



Minutes of the meeting of the City Planning Committee

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure Peter Duke, Manager, Planning Services	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report – Zoning Amendment – TKC C-9B Phase 2**

The Committee was presented with a summary of the Public Hearing held on August 12, 2024, regarding a Zoning Amendment for a portion of Ta'an Kwäch'än Council Settlement Land Parcel C-9B. No written submissions were received, and no one spoke to the amendment at the Public Hearing.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-30, a bylaw to amend the zoning of a portion of Ta'an Kwäch'än Council (TKC) Settlement Land Parcel C-9B, from FP – Future Planning to RCS – Comprehensive Residential Single Family to allow for residential development, be brought forward at second and third reading under the bylaw process.



**Minutes of the meeting of the
Development Services Committee**

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure	

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Your Worship, the Development Services Committee respectfully submits the following report:

1. **Housing and Land Development Advisory Committee Recommendations – Building Permitting Delays and Impacts – For Information Only**

Administration presented recommendations from the Housing and Land Development Advisory Committee (HLDAC) regarding the impacts of the delays in the building permit process. As requested by Committee members, Administration provided more information on select recommendations, timelines, and how the recommendations will be implemented.



**Minutes of the meeting of the
City Operations Committee**

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Travis Whiting, A/Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the City Operations Committee.



**Minutes of the meeting of the
Community Services Committee**

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Community Services Committee.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Travis Whiting, A/Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Emergency Services Bylaw Review

The Emergency Services Bylaw, originally adopted in 2000 with minor amendments in 2016, was reviewed and a new Emergency Services Bylaw was presented to Council. The proposed changes focus on updating and clarifying areas such as the the delegation of the Fire Chief's authority, open burning regulations and permits, the process of writing and appealing orders for unsafe conditions, and voluntary fines. Administration provided clarity on the restrictions regarding location and materials for burning. Several Committee members expressed interest in further clarifying language within the bylaw regarding construction materials.

The Recommendation of the Public Health and Safety Committee is

THAT Council direct that Bylaw 2024-44, the Emergency Services Bylaw, be brought forward for consideration under the Bylaw process.

2. New Business – Dogs in Public Areas

A Committee member requested information about rules regarding dogs being off leash in public areas. Administration confirmed that per the Animal Control bylaw, dogs must be leashed or within the care and control of their owner in most areas, with a few exceptions. If members of the public have concerns, it is recommended that a report be made to Bylaw Services.



**Minutes of the meeting of the
Corporate Services Committee**

Date	September 3, 2024	2024-17
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Michelle Friesen Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure Svetlana Erickson, Manager, Financial Services	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Capital Budget Variance Reporting (2nd Quarter)

Based on the second quarter variance reporting, a high-level summary of anticipated capital spending to year-end, as well as proposed amendments to the 2024 to 2027 Capital Expenditure Program were presented to Council. Administration provided additional details on a land acquisition agreement that lapsed, and on where funds are returned to should a project be under budget or cancelled.

The Recommendation of the Corporate Services Committee is

THAT Council authorize amendments totalling \$395,130 to reduce the 2024 to 2027 Capital Expenditure Program.

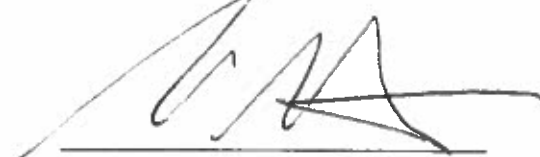
2. Operating Budget Variance Reporting (2nd Quarter) – For Information Only

A review of the operating expenditure projections was completed and a forecast of operating results to the end of the 2024 fiscal year was provided to Council. Based on the total budget of \$110,808,551, the second quarter variance of \$308,431 is under 1% of the City's total operating budget.

3. **Proclamation – Fetal Alcohol Spectrum Disorder Awareness Day
(September 9, 2024)**

Mayor Laura Cabott proclaimed September 9, 2024, to be Fetal Alcohol Spectrum Disorder (FASD) Awareness Day in the city of Whitehorse, a day to raise awareness of FASD and encourage providing information and support for expecting parents.

There being no further business the meeting adjourned at 6:39 P.M.



Laura Cabott, Mayor



Corporate Services

