



**Minutes of the Meeting of the
Corporate Services Committee**

Date	December 2, 2024	2024-22
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Kirk Cameron	
Committee Members Present	Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Anne Middler Councillor Lenore Morris Councillor Eileen Melnychuk	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Landon Kulych, A/Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure Craig Van Lankveld, Manager, Water and Waste Services	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2025 Council Meeting Schedule

Administration presented the proposed 2025 Council Meeting Schedule.

The Recommendation of the Corporate Services Committee is

THAT Council approve the 2025 Council Meeting Schedule as presented.

2. Commencement Report – Water Monitoring Program

The commencement report for the 2025-2027 Water Monitoring Program procurement process was presented. Administration addressed questions on the Water Monitoring Program including sampling complexities, the use of accredited labs, and site-specific monitoring efforts.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement of the "Water Monitoring Program 2025-2027" project.



Minutes of the Meeting of the City Planning Committee

Date December 2, 2024 2024-22

Location Council Chambers, City Hall

Committee Members Present
Councillor Lenore Morris - Chair
Councillor Dan Boyd
Mayor Kirk Cameron
Councillor Paolo Gallina
Councillor Jenny Hamilton
Councillor Anne Middler
Councillor Eileen Melnychuk

Staff Present
Jeff O'Farrell, City Manager
Krista Mroz, Director of Community Services
Valerie Braga, Director of Corporate Services
Landon Kulych, A/Director of People and Culture
Mike Gau, Director of Development Services
Travis Whiting, A/Director of Operations and Infrastructure
Peter Duke, Manager, Land and Building Services
Aaron Koontz, Planner, Planning and Sustainability Services
Mathieu Marois, A/Manager, Planning and Sustainability Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Lease Agreement – Valleyview Community Association**

The proposed lease of a closed road right-of-way to the Valleyview Community Association (VCA) for their community garden and greenhouse was presented. Administration addressed questions on the overholding period, the unique parcel, and the lease rate.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-42, a bylaw to enter into a lease agreement with Valleyview Community Association for a lease area comprised of the road right-of-way as shown on Plan 94-64 LTO adjacent to Lots 22 and 23, Plan 94-75 LTO, Valleyview Subdivision, Whitehorse, Yukon, be brought forward for due consideration under the bylaw process.

2. Zoning Amendment – 1702 Centennial Street

An application to amend the zoning at 1702 Centennial Street from CH – Highway Commercial to CM2x(l) – Mixed Use Commercial 2 (modified) to enable residential development was presented. Administration responded to Council questions regarding clarifying the nature of the application, housing targets, and the vacancy status of the lot.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-57, a bylaw to amend the zoning of 1702 Centennial Street, be brought forward for consideration under the bylaw process.

3. Public Hearing Report – Zoning Amendment – Hyatt Place Hotel

The Public Hearing Report on a bylaw to amend the zoning of 505, 507, 509, and 511 Main Street, from CC – Core Commercial to CCx – Core Commercial (modified), to reduce the number of required off-street parking spaces was presented. Administration answered Council questions covering timelines, the focus of a potential second public hearing, updates on the zoning bylaw rewrite, and procedural considerations for next steps.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-46, a bylaw to amend the zoning of 505, 507, 509, and 511 Main Street, from CC – Core Commercial to CCx – Core Commercial (modified), be brought forward to second reading and defeated.

4. Delegates Duncan Martin and Laird Herbert, Northern Community Land Trust Society – Northern Community Land Trust Housing Project

The delegates outlined their organization's work, focusing on the need for City support to address challenges with zoning policies, financial impacts, and funding constraints. They highlighted the importance of accessible incentives for non-profits and their efforts to adapt while meeting community needs.



