

**City of Whitehorse
Minutes of the meeting of the**

Housing and Land Development Advisory Committee

Date December 14, 2022
Location Heritage Boardroom, City Hall
Committee Bryony McIntyre - Chair
Members Joel Gaetz
Present Suzanne Greening
Greg Thompson
Staff Present Laura Prentice Director of Community Development, Yukon Government
Mike Gau, Director of Development Services
Rebecca Webber, Assistant City Clerk

1. WELCOME

The Meeting commenced at 5:30 p.m.

2. LAND ACKNOWLEDGEMENT BY THE CHAIR

A Committee member provided acknowledgement of the Ta'an Kwäch'än Council and Kwanlin Dun First Nation (KDFN) Traditional Territories.

3. ADOPTION OF AGENDA

The Committee members adopted the agenda as presented.

4. ADOPTION OF MINUTES

The Committee Members adopted the November 30th, 2022 minutes as presented.

5. 2023 Meeting SCHEDULE

The Committee members set the 2023 Meeting Schedule as follows:

- January 25, 2023
 - February 22, 2023
 - March 29, 2023
 - April 26, 2023
 - May 31, 2023
 - June 28, 2023
 - July 26, 2023
 - August 30, 2023
 - September 27, 2023
 - October 25, 2023
 - November 29, 2023
 - December 20, 2023
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6. Priority Setting Discussion

The Committee members summarized the discussion from the previous meeting held on November 30th, 2022 and elaborated on details prioritizing the goals from the Draft Work Plan. A finalized Workplan reflecting the discussion from the Committee around linking items and updating priority items will be finalized by Administration and provided to the Committee.

The Committee members discussed the budget set out for the Committee and how it could be used for things such as hiring consultants, communications, conducting community outreach or education. Administration provided an overview of the budget to the Committee at their request.

The Committee members learned of KDFN's upcoming plans to bring land to the residential market. The Committee agreed that the City should assist in sharing KDFN's promotional material once it is ready via its communication channels.

Discussion also occurred around types of consultants that could be used to speak to certain issues, planning initiatives or for education purposes. Furthermore, they discussed outreach and public engagement ideas. Suggestions included the use of surveys, joining the Builders Breakfast or holding focus group sessions.

7. Education Item – Land Administration

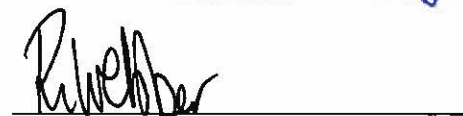
The Committee was given a presentation on the Whitehorse land development framework including a breakdown from the municipal, territorial and federal levels. Details of land administration were provided along with the steps to the land development process, roles and responsibilities.

8. Next Steps

For the next meeting, the Committee agreed that next steps would include discussing the Zoning Bylaw regulations regarding housing. The Committee also requested that Administration provide a list of information including Bylaws for Committees review prior to the next meeting. It was also discussed that an update to City Council on the Housing and Land Development Committee would be required in the upcoming months including the attendance of the Committee Chair.

9. ADJOURNMENT: 7:50 p.m.


Bryony McIntyre, Chair


Rebecca Webber, Assistant City Clerk