for a parkade, timelines and financial costs, and on the vision and involvement of the Kwanlin Dün First Nation. Further, specific requests were made of the City; formal correspondence is anticipated from the proponents.

City Operations Committee

An update was presented on the accessibility review of the Snow and Ice Control Policy and Maintenance Bylaw. Targeted amendments to both are expected by December 2024, with additional items to be considered through the 2025 budget process.

Snow and Ice Control Policy
Access Review – For
Information Only

Community Services Committee

2024-13-05

It was duly moved and seconded
THAT Section 2 of the proposed Major Games Employee Participation Policy be amended to read:

“The City Manager or designate may make adjustments to Appendix A of this policy as required for the successful application of the policy.”; and

THAT Council adopt the Major Games Employee Participation Policy and repeal the 2020 AWG Staff Participation Policy.
Carried Unanimously

Major Games Employee
Participation Policy

A Committee member stated that the RCMP should be asked to take a more active role in regards to graffiti prevention and that it's not fair for business owners to be responsible for fronting the cost of repairing vandalism. It was noted by another Committee member that the RCMP has been focusing on other priorities as requested by the City, like traffic and speeding control.

New Business – Graffiti in the
Community

Delegate Jocelyn Laveck, president of the Whitehorse Woofers Dog Club, presented to Council requesting that the club be allowed to continue to use the field behind the Takhini Arena for dog training. The delegate responded to questions asked by Committee members about the history of the club, and the potential of sharing the field with other organizations.

Delegate Jocelyn Laveck,
President, Whitehorse
Woofers Dog Club – Takhini
Arena Dog Training Field

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Corporate Services Committee

As per the Procurement Policy, the Committee was presented with a detailed listing of semi-annual projects from January to June 2024. There were no instances of non-compliance noted. Administration provided additional information on the biomass heating plant at the Whitehorse Operations Building procurement, the emergency procurement for new heating units at the Takhini Arena, and the potential for a long-term solution for line painting.

Semi-Annual Procurement
Report (January to June
2024) – For Information Only

2024-13-06

It was duly moved and seconded
THAT Council direct that the 2024-2027 Capital Expenditure Program be amended by adding project Development Process Guide and Education Sessions in the amount of \$60,000, funded from the Canadian Mortgage and Housing Corporation ACT program.

Budget Amendment –
Development Process Guide
and Education Sessions

Carried Unanimously

2024-13-07

It was duly moved and seconded
THAT Council direct that Bylaw 2024-40, a bylaw to amend the 2024-2027 Capital Expenditure Program by increasing the 2024 Capital Budget and reducing the 2025 Provisional Budget in the amount of \$3,000,000 for project 650c00421, Selkirk Water Treatment, funded by the Canada Community Building Fund, be brought forward under the bylaw process.

Budget Amendment – Selkirk
Water Treatment Plant

Carried Unanimously

2024-13-08

It was duly moved and seconded
THAT Council amend 2024-2027 Capital Expenditure Program by adding project Wildfire Risk Reduction Pilot Program in the amount of \$274,939, funded from General Reserve until external funding sources are confirmed; and
THAT Council amend the 2024-2027 Capital Expenditure Program by reducing the 2024 Capital Budget for project 220c00220 Policy Development in the amount of \$66,213, externally funded.

Budget Amendment – Wildfire
Risk Reduction Pilot Program

Carried Unanimously

2024-13-09

It was duly moved and seconded
THAT Council amend the 2024 to 2027 Capital Expenditure Program by funding a portion of Appendix B project 240c00924

Budget Amendment - Robert
Service Way Permanent
Solution Detailed Design

Robert Service Way Permanent Solution in the amount of \$250,000 from the General Reserve, until a transfer payment agreement with the Disaster Mitigation and Adaptation Fund is in place.

Carried Unanimously

NEW AND UNFINISHED BUSINESS

2024-13-10

It was duly moved and seconded
THAT Administration be directed to reduce the backlog by making improvements to City processes and service standards; and
THAT Administration be directed to return to Council with an administrative report on August 5, 2024, detailing efforts undertaken and progress in reducing the backlog.

Motion – Councillor Laking –
Building Permit Process

Defeated (3-4)

IN FAVOUR: Councillors Boyd, Cameron, and Laking
OPPOSED: Mayor Cabott and Councillors Curteanu, Friesen and Murray

BYLAWS

2024-13-11

It was duly moved and seconded
THAT Bylaw 2024-30, a bylaw to amend the zoning of a portion of Ta'an Kwäch'än Council Settlement Land Parcel C-9B, from FP – Future Planning to RCS – Comprehensive Residential Single Family to allow for residential development, be given First Reading.

BYLAW 2024-30
Zoning Amendment –
Ta'an Kwäch'än Council
Parcel C-9B Phase 2
FIRST READING

Carried Unanimously

2024-13-12

It was duly moved and seconded
THAT Bylaw 2024-40, a bylaw to amend the 2024-2027 Capital Expenditure Program by increasing the 2024 Capital Budget and reducing the 2025 Provisional Budget in the amount of \$3,000,000 for project 650c00421, Selkirk Water Treatment, funded by the Canada Community Building Fund, be given First Reading.

BYLAW 2024-40
Budget Amendment –
Selkirk Water Treatment
FIRST READING

Carried Unanimously

2024-13-13

It was duly moved and seconded
THAT Bylaw 2024-40 be given Second Reading.

BYLAW 2024-40
Budget Amendment –
Selkirk Water Treatment
SECOND READING

Carried Unanimously

2024-13-14

It was duly moved and seconded
THAT Bylaw 2024-31, a bylaw to amend the zoning of 6119
6th Avenue from CC – Core Commercial to CCx – Core
Commercial (modified) to allow for a childcare centre, be given
Second Reading.

Carried Unanimously

BYLAW 2024-31
Zoning Amendment –
6119 6th Avenue
SECOND READING

2024-13-15

It was duly moved and seconded
THAT Bylaw 2024-31 be given Third Reading.

Carried Unanimously

BYLAW 2024-31
Zoning Amendment –
6119 6th Avenue
THIRD READING

2024-13-16

It was duly moved and seconded
THAT Bylaw 2024-20, a bylaw to amend the Official
Community Plan land use designation of a portion of 200
Lobird Road from Residential – Urban to Residential –
Country, be given Third Reading.

Carried (6-1)

IN FAVOUR: Mayor Cabott and Councillors Cameron,
Curteanu, Friesen, Laking and Murray
OPPOSED: Councillor Boyd

BYLAW 2024-20
Official Community Plan
Amendment – 200 Lobird
Road
THIRD READING

2024-13-17


It was duly moved and seconded
THAT Bylaw 2024-36, a bylaw to amend the 2024-2026
Operating Budget to increase the solid waste expenditures
budget in the amount of \$715,000 for the 2024 year and \$2.14
million for the 2025 provisional year, offset by an increase in
revenues from user fees and government transfers, be given
Third Reading.

Carried Unanimously

BYLAW 2024-36
Budget Amendment –
Residential Curbside
Recycling
THIRD READING

There being no further business, the meeting adjourned at 6:54 p.m. **ADJOURNMENT**





Laura Cabott, Mayor



Corporate Services

Adopted by Resolution at Meeting #2024-14