

**City of Whitehorse
Minutes of the meeting of the**

Housing and Land Development Advisory Committee

Date	October 25, 2023
Location	City Hall, Heritage Boardroom
Committee Members Present	Joel Gaetz – A/Chair Natalie Leclerc Simon Lapointe John Vogt Brian Crist – A/YG Land and Development member
Absent	Bryony McIntyre – Chair Suzanne Greening Laura Prentice Greg Thompson
Staff	Mike Gau, Director of Development Services Wendy Donnithorne, Manager Legislative Services, City Clerk* Peter Duke, Planning Manager* Darcy McCord, Senior Planner Selena Kaytor, Executive Assistant

* Indicates virtual participation

1. **WELCOME**
The Meeting commenced at pm.
2. **LAND ACKNOWLEDGEMENT BY THE CHAIR**
A Committee member provided acknowledgement of the Ta'an Kwäch'än Council and Kwanlin Dün First Nation Traditional Territories.
3. **ADOPTION OF AGENDA**
The October 25, 2023, agenda was adopted as presented.
4. **ADOPTION OF MINUTES**
The September 27, 2023, minutes were approved as presented.
5. **COMMITTEE ZONING RECOMMENDATIONS FOR THE ZB REWRITE**
The committee met with the City's consultant, Brian Conger, to go over the zoning bylaw rewrite project. Brian provided a memo highlighting a number of questions that he saw with the committee's recommendations, which were put forward to City Council early August 2023. A separate document was created for the general group discussion regarding Brian's questions.

6. **BUILDING AND HOUSING INDUSTRY PERMIT PROCESS QUESTIONNAIRE**
The intent was to pull out our key questions from our committee table to solicit some comments from the building industry. The majority of the committee feedback on the proposed questions is that the shorter the survey, the better. Remove the summary and make the survey 1.5 pages. Rephrase the remainder of the questions to follow the same format: yes, or no questions with a check box.

7. **SUMMIT YUKON HOUSING CORPORATION AND CITY UPDATE (move this up after Minutes.)**
Information only to Committee regarding the meeting dated
 - a. **SUMMIT VENUE UPDATE**
Location options
 1. Convention Centre – waiting for confirmation from NVD.
 2. Gold Rush Town Hall pipe and drape included and Parlor rooms.

8. **WORKPLAN DISCUSSION**
STR November
Survey proposed approx. Runtime of November 15 to December 15.
December update on Summit
ZB project recommendation What we heard report January 2024.
Move incentive discussions to the New Year (February.)
Proposed lunch meeting for the first two weeks of December.
Next set of monthly meetings – the last Wednesday of the month.

9. **ADJOURNMENT: 8:00 pm**

Joel Gaetz, A/Chair

Wendy Donnithorne, Legislative
Services Manager, City Clerk