

**City of Whitehorse  
Minutes of the meeting of the**

**Housing and Land Development Advisory Committee**

Date	July 26, 2023
Location	Heritage/Zoom
Committee Members Present	Bryony McIntyre – Chair Joel Gaetz John Vogt Laura Prentice Suzanne Greening
Absent	Natalie Leclerc Simon Lapointe Greg Thompson Mike Gau, Director, Development Services
Staff	Mathieu Marois, Senior Planner, Planning & Sustainability Services Karmen Whitbread, Senior Planner, Planning & Sustainability Services Geordo Matechuk, Building Official, Land and Building Services Wendy Donnithorne, Manager Legislative Services, City Clerk *Selena Kaytor, Executive Assistant, Corporate Services

\*Indicates virtual attendance

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**1. WELCOME**

The Meeting commenced at 5:30 p.m.

**2. LAND ACKNOWLEDGEMENT BY THE CHAIR**

A Committee member provided acknowledgement of the Ta'an Kwäch'än Council and Kwanlin Dün First Nation Traditional Territories.

**3. ADOPTION OF AGENDA**

Agenda adopted as presented.

**4. ADOPTION OF MINUTES**

The July 13, 2023, Special Meeting minutes were adopted as amended to indicate a Committee member did not agree with Recommendations 3a and 3b.

**5. ZONING TABLE AND APPROVED RECOMMENDATIONS**

Item was updated and discussed in preparation for Council presentation.

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## 6. COMMITTEE WORK PLAN REVIEW

Committee reviewed and revised the work plan and milestones to December 2023. Revisions included the following changes:

- September / October - short term rentals;
- August / September – develop process and engagement with builders;
- October / fall - tentative housing summit;
- November – Development Incentive Policy and Housing Incentives;
- December- Land development and availability;

## 7. DEVELOPMENT AND BUILDING PERMIT PROCESSES

The Committee discussed the table of issues with staff to develop ideas/solutions that could be discussed with building community as part of engagement.

Comments were captured and will be included in new revised table for review by Committee at August meeting.

Requested that Engineering staff attend August meeting to provide technical information and process information from their end.

## 8. NEXT STEPS

- Present Recommendations to Mayor and Council on August 7, 2023; and
- Revisit the complex development permit process concerns when Member Simon Lapointe is back to confirm specific information.

## 9. ADJOURNMENT: 8:05 p.m.

  
Bryony McIntyre, Chair

Wendy Donnithorne, Legislative  
Services Manager, City Clerk