**Minutes of the Meeting of the
Development Services Committee**

Date December 2, 2024 2024-22

Location Council Chambers, City Hall

Committee Members Present
Councillor Paolo Gallina - Chair
Mayor Kirk Cameron
Councillor Dan Boyd
Councillor Eileen Melnychuk
Councillor Anne Middler
Councillor Lenore Morris
Councillor Jenny Hamilton

Staff Present
Jeff O'Farrell, City Manager
Krista Mroz, Director of Community Services
Valerie Braga, Director of Corporate Services
Landon Kulych, A/Director of People and Culture
Mike Gau, Director of Development Services
Travis Whiting, A/Director of Operations and Infrastructure
Stéphanie Chevalier, Economic Development Coordinator, Development Services

Your Worship, the Development Services Committee respectfully submits the following report:

1. 2024 Town Square Final Report – For Information Only

The 2024 Town Square Final Report was presented. Administration responded to Council questions on the Town Square project, addressing feedback on the location, economic impacts, and concerns from businesses. Questions were answered on alternative locations, operational timelines, impacts on nearby businesses, and potential safety concerns related to the trolley and roundhouse. Administration noted the 2025 decision would proceed through the budget process.



**Minutes of the Meeting of the
City Operations Committee**

Date	December 2, 2024	2024-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Eileen Melnychuk - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Anne Middler Councilor Lenore Morris	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Landon Kulych, A/Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure	

Your Worship, there is no report from the City Operations Committee.



**Minutes of the Meeting of the
Community Services Committee**

Date	December 2, 2024	2024-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jenny Hamilton– Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Anne Middler Councillor Lenore Morris Councilor Eileen Melnychuk	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Landon Kulych, A/Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure	

Your Worship, the Community Services Committee respectfully submits the following report:

1. **New Business – Motorized Vehicles on Non-Motorized Trails**

As a result of the delegate presentation, a Committee member inquired about the trail plan and related bylaw and policy reviews. Administration noted some policies have been identified for a potential review, dependent on Council's priorities.

2. **Delegate Keith Lay, Active Trails Whitehorse Association – Snowmobile Bylaw Amendment Proposal**

The delegate requested that City Council consider amending the Snowmobile Bylaw to align with the 2020 Trail Plan, emphasizing the importance of maintaining non-motorized trails.

3. Proclamation – Day of Persons with a Disability (December 3, 2024)

Mayor Kirk Cameron proclaimed December 3, 2024, as Day of Persons with a Disability in Whitehorse to promote understanding and respect for those living with disabilities.

4. Proclamation – National Day of Remembrance and Action on Violence Against Women (December 6, 2024)

Mayor Kirk Cameron proclaimed December 6, 2024, as National Day of Remembrance and Action on Violence Against Women in Whitehorse, honouring the victims of the 1989 École Polytechnique attack and emphasizing the importance of education and community action to eliminate violence against women.



**Minutes of the Meeting of the
Public Health and Safety Committee**

Date	December 2, 2024	2024-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Anne Middler - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Lenore Morris Councillor Eileen Melnychuk	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Landon Kulych, A/Director of People and Culture Mike Gau, Director of Development Services Travis Whiting, A/Director of Operations and Infrastructure	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

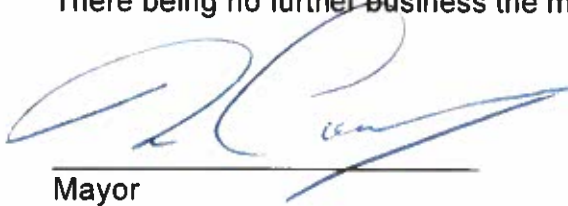
1. New Business – Household Assessment Program and Wildfire Resilience

As a result of the delegates presentation, Council inquired about the household assessment program. Administration confirmed it will be part of the upcoming operating budget discussions, clarified there are no costs or enforcement measures currently, and noted ongoing efforts to refine public education.

2. Delegates Stuart Clark and Florian Boulais – Wildfire Awareness Society

The delegates spoke to Council on the importance of making wildfire prevention funding permanent, emphasizing the success of the household assessment program as a critical FireSmartering tool. They highlighted the need for ongoing initiatives, including a proposed spring program to reduce house flammability, to enhance community wildfire resilience.

There being no further business the meeting adjourned at 7:27 P.M.



Mayor



Corporate Services

